



Dartford Grammar School for Girls

Headteacher: **Sharon Pritchard MA** (Cantab)

Dartford Grammar School for Girls, Shepherds Lane, Dartford, Kent, DA1 2NT

Tel: 01322 223123 | Fax: 01322 294786 | Email: school@dartfordgrammargirls.kent.sch.uk

www.dartfordgrammargirls.kent.sch.uk

Admission Policy and Over-subscription Criteria for entry to Year 7 in September 2019

Admission

We will be offering 180 places in 2019. Entry to Dartford Grammar School for Girls is via the Kent Procedure for Entrance to Secondary Schools Age 11 Assessment Tests [PESE]. If girls reach the required standard as a result of this process they are eligible for admission.

All timings will be in accordance with Kent Local Authority's timetable for Admissions to Secondary School.

Registering for the Kent Tests

Parents/Carers with a daughter in Year 5 who wish her to sit the Kent PESE Tests must register online with Kent Local Authority [LA] or request a paper registration form by contacting the Secondary Admissions Team at Kent LA, during June 2018.

Testing Arrangements

Kent LA will make arrangements for those registered to sit the tests, which will take place in September 2018.

Assessment decision letters will be sent out to parents/carers by Kent LA in October 2018.

Application Procedure

All applicants must complete their own Local Authority [LA] Secondary Common Application Form [SCAF] which is returned to their home LA, by their closing date. On the SCAF all schools applied to are listed in order of preference. This order is used by the LA when allocating applicants to schools. Please note that a Supplementary Information Form [SIF] is required for our school. This can be downloaded from the school website from September 2018 and must be returned directly to the school by 31st October 2018.

Allocation of Places

Places will be allocated by the LA using the information provided on the SCAF and parents/carers will be notified in March 2019. Please note that we are a heavily oversubscribed school and should the number of eligible applicants exceed the number of places available, our oversubscription criteria will be applied when places are allocated.



Dartford Grammar School for Girls is part of The Areté Trust, a charitable company limited by guarantee and registered in England and Wales with company number 10760163. The registered office is at Dartford Grammar School for Girls, Shepherds Lane, Dartford, Kent, DA1 2NT.



Before the application of oversubscription criteria, students with an Education, Health and Care Plan (EHCP) which names the school and who have passed the assessment will be admitted. As a result of this the published admissions number will be reduced accordingly.

Over-Subscription Criteria

Where applications for admission of eligible girls exceed this number, the following criteria will be applied in the order set out below, to decide which girls who satisfied the selection requirements should be offered places:

1. Children in Local Authority Care or Previously in Local Authority Care

A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

2. Pupil Premium

A girl in receipt of Pupil Premium – *a child is eligible for Pupil Premium where she has been registered for free school meals (FSM) at any point in the last 6 years. This does not include children who have only been eligible to receive Universal Infant Free School Meals. Pupil Premium is also afforded to Children in Local Authority Care or Previously in Local Authority Care, however these children will be prioritised in the relevant criteria above.*

Parents wishing to apply under this criterion must ensure they complete the attached Supplementary Information Form, attaching the requested proof of eligibility and return it to the school by 31st October 2018.

3. Siblings

The sibling oversubscription criterion only applies to the sister of a girl (or boy in the Sixth Form):

who was admitted into the school no later than 17th July 2015

AND

who will still be attending the school in Years 12– 13 at the time the student would be admitted.

In this context “sibling” means children who live as brothers or sisters in the same house, including natural brothers and sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters.

4. 100 places will be reserved for girls residing in Dartford or one of the named parishes listed below.

Ash-cum-Ridley	Fawkham	Stone
Bean	Hartley	Sutton at Hone and Hawley
Crockenhill	Hextable	Swanley
Darenth	Horton Kirby and South Darenth	Swanscombe and Greenhithe
Eynsford	Longfield and New Barn	West Kingsdown
Farningham	Southfleet	Wilmington





Dartford Grammar School for Girls - Priority Area



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Produced by: Admissions and Transport
Dated:

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5. Remaining eligible girls seeking a school place, irrespective of their address.

If the school would be oversubscribed within any of the above oversubscription criteria students will be ranked in the following order:

1. Those performing best in the Kent Test (highest aggregate score).
2. In the case of tied scores, preference is given to the applicant living nearest to the school.

Nearness of children's homes to school

The distance between the child's permanent home address and the school is measured in a straight line using the National Land and Property Gazetteer (NLPG) address point. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by NLPG. The same address point on the school site is used for everybody. When the distance criterion is applied for the school, these straight line measurements are used to determine how close each applicant's address is to the school. The school uses measurements provided by the LA.



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Waiting List

If the school is oversubscribed we will maintain a waiting list until 31st December 2019. Each added child will require the list to be ranked again in line with the published oversubscription criteria.

Late Applications

Late applications will be accepted and processed in accordance with the scheme published in the LA's admission booklets.

Requests for admission outside of the normal age group

Requests for admission outside of the normal age group should be made to the Headteacher of each preferred school as early as possible in the admissions round associated with that child's date of birth. This will allow the school and admissions authority sufficient time to make a decision before the closing date. Parents are not expected to provide evidence to support their request to defer their application, however where provided it must be specific to the child in question. This might include medical or Educational Psychologist reports. There is no legal requirement for this medical or educational evidence to be secured from an appropriate professional, however, failure to provide this may impede a school's ability to agree to deferral. Parents are required to complete an application for the normal point of entry at the same time, in case their request is declined. This application can be cancelled if the school agrees to accept a deferred application for entry the following year. Deferred applications must be made via paper SCAF to the LA, with written confirmation from each named school attached. Deferred applications will be processed in the same way as all applications for the cohort in the following admissions round, and offers will be made in accordance with each school's oversubscription criteria.





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Admissions Supplementary Form 2019

This form does not constitute a valid application. You must complete a Common Application Form from your daughter's primary school or your LA, naming Dartford Grammar School for Girls, if you wish your daughter to be considered for a place at the school.

The Supplementary Form below should also be completed and sent direct to this school by 31st October 2018.

Section 1 Student Information																																						
Forename(s):																																					
Surname: Date of Birth:.....																																					
Permanent Home Address:																																					
Telephone: Parent/Carer:																																					
Email:																																					
Do you live in Dartford: YES/NO or one of the named parishes below: YES/NO <i>(if yes, please tick)</i>																																						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Ash-cum Ridley</td><td><input type="checkbox"/></td></tr> <tr><td>Bean</td><td><input type="checkbox"/></td></tr> <tr><td>Crockenhill</td><td><input type="checkbox"/></td></tr> <tr><td>Darenth</td><td><input type="checkbox"/></td></tr> <tr><td>Eynsford</td><td><input type="checkbox"/></td></tr> <tr><td>Farningham</td><td><input type="checkbox"/></td></tr> </table>	Ash-cum Ridley	<input type="checkbox"/>	Bean	<input type="checkbox"/>	Crockenhill	<input type="checkbox"/>	Darenth	<input type="checkbox"/>	Eynsford	<input type="checkbox"/>	Farningham	<input type="checkbox"/>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Fawkham</td><td><input type="checkbox"/></td></tr> <tr><td>Hartley</td><td><input type="checkbox"/></td></tr> <tr><td>Hextable</td><td><input type="checkbox"/></td></tr> <tr><td>Horton Kirby and South Darenth</td><td><input type="checkbox"/></td></tr> <tr><td>Longfield and New Barn</td><td><input type="checkbox"/></td></tr> <tr><td>Southfleet</td><td><input type="checkbox"/></td></tr> </table>	Fawkham	<input type="checkbox"/>	Hartley	<input type="checkbox"/>	Hextable	<input type="checkbox"/>	Horton Kirby and South Darenth	<input type="checkbox"/>	Longfield and New Barn	<input type="checkbox"/>	Southfleet	<input type="checkbox"/>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Stone</td><td><input type="checkbox"/></td></tr> <tr><td>Sutton at Hone and Hawley</td><td><input type="checkbox"/></td></tr> <tr><td>Swanley</td><td><input type="checkbox"/></td></tr> <tr><td>Swanscombe and Greenhithe</td><td><input type="checkbox"/></td></tr> <tr><td>West Kingsdown</td><td><input type="checkbox"/></td></tr> <tr><td>Wilmington</td><td><input type="checkbox"/></td></tr> </table>	Stone	<input type="checkbox"/>	Sutton at Hone and Hawley	<input type="checkbox"/>	Swanley	<input type="checkbox"/>	Swanscombe and Greenhithe	<input type="checkbox"/>	West Kingsdown	<input type="checkbox"/>	Wilmington	<input type="checkbox"/>
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Section 2 Pupil Premium																																						
Have you ever been in receipt of free school meals for this child: YES/NO																																						
If YES , please supply the dates this applied:																																						
and attach evidence that you are or were in receipt of one of the following benefits at this time: Income Support, Income-Based Job Seekers Allowance, Guaranteed Element of Pension Credit, Child Tax Credit (without Working Tax Credit) and an annual income below £16,190, Employment and Support Allowance or Support under Part VI of the Immigration & Asylum Act 1999																																						
and tick to give consent for the Local Authority or your child's current school to disclose pupil premium eligibility information for the purposes of this school application should this be necessary. <div style="float: right; border: 1px solid black; width: 40px; height: 20px; margin-top: 5px;"></div>																																						
and supply the name of your daughter's current school																																						
Section 3 Other Children																																						
Do you have a daughter(s) or son(s) attending this school: YES/NO																																						
If yes, Name(s) and Current Form(s):																																						
Date of entry to the school:																																						
Signature:..... Date:																																						



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Admission Policy for entry to Year 12 in September 2019

Application

In 2019, we will be offering 165 places to our mixed Year 12. Priority will be given to existing students transferring from Year 11. New Entrants who wish to apply to our school must complete an online application at www.kentchoices4u.com.

Entrance Qualifications

All students joining Year 12 will have achieved:

- A minimum of 3 grade 7 and 4 grade 6 at GCSE, or a minimum of 45 points across 7 GCSE subjects;
- A minimum of grade 5 in Mathematics and English Language or English Literature;
- The subject requirements for the A Level subjects to be studied. *Please refer to the Sixth Form Information Booklet for further details.*

Any vocational qualification that is equivalent to more than 1 GCSE grade will only count as a maximum of 1 grade.

Offer of places

Places will be offered on the basis of predicted GCSE grades from current schools and will be conditional on achievement of the required grades. Vocational courses equivalent to more than 1 GCSE grade will count as a maximum of 1 grade.

Late applications

Students applying after the normal deadline will still be eligible to join the school if they meet the criteria set and there are places available in Year 12 and on the courses they wish to follow. Any students wishing to apply in late August following better than expected results should contact the school and be prepared to attend a meeting to discuss possible courses.

Requests for admission outside of the normal age group

Requests for admission outside of the normal age group should be made to the Headteacher. Parents/carers are not expected to provide evidence to support their request to defer their application, however where provided it must be specific to the child in question. This might include medical or Educational Psychologist reports. There is no legal requirement for this medical or educational evidence to be secured from an appropriate professional, however, failure to provide this may impede a school's ability to agree to deferral. Deferred applications will be processed in the same way as all applications and offers will be made in accordance with the school's oversubscription criteria.



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Over-Subscription Criteria for new entrants

Where applications for admission of eligible students exceed this number, the following criteria will be applied in the order set out below, to decide which students who satisfied the selection requirements should be offered places. *Before the application of oversubscription criteria, students with an Education, Health and Care Plan (EHCP) which names the school and who have met the entrance qualifications will be admitted. As a result of this, the published admissions number will be reduced accordingly.*

2. **Children in Local Authority Care or Previously in Local Authority Care**

A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

2. **All other eligible students seeking a school place.**

If the school is oversubscribed within any of the above oversubscription criteria, students will be ranked in the following order:

- 1. Those performing best in their GCSEs based on predicted GCSE grades**
(vocational courses equivalent to more than 1 GCSE grade will count as a maximum of 1 grade).
- 2. In the case of tied scores, preference is given to the applicant living nearest to the school.**

The distance between the child's permanent home address and the school is measured in a straight line using the National Land and Property Gazetteer (NLPG) address point. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by NLPG. The same address point on the school site is used for everybody. When the distance criterion is applied for the school, these straight line measurements are used to determine how close each applicant's address is to the school. The school uses measurements provided by the LA.

A waiting list will be held and ranked according to the over-subscription criteria.

