

The Maplesden Noakes School

SCHOOL ADMISSIONS ARRANGEMENTS: SEPTEMBER 2016

NB within these criteria the term parent is used to refer to parents or legal guardians.

1. Students will be offered places without reference to aptitude or ability.
2. Following the application of the DfES 'Net Capacity Assessment' the school will publish an admissions number of 180 as its admission limit for students in year seven in September of each academic year
3. Before the application of oversubscription criteria children with a statement of special educational need which names Maplesden Noakes will be admitted. As a result, the published admissions number will be reduced accordingly.
4. In the event of over subscription for these places, the following criteria are used in the order given here to decide which students should be offered a place.
 - a) Where the student is in local authority care. A child under the age of 18 for whom the LA provides accommodation by agreement with their parents/carers (Section 22 of the Children Act 1989) or who is subject of a care order under Part IV of the Act. This applies equally to children who immediately after being looked after by the local authority become subject to an adoption, residence or special guardianship order. (As defined by Section 46 of the Adoption and Children Act 2002 or Section 8 or 14A of the Children Act 1989).
 - b) Sibling link: where a brother or sister attends the school when the child starts. In this context brother or sister means children who live as brother and sister in the same house, including natural brothers and sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters.
 - c) Proximity of the student's permanent residence to Maplesden Noakes School, measured in a straight line using Ordnance Survey address point data, with those living nearest being accorded the highest priority. The school uses measurements provided by the Local Authority to calculate this distance. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by Ordnance Survey. The same address point on the school site is used for everybody.
5. In the event of over-subscription in any of the above criteria, students are admitted on the basis of proximity of the student's permanent residence to the Maplesden Noakes School, measured in a straight line using Ordnance Survey address point data, with those living nearest being accorded the highest priority.
6. Students who are offered and have accepted a place at the Maplesden Noakes School are invited, with their parents, to an induction evening later in the school year to establish a firm working relationship between the school and parents and to explain the process of home school partnership and the School Code of Conduct. There is an expectation that both parties agree to this partnership for the benefit of the student.
7. Students are able to join the Maplesden Noakes School in Year 12 for Sixth Form studies. Priority will be given to existing students transferring from Year 11 who meet the entrance criteria. Admission to the Sixth Form will be as a result of applicants obtaining a minimum of 5 GCSE passes at grade C or above including Maths and English and also meet the subject criteria for their chosen course of study. The admission number for external applicants will be dependent upon the number of internal candidates. The overall PAN for Year 12 will be 150 students.

Following the admission of internal students transferring from Year 11, all remaining places will be allocated to learners who have met the entry requirements as detailed above. Where there are more learners seeking places than the number of places available, the oversubscription criteria outlined above will be applied to eligible students.

After a place has been offered the school reserves the right to withdraw the place in the following circumstances:

- After the parent or learner has failed to respond to an offer within a reasonable time; or
- When a parent or learner has failed to notify the school of important changes to the application information; or
- The admission authority offered the place on the basis of a fraudulent or intentionally misleading application from the parent or learner.

8. For other applications for admission to the School such as:

- a) late applications for admission to Year 7
- b) applications for admission to years other than years 7 and 12
- c) application for admission to any year after the beginning of the school year

These are all organised by the school. Parents should apply to the school in the first instance.

9. The School will apply to the Schools Adjudicator for any in-year changes to its admissions arrangements. The School has established arrangements for independent appeals against non-admission.

ADMISSION PROCEDURE FOR SEPTEMBER 2016

Application for admission will be in line with the agreed scheme put into place by the Secretary of State for Education and will be co-ordinated by Kent County Council Local Authority. This application procedure will follow the requirements as specified by the Secretary of State and will follow the timetable as set out by both Secretary of State and Kent County Council.

Application Procedure

Application is made by completing the Local Authority (LA) **Common Application Form (CAF)** which will be made available through your child's current primary school along with a Admission to Secondary School information booklet.

Parents applying for places will be informed on the national "offer date" as determined by the Local Authority. Parents will be asked to accept any offer of a place at The Maplesden Noakes School within 21 days.

Oversubscription

Where applications for admission exceed the number of places available and if the criteria in paragraph 4 of the admissions criteria, above, have been met, then subject to availability, students are admitted on the basis of the proximity of permanent residence to the school. This is measured in a straight line using Ordnance Survey address point data, with those living nearest being accorded the highest priority.

Late applications

All applications, late or not, for Year 7 entry in 2016 will be dealt with by the LA up to the end of March. After this date you will need to contact Maplesden Noakes direct.

Information to go onto the school website:

School Admissions 2016

In line with the School Admissions Code, the Maplesden Noakes School is formally consulting with admissions authorities, diocesan boards, parent groups and parent/guardians of children aged between 2 and 18 who live in the area. They are being asked about proposed admission arrangements for the 2016/17 school year. The proposed Admission Policy is available to view **here**.

The school must consult for a period of no less than 8 weeks. Consultation will be between 12th January and 8th March 2015. If you wish to give your feedback you will need to contact the Clerk to the Governing Body, Heidi Lishman at Lishman.h@maplesden.kent.sch.uk or in writing to the following address:

The Maplesden Noakes School
Buckland Road
Maidstone
Kent ME16 0TJ

by the closing date of 8th March 2015.

What happens next?

After the closing date the responses will be collated. The outcome of the consultation will be shared with the governing body of the school which will then be responsible for determining the admission arrangements. The admission arrangements will then be published on the school website.