



# Dartford Grammar School for Girls

Headteacher: **Sharon Pritchard MA** (Cantab)

Dartford Grammar School for Girls, Shepherds Lane, Dartford, Kent, DA1 2NT

Tel: 01322 223123 | Email: [school@dartfordgrammargirls.org.uk](mailto:school@dartfordgrammargirls.org.uk)

[www.dartfordgrammargirls.org.uk](http://www.dartfordgrammargirls.org.uk)

## Admission Policy and Over-subscription Criteria for entry to Year 7 in September 2024

### Admission

We will be offering 180 places in 2024. Entry to Dartford Grammar School for Girls is via the Kent Procedure for Entrance to Secondary Schools Age 11 Assessment Tests [PESE]. If girls reach the required standard as a result of this process they are eligible for admission.

All timings will be in accordance with Kent Local Authority's timetable for Admissions to Secondary School.

### Registering for the Kent Tests

Parents/Carers with a daughter in Year 5 who wish her to sit the Kent PESE Tests must register online with Kent Local Authority [LA] or request a paper registration form by contacting the Secondary Admissions Team at Kent LA, during June 2023.

### Testing Arrangements

Kent LA will make arrangements for those registered to sit the tests.

Assessment decision letters will be sent out to parents/carers by Kent LA.

### Application Procedure

All applicants must complete their own Local Authority Secondary Common Application Form [SCAF] which is returned to their home LA, by their closing date. On the SCAF all schools applied to are listed in order of preference. This order is used by the LA when allocating applicants to schools.

**If your daughter has been registered for free school meals in the last six years**, please also complete a Supplementary Information Form [SIF]. This can be downloaded from the school website from September 2023 and must be returned directly to the school by 1<sup>st</sup> November 2023.

### Allocation of Places

Places will be allocated by the LA using the information provided on the SCAF and parents/carers will be notified in March 2024. Please note that we are a heavily oversubscribed school and should the number of eligible applicants exceed the number of places available, our oversubscription criteria will be applied when places are allocated.

*Before the application of oversubscription criteria, students with an Education, Health and Care Plan (EHCP) which names the school and who have passed the assessment will be admitted. As a result of this the published admissions number will be reduced accordingly.*



Dartford Grammar School for Girls is part of The Areté Trust, a charitable company limited by guarantee and registered in England and Wales with company number 10760163. The registered office is at Dartford Grammar School for Girls, Shepherds Lane, Dartford, Kent, DA1 2NT.



## Over-Subscription Criteria

Where applications for admission of eligible girls exceed this number, the following criteria will be applied in the order set out below, to decide which girls who satisfied the selection requirements should be offered places:

### 1. Looked After Children and previously Looked After Children:

A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school.

A previously looked after child means such children who were adopted (or subject to child arrangements orders or special guardianship orders) immediately following having been looked after and those children who appear to the admission authority to have been in state care outside of England and ceased to be in state care as a result of being adopted.

A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.

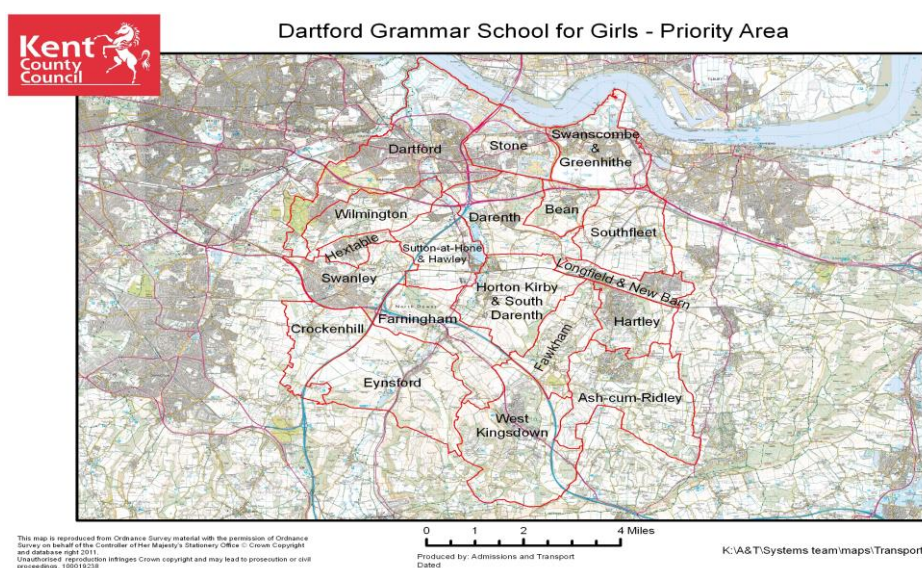
### 2. Pupil Premium

A girl who is eligible for Pupil Premium at the time of entry to the school – *a child is eligible for Pupil Premium where she has been registered for free school meals (FSM) at any point in the last 6 years. This does not include children who have only been eligible to receive Universal Infant Free School Meals. Pupil Premium is also afforded to Children in Local Authority Care or Previously in Local Authority Care, however these children will be prioritised in the relevant criteria above.*

Parents wishing to apply under this criterion must attach proof of eligibility to their Supplementary Information Form and return it all to the school by 1<sup>st</sup> November 2023.

### 3. 100 places will be reserved for girls residing in Dartford or one of the named parishes below.

Ash-cum-Ridley	Fawkham	Stone
Bean	Hartley	Sutton at Hone and Hawley
Crockenhill	Hextable	Swanley
Darenth	Horton Kirby and South Darenth	Swanscombe and Greenhithe
Eynsford	Longfield and New Barn	West Kingsdown
Farningham	Southfleet	Wilmington



### 4. Remaining eligible girls seeking a school place, irrespective of their address.



Dartford Grammar School for Girls is part of The Areté Trust, a charitable company limited by guarantee and registered in England and Wales with company number 10760163. The registered office is at Dartford Grammar School for Girls, Shepherds Lane, Dartford, Kent, DA1 2NT.



If the school is oversubscribed within any of the above oversubscription criteria students will be ranked in the following order:

1. **Those performing best in the Kent Test** (highest aggregate score).
2. **In the case of tied scores, preference is given to the applicant living nearest to the school.**

Should two or more applicants have both tied scores and tied distance, independent random selection will be used as a fair tie-breaker.

### **Nearness of children's homes to school**

The distance between the child's permanent home address and the school is measured in a straight line using the National Land and Property Gazetteer (NLPG) address point. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by NLPG. The same address point on the school site is used for everybody. When the distance criterion is applied for the school, these straight line measurements are used to determine how close each applicant's address is to the school. The school uses measurements provided by the LA.

### **Waiting List**

If the school is oversubscribed we will maintain a waiting list until 31<sup>st</sup> December 2024. Each added child will require the list to be ranked again in line with the published oversubscription criteria.

### **Late Applications**

Late applications will be accepted and processed in accordance with the scheme published in the LA's admission booklets.

### **Requests for admission outside of the normal age group**

Requests for admission outside of the normal age group should be made to the Headteacher of each preferred school as early as possible in the admissions round associated with that child's date of birth. This will allow the school and admissions authority sufficient time to make a decision before the closing date. Parents are not expected to provide evidence to support their request to defer their application, however where provided it must be specific to the child in question. This might include medical or Educational Psychologist reports. There is no legal requirement for this medical or educational evidence to be secured from an appropriate professional, however, failure to provide this may impede a school's ability to agree to deferral. Parents are required to complete an application for the normal point of entry at the same time, in case their request is declined. This application can be cancelled if the school agrees to accept a deferred application for entry the following year. Deferred applications must be made via paper SCAF to the LA, with written confirmation from each named school attached. Deferred applications will be processed in the same way as all applications for the cohort in the following admissions round, and offers will be made in accordance with each school's oversubscription criteria.





# Dartford Grammar School for Girls

Headteacher: **Sharon Pritchard MA** (Cantab)

Dartford Grammar School for Girls, Shepherds Lane, Dartford, Kent, DA1 2NT

Tel: 01322 223123 | Email: [school@dartfordgrammargirls.org.uk](mailto:school@dartfordgrammargirls.org.uk)

[www.dartfordgrammargirls.org.uk](http://www.dartfordgrammargirls.org.uk)

## **Admissions Supplementary Form 2024**

**This form does not constitute a valid application.** You must apply online to your Local Authority or complete a Common Application Form, available from your Local Authority, naming Dartford Grammar School for Girls, if you wish your daughter to be considered for a place at the school.

**This form should only be completed if your daughter has been registered for free school meals within the last six years. It must be sent directly to the school by 1<sup>st</sup> November 2023, either by post or via email to [cbalmer@dartfordgrammargirls.org.uk](mailto:cbalmer@dartfordgrammargirls.org.uk)**

Section 1 Student Information	
Forename(s): .....	Surname: .....
Date of Birth: .....	Parent/Carer Name: .....
Permanent Home Address: .... .....	
Telephone: .....	Email: .....

Section 2 Pupil Premium	
Dates that your daughter was registered for free school meals: .....	
Your daughter's current school .....	
Please tick to give consent for the Local Authority or your child's current school to disclose pupil premium eligibility information for the purposes of this school application should this be necessary.	<input type="checkbox"/>
<b>Evidence of Free School Meal Entitlement must be submitted with this form.</b>	

Section 3 Parent/Carer Signature	
Signature: .....	Date: .....



Dartford Grammar School for Girls is part of The Areté Trust, a charitable company limited by guarantee and registered in England and Wales with company number 10760163. The registered office is at Dartford Grammar School for Girls, Shepherds Lane, Dartford, Kent, DA1 2NT.





# Dartford Grammar School for Girls

Headteacher: **Sharon Pritchard MA** (Cantab)

Dartford Grammar School for Girls, Shepherds Lane, Dartford, Kent, DA1 2NT

Tel: 01322 223123 | Email: [school@dartfordgrammargirls.org.uk](mailto:school@dartfordgrammargirls.org.uk)

[www.dartfordgrammargirls.org.uk](http://www.dartfordgrammargirls.org.uk)

## Admission Policy for entry to Year 12 in September 2024

### Application

In 2024, we will be offering 180 places to our mixed Year 12. Priority will be given to existing students transferring from Year 11. New Entrants who wish to apply to our school must complete an online application via our school website.

### Entrance Qualifications

All students joining Year 12 will have achieved:

- A minimum of 3 grade 7 and 4 grade 6 at GCSE, or a minimum of 45 points across 7 GCSE subjects;
- A minimum of grade 5 in Mathematics and English Language or English Literature;
- The subject requirements for the A Level subjects to be studied. *Please refer to the Sixth Form Information Booklet for further details.*

Any vocational qualification that is equivalent to more than 1 GCSE grade will only count as a maximum of 1 grade.

### Conditional Offer of places

Places will be offered in March 2024, based on predicted GCSE grades from current schools and will be conditional on the achievement of the required grades in the GCSE examinations. In August, if there are more applicants who meet the entrance criteria than there are places available, the oversubscription criteria will be used to allocate places on GCSE results day.

### Late applications

Students applying after the normal deadline will still be eligible to join the school if they meet the criteria and there are places available in Year 12 and on the courses they wish to follow. Any students wishing to apply in late August following better than expected results should contact the school and be prepared to attend a meeting to discuss possible courses.

### Requests for admission outside of the normal age group

Requests for admission outside of the normal age group should be made to the Headteacher. Parents/carers are not expected to provide evidence to support their request to defer their application, however where provided it must be specific to the child in question. This might include medical or Educational Psychologist reports. There is no legal requirement for this medical or educational evidence to be secured from an appropriate professional, however, failure to provide this may impede a school's ability to agree to deferral. Deferred applications will be processed in the same way as all applications and offers will be made in accordance with the school's oversubscription criteria.



Dartford Grammar School for Girls is part of The Areté Trust, a charitable company limited by guarantee and registered in England and Wales with company number 10760163. The registered office is at Dartford Grammar School for Girls, Shepherds Lane, Dartford, Kent, DA1 2NT.





## Over-Subscription Criteria for new entrants

Where applications for admission of eligible students exceed this number, the following criteria will be applied in the order set out below, to decide which students who satisfied the selection requirements should be offered places. *Before the application of oversubscription criteria, students with an Education, Health and Care Plan (EHCP) which names the school and who have met the entrance qualifications will be admitted. As a result of this, the published admissions number will be reduced accordingly.*

### 1. **Looked After Children and previously Looked After Children:**

A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school.

A previously looked after child means such children who were adopted (or subject to child arrangements orders or special guardianship orders) immediately following having been looked after and those children who appear to the admission authority to have been in state care outside of England and ceased to be in state care as a result of being adopted.

A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.

### 2. **All other eligible students seeking a school place.**

If the school is oversubscribed within any of the above oversubscription criteria, students will be ranked in the following order to enable the school to make conditional offers:

#### 1. **Those performing best in their GCSEs based on their top 7 predicted GCSE grades**

(vocational courses equivalent to more than 1 GCSE grade will count as a maximum of 1 grade).

#### 2. **In the case of tied scores, preference is given to the applicant living nearest to the school.**

On GCSE results day, those with conditional offers will be required to provide their statement of results if they wish to enrol into Year 12 and the school will aim to confirm places by the end of the day.

If there are more applicants than places available within any of the above oversubscription criteria, students will be ranked in the following order to enable the school to confirm places:

#### 1. **Those performing best in their top 7 GCSE grades** (vocational courses equivalent to more than 1 GCSE grade will count as a maximum of 1 grade).

#### 2. **In the case of tied scores, preference is given to the applicant living nearest to the school.**

Should two or more applicants have both tied scores and tied distance, independent random selection will be used as a fair tie-breaker.

The distance between the child's permanent home address and the school is measured in a straight line using the National Land and Property Gazetteer (NLPG) address point. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by NLPG. The same address point on the school site is used for everybody. When the distance criterion is applied for the school, these straight line measurements are used to determine how close each applicant's address is to the school. The school uses measurements provided by the LA.

A waiting list will be held and ranked according to the over-subscription criteria.

