

IFT Number	Job Title	Directorate	Purpose of Trip	Destination	Outbound Travel Dates	Return Travel Dates	Hotel/Car Hire Costs		Travel Cost		Outside Funding	Project name	Currency taken/used		VISA Travel Fares/Car Park		VISA Subsistence		VISA Hospitality		Mode of travel	Insurance
							Cost	Net Cost to KCC	Cost	Net Cost to KCC			Cost	Net Cost to KCC	Cost	Net Cost to KCC	Cost	Net Cost to KCC	Cost	Net Cost to KCC		
	Strategic Projects and Partnership Manager plus 2 officers	Education Learning and Skills	To undertake an exploratory visit to the WW1 sites with students from Pent Valley and students from partner school in Flanders as part of a European Funded project	Flanders/Belgium	19/12/2013	19/12/2013			€60.00	nil	Comenius Region EU Funding		€ 106	€ 106							Car/Eurotunnel	Yes
FT13Oct01	Coastal Communities 2150 Project Manager plus 1 officer and 2 guests	Environment and Enterprise	to bring stakeholder together to discuss a practical guide in coastal management and the results of our projects to establish lessons learned as the project was drawing to and end.	Lille/Calais	14/10/2013	16/10/2013	€205.63 Hotel Borel	nil	€101.44	nil	Yes	CC2150	€500	nil	train travel - £101.44	nil					Eurostar	Yes
FT13Oct02	Principal Transport Planner - Rail plus 2 officers	Environment and Enterprise	Brussels Office for Transmanche Metro project partner meeting	Brussels	03/10/2013	04/10/2013	€100.00	nil	€377.00	nil	Yes	RoCK/Interreg IV									Eurostar	
FT13Oct03	Coastal Communities 2150 Project Manager plus 2 officers and 1 guest	Environment and Enterprise	Preparation meeting with partners to establish a partnership agreement and delivery plan for our interreg project	Lille	21/10/2013	22/10/2013	€122 Hotel Balladins- Lille through Booking.com	nil	€400.00	nil	Yes	CC2150	€ 250	nil							Eurostar	Yes
FT13Oct04	HER Manager plus 1 officer	Environment and Enterprise	AT FORT project workshop	Antwerp	13/10/2013	15/10/2013	€364.00	nil	€242.00	nil	Yes	AT FORT			€30.00	nil					Eurostar	Yes
FT13Nov01	Coastal Officer	Environment and Enterprise	CAMIS project Conference	Rouen, France	20/11/2013	21/11/2013	€90.00	nil	100 Euros	nil	Yes	CAMIS									Eurostar	Yes
FT13Nov02	Principal Transport Planner - Strategy	Environment and Enterprise	GSA/EU Interreg4B project meeting	Assen (Netherlands)	12/11/2013	14/11/2013			€190.15	nil	Yes	GSA	€ 500	nil							Air/local train	Yes
FT13Nov03	Sustainable Business Programme Manager	Environment and Enterprise	FUSION steering meeting	Gent	25/11/2013	27/11/2013	€303 for 2 nights	nil	€191.00	nil	Yes	FUSION	€250	nil	€24.00 car park Ebbsfleet	nil					Eurostar	Yes
FT13Nov04	Director + 1 officer	Environment and Enterprise	Carelends Interreg meeting	Kalmthout, Holland	16/12/2013	17/12/2013		nil	€300.00	nil	Yes	Carelends									Eurostar	
FT13Nov05	Director + 1 officer	Environment and Enterprise	PROMIXITY - Interreg meeting	Bruges, Belgium	11/12/2013	12.12.13		nil	€200.00	nil	Yes	PROXIMITY									Eurostar	
FT13Dec01	Principal Transport Planner - Rail plus 1 officer	Environment and Enterprise	Attend core executive meeting of RoCK project	Heerlen	09/12/2013	11/12/2013	€322.88	€322.88	€243.00	nil	Yes	RoCK	€ 55	nil							Eurostar	Yes
FT13Dec02	Transport Innovations Team Leader plus 2 officers	Environment and Enterprise	To participate in the approved Interreg Eco2Mobility project through to the end of 2015	Calais	11/12/2013	12/12/2013	€240.00	€240.00	€65.00	€65.00											Car/Eurotunnel	Yes
FT14Jan01	Cluster Project Manager plus 2 officers	Environment and Enterprise	Partnership Management Meeting and Workshop to establish connections with partners in order to better understand the risks to coastal areas around Europe and to begin to establish a tools bank and best practice in risk management.	Wimereux	13/01/2013	15/01/2013	€564.00	nil	€110.00	nil	Yes	Prime C project	€ 500	nil							Eurotunnel	Yes
FT14Jan02	Sustainable Business Programme Manager	Environment and Enterprise	Partners meeting for Interreg Cluster project. Safe-ice	Shiedham	08/01/2014	09/01/2014	hotel booked by partners	nil	€205.00	nil	Yes	Safe-ice	€ 300	nil	€24 parking	nil					Eurostar	Yes
FT14Feb01	Principal Transport Planner - Strategy	Environment and Enterprise	Partner meeting for EU Interreg4B/GSA	Sandefjord (Torp)	04/02/2014	05/02/2014	€208.00	nil	€65.26	nil	Yes	GSA	€50	nil							Air	Yes
FT14Feb02	Director, Kent Downs AONB plus 2 officers	Environment and Enterprise	CARELANDS workshop and Project Management Meeting	Bruges	06/02/2014	07/02/2014	€85.00	nil	€150.00	nil	Yes	Interreg									Car/Eurotunnel	
FT14Feb03	Sustainable Business Programme Manager	Environment and Enterprise	Meeting with EU Funders (JTS) for Fusion project	Lille	04/02/2014	04/02/2014		nil	€392.00	nil	Yes	Fusion	€ 100	nil								
FT14Feb04	Sustainability and Climate Change Manager	Environment and Enterprise	Funding Strategy next interreg round	Brussels	17/02/2014	18/02/2014		nil	nil as there was a customer service matter before that meant	nil	Yes	Unnamed as yet	€ 200	nil	€12	nil					Eurostar	Yes
FT14Feb05	Principal Transport Planner - Rail plus 1 officer	Environment and Enterprise	IEC Seminar - Channel Tunnel	Lille	12/02/2014	12/02/2014			€129.00	€60.00	Yes	RoCK/TMM									Eurostar	Yes
FT14Feb06	Coastal Officer plus 1 office	Environment and Enterprise	NOSTRA project Seminar	Reggio Calabria	24/02/2014	27/02/2014	€443.00		€606.00		Yes	NOSTRA	€200	nil							Air	Yes
FT14Mar01	Fusion Researcher and Data Analyst plus 1 business	Environment and Enterprise	Partnership exchange	Rotterdam	11/03/2014	11/03/2014			€387.60	nil	Yes	Fusion	€ 200	nil							Air	Yes
FT14Mar02	Director of Planning and Environment plus 1 officer	Environment and Enterprise	Rail Forum of European Parliament	Brussels	17/03/2014	18/03/2014	€246.31		€135.00	nil	Yes	Rail Forum - RoCK									Eurostar	Yes
FT14Mar03	Sustainability and CC Manager plus 1 officer	Environment and Enterprise	kick off meeting Data4action project	Lyon	24/03/2014	26/27 March	Axotel Perrache stay for officer for 2 nights and officer for 3 nights	nil	€188.69	nil	Yes	Data for Action Project	€ 500	nil							Eurostar/Flight	Yes
2413	Head of International Affairs	Business Strategy and Support	To attend the Interreg Programme Preparation Group (PPG) meeting on behalf of South East local authorities on 30-31 October 2013 which is developing the new Interreg cross-border programme 2014-20	Lille	30/10/2013	31/10/2013	€96.00	€96.00	€134.00	€134.00											Eurostar	Yes
2410	Trade Development Manager plus 1 officer and 8 companies	Business Strategy and Support	Trade visit to Aquatech Trade Fair under the 2 Seas Trade project to allow companies to visit the fair and attend B2B matchmaking meetings	Amsterdam	06/11/2013	07/11/2013	€126.60 pp	€63.30pp	€283.50 pp	€141.75 pp	Interreg IVA	2 Seas Trade	€ 134.70	€ 67.35							KLM Air	Yes
2414	2 Seas Trade Project Officer, partners and companies	Business Strategy and Support	Mini trade visit to Horeca trade fair 2013, Flanders Expo, Ghent with Kent businesses as part of 2 Seas Trade European project	Ghent	19/11/2013	19/11/2013			€1,235.00	€617.50	Interreg IVA	2 Seas Trade	€ 2.00	€ 1.00							Coach/Shuttle	Yes
2411	Trade Development Manager	Business Strategy and Support	Presenting 2 Seas Trade project at an event organised by a key French partner organisation in the potential 2ST Cluster project	Lille	28/11/2013	28/11/2013			€60.00	nil	Interreg	Fully funded by 2ST project (match funded through staff time)									Shuttle	Yes
2415	HR Advisor	Business Strategy and Support	To meet with Myriam Caron, European Partnership Manager currently working at Hardelot Centre and French Employment lawyers whom have limited English. The manager is also keen for HR to visit the Hardelot Centre to understand the staffing and structure issues	Hardelot	05/11/2013	05/11/2013			€82.00	€82.00											Car/Shuttle	Yes
2417	Head of International Affairs	Business Strategy and Support	Attendance at Interreg '2 Seas' programme preparation group (PPG) on 28 November 2013 on behalf of South East local authorities and representing KCC on current programme monitoring committee on 28 November	Middelburg	27/11/2013	29/11/2013	€230.00	€230.00	€259.00	€259.00			€ 35.20	€ 35.20							Eurostar/Rail Europe	Yes
2418	Economic Development Manager	Business Strategy and Support	ENGAGE Study Visit to Antwerp to share best practice of next generation access Broadband activity	Antwerp	26/11/2013	27/11/2013			€157.63	nil	Interreg - Staff time only	ENGAGE	€ 200.00	nil							Eurostar	Yes
2412	Trade Development Manager plus 2 officers	Business Strategy and Support	Attend partner meeting in Bruges as part of the 2 Seas Trade project - main aim to plan deliverables and workplan for 2014	Bruges	03/12/2013	03/12/2013			€60.00	nil	Interreg	Fully funded by 2ST project (match funded through staff time)	€ 2.80	€ 1.40							Shuttle	Yes
2416	Trade Development Manager plus 1 officer	Business Strategy and Support	To attend kick off meeting for "Taste 2 Seas" Interreg project cluster meeting in which KCC is a partner (with Produced in Kent). The project focuses on innovation in the food and drink sector	Lille	12/12/2013	12/12/2013			€238.00	nil	Interreg	taste 2 Seas									Eurostar	Yes
2419	Funding and Partnership Agreement Officer plus 3 officers	Business Strategy and Support	First partners meeting in Bruges for Proximity, newly approved 2 Seas tourism cluster project which aims to increase and enhance the tourism market in the 2 Seas region. Led by KCC, the fully funded project brings together 8 other partners	Bruges	11/12/2013	12/11/2013	€116.00	nil	€60.00	nil	Interreg	Proximity - fully funded cluster bid									Shuttle	Yes
2420	Trade Development Manager	Business Strategy and Support	To attend Interreg V Channel Programme preparation group	Paris	16/12/2013	17/12/2013	€109.00	€109.00	€139.00	€139.00			€ 49.45	€ 49.45							Eurostar	Yes



388	County Co-ordinator for Duke of Edinburgh's Awards plus 1 officer and 9 young people	Customer and Communities	To complete a Gold Duke of Edinburgh's Award Expedition in winter conditions	Inari, Finland	30/03/2014	11/04/2014	Travel, Residential Equipment hire, Meals, Instructors £15,250 (participants to pay) Net Cost to KCC £1,200 for staff travel and accommodation			Funded by Participants										Flights	Yes	
390	Business Development Team Manager plus 2 officers	Customer and Communities	To participate in Workshop 1 (Mobility an Social Inclusion) within the approved Interreg 4 Cluster "Eco2Mobility" project in Gent, Belgium. To participate in the partner co-ordination and steering meeting for the approve Interreg 4 Cluster project for "Eco2Mobility"	Gent	19/03/2014	21/03/2014	£320.00	nil	£62.00 + Mileage	nil	Interreg IVA Fully funded	Eco2Mobility Project	€350 taken	nil							Eurotunnel	Yes
138	Director of Older People and Physical Disability plus 2 officers	Families and Social Care	To the prime objectives of the CASA (Consortium for Assistive Solutions Adoption) project and subsequently the objectives of each Study Trip and Secondment are to allow regions to: 1. Evaluate their specific regional standard solutions. 2. Source good practices from other regions and to use these in developing new policies (including business modelling). 3. Define necessary innovations on technology, products and service levels. 4. Address ethical and wider societal perspectives introduced by the use of ICT in the area of healthcare and 5. Collectively develop a path to large scale deployment of AAL. Regions will come forward with the preparation of new financial schemes and new governance structures in support of Assisted Living Solutions development and commercialisation.	Brussels	07/10/2013	11/10/2013		nil	£280.00	nil	Interreg, Fully funded	CASA									Eurostar	Yes
139	Director of Older People and Physical Disability plus 9 officers	Families and Social Care	To the prime objectives of the CASA (Consortium for Assistive Solutions Adoption) project and subsequently the objectives of each Study Trip and Secondment are to allow regions to: 1. Evaluate their specific regional standard solutions. 2. Source good practices from other regions and to use these in developing new policies (including business modelling). 3. Define necessary innovations on technology, products and service levels. 4. Address ethical and wider societal perspectives introduced by the use of ICT in the area of healthcare and 5. Collectively develop a path to large scale deployment of AAL. Regions will come forward with the preparation of new financial schemes and new governance structures in support of Assisted Living Solutions development and commercialisation.	Venice	10/11 December 2013	13 December 2013	£1,980.00	nil	£1,242.29	nil	Interreg IVC	CASA Project - Fully Funded	€ 500	nil							Air BA or EasyJet	Yes