

REFERRAL ORDER PANEL MEMBER - TASK DESCRIPTION

The Role	<p>To act as a Youth Offender Panel Member.</p> <p>2 Volunteer panel members and a professional adviser from Kent Youth Offending Service will form a Youth Offending Panel.</p> <p>The purpose of the role is to facilitate a meeting between all interested parties to talk and listen to key people and agree with the young person a plan of action (contract) designed to put right the harm already caused and prevent further offending.</p>
Skills/Experience/Knowledge/Attributes	Please see Panel Member Personal Qualities.
Tasks	<p>To read reports prior to panel meeting.</p> <p>To take part in the preparation meeting.</p> <p>To facilitate the panel meeting either as leader or panel member.</p> <p>To debrief following panel and reflect on practice and performance.</p>
Contribution of time	To attend 2 panels per month. Dates to be flexible (approximately 10 hrs per month)
Commencement	Upon completion of Foundation and Panel Member Training, Post Training Interview and Induction period.
Location of volunteering	Countywide, however as local to home address as practical.
Support and Supervision	<p>Group support provided in 4 x Practice and Performance Groups per year</p> <p>Annual Appraisal and 1:1 supervision</p>
Induction and training	<p>Post panel matters training interview and Panel observations.</p> <p>Sit as 2nd panel member and progress to leading panel when agreed with Referral Order Coordinator.</p>
Expense payments	Travel and child care expenses in accordance with the KCC Volunteer Policy.