

International Travel information October 2015 - March 2016

IFT Number	Job Title	Directorate	Purpose of Trip	Destination	Outbound Travel Dates	Return Travel Dates	Hotel/Car Hire Costs		Travel Cost		Outside Funding	Project name	Currency taken/used		VISA Travel Fares/Car Park		VISA Subsistence		VISA Hospitality		Hotel	Mode of travel	Insurance
							Cost	Net Cost to KCC	Cost	Net Cost to KCC			Cost	Net cost to KCC	Cost	Net Cost to KCC	Cost	Net Cost to KCC	Cost	Net Cost to KCC			
2	Innovation & Strategy Team Leader plus 1 officer	Corporate Services	To attend a Microsoft Global Education Partner Summit	Seattle	31/01/2016	05/02/2016	£2782.22 For hotel and travel						€ 200.00									Air	Yes
3	Strategic Infrastructure Partnership Manager plus 1 officer	Corporate Services	To investigate opportunities to work cross border on a digital and open data priorities project	Brussels	01/02/2016	02/02/2016	£110.00	£110.00	£195.00	Nil	Kent Connects for travel		€ 50.00									Eurostar	Yes
5	Strategic Infrastructure Partnership Manager plus 1 officer	Corporate Services	To collectively consolidate all the pilot bids prior to submission on 3 March 2016. We are keen to show commitment to the overall process as well as ensure that the other partners remain committed to our offers. We have been asked to lead the pilot on Digital Maturity as well as contribute to others on Open Data & Glamification	Brussels	25/02/2016	25/02/2016			£167.00	Nil	Kent Connects for travel		€ 25.00									Eurostar	Yes
413	Adult Skills Officer plus 1 officer	Education and Young People's Services	To attend Cross-border Job happening to promote opportunities within Grads Kent and recruit new businesses and young people who want to work in Kent	Calais	07/10/2015	08/10/2015	£182.40	£182.40	Nil	Nil	Organisers arranged travel											Car/ Shuttle	Yes
415	Strategic Project and Partnerships Manager plus 1 officer	Education and Young People's Services	To present at a European Commission Conference on the work in Kent on radicalisation and the development of the ZAK Tool	Brussels	19/10/2015	20/10/2015	£170.00	£170.00	£190.00	£190.00												Eurostar	Yes
414	Area Head of Service plus 5 officers	Education and Young People's Services	Introduce Early Help Practitioners to youth model in Finland. Develop firm plans for young people exchanges to be delivered in 2016/17, utilising EU funding streams. Preparation for Duke of Edinburgh's Award Gold Expedition to Northern Finland in March 2016. Assessment of 2015 Kent/Finland Action Plan	Helsinki	15/11/2015	20/11/2015			£1,479.00	£1,479	Finland State Office (covering food, accommodation and internal travel costs in Finland)											Flights	Yes
416	Strategic Projects and Partnerships Manager plus 2 officers	Education and Young People's Services	To meet with potential European partners to develop a project proposal on Virtual Classrooms to be submitted to the European Commission	Brussels	03/12/2015	04/12/2015	£270.00	£270.00	£445.00	£445.00			€ 200.00									Eurostar	Yes
417	Strategic projects and partnerships officer, standards and school improvement	Education and Young People's Services	To meet with potential European partners in Helsingborg, Sweden to develop a project proposal on practice in schools to support students arriving as migrants to be submitted to the European Commission	Helsingborg, Sweden	27/01/2016	29/01/2016	£250.00	£250.00	£60.00	£60.00			2500 SK									Air/Train	Yes
418	Head of Skills and Employability Service plus 1 Directorate officer and Head Teachers and Principals	Education and Young People's Services	To gain an understanding of curriculum opportunities and qualifications in the Finnish Education system, in particular school leadership and curriculum development. To explore vocational and technical programmes and links into employment and apprenticeships. To explore the opportunities for exchange visits and twinning schools	Helsinki	13/03/2016	16-17/03/2016 (Officers 4 days Others 5 days)	£4,340.00	£4,340.00	£1,184.48	£1,184.48											Scandic Simonkentt a Hotel	Air/Train	Yes
419	County Co-ordinator for Duke of Edinburgh's Award plus 1 officer	Education and Young People's Services	Staff Training: Cross country and Backwoods skiing. Planning - meeting with partners and providers to 1) develop a residential opportunity for DofE participants in 2017 2) Plan DofE Expeditions in Finland 2017 3) Create links with Pajulahti Sports Institute and a Sports Academy. 4) Meet colleagues regarding an expedition opportunity in Finland August 2016.	Inari, Messila, Lahti, Pajulahti & Helsinki, Finland	21/03/2016	01/04/2016	£1,700 in total. Depends on final programme and flight costs				Yes	Duke of Edinburgh Awards										Flight, Car, Coach	Yes
FT15Oct01	Head of Sustainable Business and Community plus 1 officer	Growth Environment and Transport	project meeting and internal workshop 3, evaluation and experience sharing.	Zlin (Czech republic.)	20/10/2015	23/10/2015	£160.00	Nil	£219.20	Nil	coopenergy project, 100% funded	Coopenergy	13,000 koruna	Nil	£219.20 flights	Nil		£0	£0			Air	Yes
FT15Oct02	Explore Kent Partnership Officer	Growth Environment and Transport	To meet partners and discuss development of INTERREG TRAILS bid	Amien (France)	11/09/2015	11/09/2015			£60 + petrol	Nil	Interreg	INTERREG TRAILS										Car/Eurotunnel	Yes
FT15Oct03	Research/Projects Coordinator	Growth Environment and Transport	Participation in European Roundtable on Energy Data Sharing	Brussels	13/10/2015	14/10/2015	£90.00	Nil	£95.00	Nil	Data 4 Action project	Data 4 Action	€ 200.00									Eurostar	Yes
FT15Nov01	Environment Strategy Programme Manager	Growth Environment and Transport	development of Interreg 2 Seas project for domestic retrofitting supporting KES sub -priority 6.2	Brussels	09/11/2015	09/11/2015			£47.50	£47.50	can be recouped if successful bid	N/A	€ 75.00	Nil								Eurostar	yes
FT15Nov02	Kes Projects Coordinator plus 1 officer	Growth Environment and Transport	project commitment - project management meeting and themed workshops participation - contractual requirement	Turin (Italy)	16/11/2015	20/11/2015	£534.00	Nil	£300.00	Nil	Data 4 Action is funding	D4A	€ 500.00	Nil	€ 318.95	Nil						Flight	yes
FT15Dec01	Environmental Project Officer plus 1 officer	Growth Environment and Transport	Partnership meeting/Workshop	Paris	02/12/2015	04/12/2015	€ 548.00	Nil	£118.00	Nil	Coopenergy 100% funding	Coopenergy	€ 250.00	Nil								Eurostar	yes

FT15Dec02	Senior Resilience Officer	Growth Environment and Transport	Preparation on Operation Stack and it's wider effect on the County of Kent	Stavanger, Norway	03/12/2015	05/12/2015	£153.00	Nil	£361.00	Nil	Norwegian National Police Directorate, International Section	Operation Stack										Air	Yes			
FT15Dec03	Senior Resilience Officer	Growth Environment and Transport	To attend the Mass Shelter Conference in Dublin	Dublin	06/12/2015	08/12/2015	£179.00	Nil	£118.00	Nil	MaSC Project	MaSC Project											Air	Yes		
FT16Jan01	Historic Environment Record Manager	Growth Environment and Transport	Project preparation meeting for the Coastal Treasures' Interreg VA France (Channel) England project	Paris	19/01/2016	19/01/2016			£60.00	£60.00	Yes if application successful, if not Heritage budget will pay	Coastal Treasures' Interreg VA France (Channel) England Project											Train	Yes		
FT16Feb01	Senior Environmental Projects Officer	Growth Environment and Transport	development of Interreg 2 Seas project for domestic sector retrofitting	Rotterdam	14/02/2016	15/02/2016	£55.00	Nil	£184.40	Nil	Interreg	Climate Change Project	€ 150.00	Nil									Eurostar/tunnel	Yes		
FT16Feb02	Environmental Projects Manager	Growth Environment and Transport	FRAMES proposed project - informing coastal and resilience planning in Kent	The Hague - Netherlands	16/02/2016	17/02/2016	£40.00	Nil	£110.00	Nil	Interreg	Climate Change Project	€ 150.00	Nil									Air travel	Yes		
FT16Feb03	Senior Resilience Officer	Growth Environment and Transport	Third workshop in the MaSC project which aims to bring stakeholders from EU organisation together to develop guidelines for sheltering very large numbers of people in the event of a disaster occurring anywhere in Europe.	Berlin, Germany	21/02/2016	23/02/2016	£181.50	Nil	£62.70	Nil	MaSC Project	MaSC Project											Air travel	Yes		
FT16Feb04	Explore Kent Partnership Officer plus 2 officers	Growth Environment and Transport	To discuss development of INTERREG EDEN62 bid.	Amien, France	16/02/2016	16/02/2016			£60.00	£60.00	Yes	INTERREG EDEN62	€ 60.00	€ 60.00										Eurotunnel	Yes	
FT16Mar01	Head of SBC	Growth Environment and Transport	coopenergy partnership meeting to discuss phase 2	Brussels	15/03/2016	17/03/2016			£119.00	Nil	Yes	coopenergy												Eurostar	yes	
FT16Mar02	Environmental Projects Manager	Growth Environment and Transport	resilience to Environmental Change as part of the KES	Brussels	14/03/2016	15/03/2016			£110.00	Nil	Yes	partnership meeting prep workshop for further project bid	€ 150.00	Nil										Eurostar	yes	
2493	European Partnerships Manager plus Mark Dance, Cabinet Member for Economic Development	Growth Environment and Transport	Attending ESI thematic commissions conference in Albania. KCC will chair the thematic commission on "Environment, biodiversity and Climate Change" and is working on a terms of reference for this, which will include thematic areas and a work plan to be agreed with other authorities across Europe	Rinas, Albania	07/10/2015	09/10/2015	£140.00	£140.00	£417.91 per person	£835.82			€ 94.55	€ 94.55										Air	Yes	
2499	Trade Development Manager plus external partners and 10 Kent-based food businesses	Growth Environment and Transport	Accompanying 10 Food and Drink businesses to the ANUGA 2015 Fine Food trade fair as part of the externally funded GREAT Food from Kent project	Cologne	12/10/2015	14/10/2015	£90.00 per person per night	Nil	£218.34 per person	Nil	GREAT Campaign	GREAT Food from Kent	€ 226.70	Nil										British Airways	Yes	
2500	Trade Development Manager	Growth Environment and Transport	To meet with Eurostar and UKTI in Brussels to obtain support for the delivery of the "GREAT Food From Kent" project	Brussels	26/10/2015	26/10/2015			£14.50	Nil	GREAT Campaign	GREAT Food from Kent	€ 5.10	Nil										Eurostar	Yes	
2496	Business Support Officer (Europe) plus 3 officers	Growth Environment and Transport	To attend Children's University training for Learning Destination Status	Hardelot	02/11/2015	02/11/2015			£75.00	£75.00			€ 10.80	€ 10.80											Shuttle	Yes
2498	Trade Development Manager plus 1 officer	Growth Environment and Transport	Great Food from Kent project - Food and Drink roadshow stand in Roeselare, Belgium to promote Kent's food and drink sector to companies in Belgium	Roeselare	13/11/2015	13/11/2015			£60.00	Nil	GREAT Challenge Fund	Great food from Kent	€ 32.35	Nil											Shuttle	Yes
2501	Head of International Affairs	Growth Environment and Transport	To represent KCC at the Interreg IVA and VA '2 Seas' Programme Monitoring Committee (PMCs) in Ghent on 3 and 4 November 2015	Ghent	02/11/2015	04/11/2015	£104.60	£104.60	£182.00	£182.00			€ 67.65	€ 67.65											Eurostar	Yes
2503	Head of International Affairs plus 3 officers	Growth Environment and Transport	To attend meeting in Lille on 1 December 2015 with strategic partner organisations in Nord Pas de Calais and West Flanders	Lille	01/12/2015	01/12/2015			£60.00	£60.00															Car/ Shuttle	Yes
2506	Trade Development Manager plus one officer, 2 external partners and Kent businesses	Growth Environment and Transport	To accompany businesses involved in the Food and Drink sector to participate in B2B networking session in Arras as part of the GREAT Food from Kent project	Arras, France	04/02/2016	04/02/2016			£1,425.00	Nil	GREAT Campaign	Great Food from Kent - fully funded													Coach/ Eurotunnel	Yes
2504	Head of International Affairs, 3 officers and Mark Dance, Cabinet Member for Economic Development	Growth Environment and Transport	To attend a meeting of the Hardelot Centre Board (Chair, Secretary and Treasurer). This is a legal requirement under the arrangements for the 'Association' now established under French law as the future status of the Centre.	Hardelot, France	19/02/2016	19/02/2016			£60.00	£60.00			€ 3.40	€ 3.40											Car/Shuttle	Yes
2506	Trade Development Manager, external partners and Kent Businesses	Growth Environment and Transport	To accompany businesses involved in the Food and Drink sector to participate in B2B networking session in Arras as part of the GREAT Food from Kent project	Arras, France	04/02/2016	04/02/2016			£1,425.00	Nil	GREAT Campaign	Great Food from Kent - fully funded													Coach/ Eurotunnel	Yes
2509	Programme Manager and one officer	Growth Environment and Transport	To attend meeting arranged with officers from West Flanders Province to explore ideas for co-operation projects under the LEADER Programme.	Dixmunde, West Flanders	11/02/2016	11/02/2016			£75.00	Nil	LEADER	LEADER													Car/Shuttle	Yes

