

<b>The Royal Harbour Academy</b>	
Years 7 – 8 Newlands Lane Ramsgate CT12 6RH Tel No: 01843 572500 Fax No: 01843 572501	Years 9 -13 Marlowe Way Ramsgate CT12 6NB
Headteacher: Mr S Pullen Admissions Contact Name: Miss D Wood E-mail: <a href="mailto:Wood@rha.kent.sch.uk">Wood@rha.kent.sch.uk</a> Website: <a href="http://www.rha.kent.sch.uk">www.rha.kent.sch.uk</a>	
Type of School: Secondary, Foundation, High, Mixed	
Age Range: 11-18 Day Pupils	
Specialisms: Humanities	
<b>Published Admission No: 200</b>	<b>LA No: 886 DCSF No:5468</b>
Number of Applications for Yr 7 entry September 2023: 315	
Number of places offered 1 March 2023: 200	
Expected number on roll: 1000	

To access general information about the school, including annual school achievement and attainment tables, recent school inspection reports and uniform policy, please contact the school or visit the school's website: [www.rha.kent.sch.uk](http://www.rha.kent.sch.uk)

**Yr 7 Open Sessions:**

Wednesday 4<sup>th</sup> Oct – 5.30pm-8pm Lower Site Open Evening

Wednesday 11<sup>th</sup> Oct – 5pm – 6.30 pm Upper Site Open Evening

Visits to the school – **By appointment through the School Office**

**Sixth Form Open Sessions:**

Weds 8<sup>th</sup> November 5.30-7pm

Applications for places at the school will be made in accordance with Kent County Council's co-ordinated admission arrangements and will be made on the Secondary Common Application Form (SCAF). Details of how to apply online can be found on the [kent.gov.uk](http://kent.gov.uk) website.

The school will mainly follow the Kent County Council's Oversubscription Criteria and before the application of the criteria, children with a statement of special education need or Education, Health and Care Plan which names the school will be admitted. As a result of this, the published admission number will be reduced accordingly.

## **Oversubscription Criteria**

### **Children in Local Authority Care or Previously in Local Authority Care –**

A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school.

A previously looked after child means such children who were adopted (or subject to child arrangements orders or special guardianship orders) immediately following having been looked after and those children who appear to the admission authority to have been in state care outside of England and ceased to be in state care as a result of being adopted.

A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.

**Current Family Association** – A brother or sister attending the school when the child starts. In this context brother or sister means children who live as brother or sister in the same house, including natural brothers or sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters.

**Health and Special Access Reasons** – Medical/Health and Special Access Reasons will be applied in accordance with the school's legal obligations, in particular those under the Equality Act 2010. Priority will be given to those children for whom mental or physical impairment means they have a demonstrable and significant need to attend the school. Such claims will need to be supported by written evidence from a suitably qualified medical or other practitioner who can demonstrate a special connection between these needs and the school.

**Nearness of children's homes to school** - We use the distance between the child's permanent home address and the school, measured in a straight line using the National Land and Property Gazetteer (NLPG) address point data. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by NLPG. The same address point on the school site is used for everybody.

In the event of any of the above criteria being oversubscribed, priority will be given based on distance as described above with those closest being given higher priority. In the unlikely event that two or more children in all other ways have equal eligibility for the last available place at the school, the names will be issued a number and drawn randomly to decide which child should be given the place. This process will be independently supervised.

If siblings from multiple births (twins, triplets, etc) apply for a place at the school and it would reach its Published Admission Number (PAN) and after admitting one or more, but

before admitting all of the siblings, a place will be offered to each of the siblings, even if doing so takes the school above its PAN.

A waiting list will be held for at least the first term of the academic year in oversubscription criteria order. The waiting list will be re-ranked, in line with the oversubscription criteria, every time a child is added.

### **Admission of children outside their normal age group**

Requests for admission to Year 7 outside of the normal age group should be made to the Headteacher the school as early as possible in the year associated with the child's date of birth to allow the admissions authority sufficient time to make a decision before the closing date.

Where a parent is requesting for their child to apply a year early, parents are advised to contact the school as early as possible before the year they wish their child to start.

Where a parent is requesting for their child to apply a year later than expected, they should make their request shortly before the application open date associated with the child's date of birth. Parents are advised to complete an application for the normal point of entry at the same time, in case their request is declined. This application can be cancelled if the school agrees to accept a deferred application for entry into Year 7 the following year.

Parents are not expected to provide evidence to support their request to defer their application, however where provided it must be specific to the child in question. This might include medical or Educational Psychologist reports. There is no legal requirement for this medical or educational evidence to be secured from an appropriate professional, however, failure to provide this may impede a school's ability to agree to deferral or early admission to their secondary phase of education. The school will take into account the year group the child has been taught in leading up to transition. Deferred applications must be made via paper Secondary Common Application Form (SCAF) to the LA, with written confirmation from the school attached. Early or deferred applications will be processed in the same way as all applications for the cohort in the following admissions round and offers will be made in accordance with each school's oversubscription criteria. Further advice is available at [www.kent.gov.uk/schooladmissions](http://www.kent.gov.uk/schooladmissions)

## **Admission Arrangements for Post 16 Places**

### **Sixth Form Admissions Arrangements**

Priority will be given to existing students transferring from Year 11 who meet the entrance criteria.

Overall entry requirements are for admission to Sixth Form are:

Level 3 – 5 GCSE Grade 9 - 4 including Maths and English  
Minimum Grade 4

All applicants are invited to discuss their choices at an information, advice and guidance meeting in the Spring term.

The admission number for external candidates will be 15, but this figure may be exceeded in the event that this and the number of internal students transferring into Year 12 is less than the overall figure. Subject to course availability the overall year group total is 130.

### **Over-subscription**

Following the admission of internal students transferring from Year 11 students, all remaining places will be allocated to learners who have met the entry requirements for the particular course of study. Where there are more learners seeking places than the number of places available, the oversubscription criteria will be applied in the order set out above to rank students until the overall figure for the year group is reached:

After a place has been offered the school reserves the right to withdraw the place in the following circumstances:

- a) When the parent or learner has failed to respond to an offer within a reasonable time;  
or
- b) When a parent or learner has failed to notify the school of important changes to the application information; or
- c) The admission authority offered the place on the basis of a fraudulent or intentionally misleading application from the parent or learner.

### **Offers and Appeals**

Offers will be made on the basis of predicted performance at GCSE, with the requirement that the above grades are achieved in the final examinations prior to entry to the Sixth Form and students chosen subjects being accommodated on the timetable, in feasible group sizes.

All offers made during Year 11 are conditional on students meeting the grade criteria specified and will only become firm offers upon confirmation of actual GCSE results. Offer letters will be made before the end of May 2022. Offers will be confirmed once the school has been notified of GCSE results in August 2022.

Where learners have achieved better results than the predicted grades they will be considered based on the grades achieved and ranked accordingly for any places that become available as a result of other learners failing to meet the required entry levels.

Parents have a statutory right of appeal, should an application for a place be refused, by writing to The Clerk to the Governors, care of the school.

Late applications will be considered if places in appropriate subjects are still available after all other applicants have been considered.

A waiting list will be held, ranked according to the over-subscription criteria.

**Supplementary Form Required: No**

Waiting lists will be maintained up to January 2025