

HUGH CHRISTIE SCHOOL

ADMISSIONS POLICY FOR ENTRY IN 2019

Please note that within these criteria the term parent is used to refer to parents or legal guardians.

Boys and girls will be admitted without reference to ability or aptitude. The number of admissions for Year 7 commencing September 2019 will be 165.

Before the application of oversubscription criteria, children with a statement of special educational need or Education, Health and Care Plan which names the school will be admitted. As a result of this, the published admissions number will be reduced accordingly.

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit.

1. Children in Local Authority Care

Children in Local Authority Care or Previously in Local Authority Care – a 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

2. Sibling / Current Family Association

A brother or sister attending Hugh Christie School when the child starts; in this context brother or sister means children who live as brother or sister in the same house, including natural brothers and sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters. The sibling link is maintained as long as the family live at the same address as when the first child applied, or has moved closer to the school than when the first child was offered a place, or has moved to an address that is less than 2 miles from the school using the distance measured by the method outlined in the distance/nearness of children's home to school criterion.

3. Health and Special Access Reasons

Health and Special Access Reasons – Medical, health, social and special access reasons will be applied in accordance with the school's legal obligations, in particular those under the Equality Act 2010. Priority will be given to those children whose mental or physical impairment means they have a demonstrable and significant need to attend a particular school. Equally this priority will apply to children whose parents'/guardians' physical or mental health or social needs mean that they have a demonstrable and significant need to attend a particular school. Such claims will need to be supported by written evidence from a suitably qualified medical or other practitioner who can demonstrate a special connection between these needs and Hugh Christie School.

4. Distance / Nearness of children's home to school

Child's home address

A child's home address is considered to be a residential property that is the child's only or main residence (not an address at which the child may sometimes stay or sleep) and which is either owned by the child's parent, parents or guardian or leased or rented to them under a lease or written rental agreement. Where partners live apart but share responsibility for the child, and the child lives at two different addresses during the week, we will regard the home address as the one at which the child sleeps for the majority of week days.

We use the distance between the child's permanent home address and the school, measured in a straight line using the National Land and Property Gazetteer (NPLG) address point data. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by NPLG. The same address point on the school site is used for everybody, these straight line measurements are used to determine how close each applicant's address is to the school. In the event of any of the above criteria being oversubscribed, priority will be given based on distance as described above with those closest being given higher priority. In the unlikely event that two or more children in all other ways have equal eligibility for the last available place at the school, the names will be issued a number and drawn randomly to decide which child should be given the place.

If siblings from multiple births (twins, triplets, etc) apply for a school and the school would reach its Published Admission Number (PAN) after admitting one or more, but before admitting all of those siblings, the school will offer a place to each of the siblings, even if doing so takes the school above its PAN.

General

After a place has been offered the school reserves the right to withdraw the place in the following circumstances:

- i) when a parent has failed to respond to an offer within a reasonable time or
- ii) when a parent has failed to notify the school of important changes to the application information; or
- iii) the admission authority offered the place on the basis of a fraudulent or intentionally misleading application from a parent.

The school will establish arrangements for appeals against non-admission which will include an independent element. Details of the arrangements for admissions and appeals will be published each year.

Admissions to the school will be based on the above criteria. Initially admissions in any year will be dealt with by an admissions panel consisting of Governors and teachers. Any appeals will be dealt with by the Appeals Committee.

In Year Casual Admissions to Years 7 to 11

Applications for In Year Casual Admissions to Years 7 to 11 should be made on the form available to download from Kent County Council.

https://www.kent.gov.uk/__data/assets/pdf_file/0012/3522/in-year-admission-form.pdf

Application forms should be sent directly to the Admissions Officer at Hugh Christie School. The PAN for all year groups is 165.

In the event places are not available, applicants will be placed on a waiting list held by the college and ordered according to the oversubscription criteria 1 to 4 above.

Admissions for post 16 education

All students wishing to transfer from Year 11 to Year 12 are required to complete an application form available from the school.

Priority will be given to existing students transferring from Year 11. The PAN for external candidates (including those from overseas) will be 25 but this figure may be exceeded in the event that this and the number of internal students transferring into Year 12 is less than the overall total figure for the year group which is 165. In the event that the number exceeds 165, the oversubscription criteria above will also apply.

The Sixth Form curriculum includes a number of pathways with their own separate entry criteria requirements:

Level 3 Advance Level / Vocational Level – Five GCSE (or equivalent qualifications) at grade 4 or above including at least a grade 4 in English and Maths and a 5 grade (or equivalent) in the subject they wish to study.

Level 3 International Baccalaureate Career Pathway - Five GCSE (or equivalent qualifications) at grade 4 or above including at least a grade 4 in English and Maths

Level 2 Employability – Four GCSE (or equivalent qualifications) at grade 1 or above.

In order to be offered a place on one of these pathways, students must meet the stated entry criteria above.