

IFT Number	Job Title	Directorate	Purpose of Trip	Destination	Outbound Travel Dates	Return Travel Dates	Hotel/Car Hire Costs		Travel Cost		Outside Funding	Project name	Currency taken/used		VISA Travel Fares/Car Park		VISA Subsistence		VISA Hospitality		Mode of travel	Insurance
							Cost	Net Cost to KCC	Cost	Net Cost to KCC			Cost	Net Cost to KCC	Cost	Net Cost to KCC	Cost	Net Cost to KCC	Cost	Net Cost to KCC		
Not provided	Principal Adviser, Secondary	Education, Learning and Skills	To recruit secondary teachers for Kent schools for Jan / April 2013. The focus was to recruit high quality English and maths teachers	Toronto and Ottawa, Canada	21/10/2012	29/10/2012	Nil	Nil	Nil	Nil	Fully Funded										Flights	Yes
Not provided	Patrick Leeson, Corporate Director ELS + 1 Officer	Education, Learning and Skills	To develop strategic links with training providers to encourage more highly qualified teachers to come to Kent	Dublin/Belfast, Ireland	14/01/2013	15/01/2013		Nil		£192.00	Irish Company	Accommodations costs										Yes
FT12Oct 01	Sustainable Business Programme Manager	Environment and Enterprise	Eu funded project event	Lille	02/10/12 and 03/10/12	03/10/2012	Hotel Up - 117 Euros	none	Eurostar £210	none	Interreg	FUSION		none	car park £16 for two days	none	none		none		Eurostar	booked by e-mail insurance team P20873
FT12Oct 02	Climate Change Project Manager + 1 Officer	Environment and Enterprise	Eu funded project event	Lille and onward travel to Netherlands	08/10/2012	11/10/2012	Bad hotel 450 euros	none	Eurostar £200	none	yes	CC2150	£600 in euros	none		none	none		none		Eurostar	booked by e-mail insurance team P20875
FT12Oct 03	Wood Fuel Development Manager	Environment and Enterprise	To attend a Steering Group Meeting for MULTIFOR (Interreg Project)	Wimille - France	04/10/2012	04/10/2012	NIL	NIL	£110	NIL	Interreg	Kent Downs Wood Fuel Pathfinder (MULTIFOR)							none		Car/Eurotunnel	booked by Gill Bell
FT12Oct 04	Coastal Officer + 4 Officers	Environment and Enterprise	Study tour for NOSTRA to learn how biodiversity and economic development are managed in this strait	Sardinia	01/10/2012	05/10/2012	£1,102	only existing staff time	£600.00	Only existing staff time	Yes	NOSTRA	nil	nil	390.2	nil	Nil	nil	Nil	nil	Rail/Air	Yes, booked through insurance team
FT12Oct 05	Projects and communications coordinator	Environment and Enterprise	ARCH Conference	Lille	17/10/2012	18/10/2012	£80	£40	£300	£150	Interreg	ARCH	150 EUROS	€75	£60	none	None	None	None		Car/Eurotunnel	Yes, booked through insurance team
FT12Nov	Sustainable Arch Project & Communications Coordinator + 2 Officers	Environment and Enterprise	ClimactRegions Meeting	Prague	14/11/2012	18/11/2012	hotel 237.12 euros for	none	flight - £198.93	none	climact reg	climactregi	200 pounds in Czech	none			None	None	None	None	Flight	Yes
FT12Nov	Transport Officer + 3 Officers	Environment and Enterprise	Project Management meeting with French partners	Lille, France	13/11/2012	13/11/2012	none	none	£58.00		Interreg	ARCH	None	None	£58 travel ?		None	None	None	None	Eurotunnel	Yes
FT12Nov	Coastal Officer + 3 Officers	Environment and Enterprise	RoCK (Regions of Connected Knowledge) meeting	Aachen	19/11/2012	21/11/2012	£367.24	£184	£327.03	£163.51	Interreg	RoCK			None	None	None	None	None	None	Eurostar	Yes
FT12Nov	Coastal Officer + 3 Officers	Environment and Enterprise	CAMIS meeting to finalise an IMS for the channel and conferences on Climact Regions	Lille, France	28/11/2012	29/11/2012	£46.71	£23	£134.00	£67.00	Interreg	CAMIS	None	None	None	None	none	None			Flight	Yes
FT12Dec	Sustainable Coastal Officer + 2 Officers	Environment and Enterprise	Network Of STRAits - NOSTRa workshop with stakeholders	Wimmille, France	18/12/2012	18/12/2012	240 Euros	0	£330	£0	Interreg	Climact Regions									Eurostar	
FT12Dec 03	Coastal Officer + 2 Officers	Environment and Enterprise	Network Of STRAits - NOSTRa workshop with stakeholders	Wimmille, France	18/12/2012	18/12/2012	0	0	£0	0	Yes	NOSTRA	0	0	£35.00	0	0	0	0	0	Eurotunnel	Yes - cost centre used to charge for insurance

FT13Jan01	ARCH GIS Officer	Environment and Enterprise	Two day ARCH training workshop	Lille	21/01/2013	22/01/2013	44.68	0		£51	£0.00	Yes	ARCH								Eurotunnel	Yes - cost centre used to charge for insurance
FT13Jan02	Woodfuel Pathfinder Development Manager	Environment and Enterprise	Start up meeting for the new ADAFOR Project (forestry/woodfuel project)	France	17/01/2013	18/01/2013	85.52	0				Yes	ADAFOR								Eurotunnel (paid for by Forestry Commission)	N/A
FT13Jan03	Sustainability and CC Manager	Environment and Enterprise	IEE exhibition	Brussels	22/01/2013	24/01/2013	170 euros	0		£88	£0.00	yes	climact regions	250 euros/?		£88		170 Euros - hotel			Eurostar	yes
FT13Mar	Coastal Communities Project Manager	Environment and Enterprise	promote work on project, meet future partnersto develop a cluster project	Rotterdam	14/03/2013	15/03/2013	£80	£0.00		€ 200	£0.00	Y	CC2150	220 euros		0					Eurostar	
FT13Mar	Sustainability and CC Manager	Environment and Enterprise	IEE bid writing and climact regions meeting	Brussels	18/03/2013	20/03/2013	£90 per night	0		£60	£0.00	Y	climact reg	200 euros		0					Eurostar	
FT13Mar	Principal T	Environment and Enterprise	Meeting regarding legal, financial & operational aspects of TMM phase 2	Lille	14/03/2013	14/03/2013				£130	£65.00	y	TMM phase 2								Eurostar	
FT13Mar	Principal T	Environment and Enterprise	Attend Inter Governmental Commission stakeholder workshop	Lille	22/03/2013	22/03/2013				£165	£82.50	y	IGC								Eurostar	
2369	Director of Governance & Law	Business Strategy	To give presentation at international conference "Reinvent Law" in Dublin in December.	Dubai	09/12/2012	12/12/2012	£208.11			£523.42				£250 (1450 AED)							Emirates Airline	Yes
2387	VK Interreg Coordinator	Business Strategy	Attending end of projecty in Belgium on "social Tourism"	Brussels	12/12/2012	12/12/2012				£73.00	£73.00											Yes
2388	Trade Development Manager + 2 Officers	Business Strategy	Attendance at 2 Seas Trade Steering Committee	Brugge	17/12/2012	17/12/2012				£51.00	£25.50	Interreg IVA 50% funded	2 Seas Trade Project								Eurostar	13.88
2389	Head of International Policy	Business Strategy	To attend Interreg Programme Preparation Group meeting at the Regional Council of Nord-Pas de Calais	Lille	25/01/2013	25/01/2013					£129.00										Eurostar	6.94
2390	Head of International Policy + Alex King	Business Strategy	To discuss investment priorities, EU funding opportunities and the role of the South East LEP in the new Structural funds programming period 2014-20 with MEPs, UK Permanent Representation and key Commission officials	Brussels	29/01/2013	30/01/2013		Nil			Nil	Fully funded by SELEP				€ 87.08					Eurostar	6.94
2393	VK Interreg Coordinator + 6 Officers	Business Strategy	Transmanche meeting	Calais	14/02/2013	14/02/2013					£60.00										Eurotunnel	Yes
2391	Trade Development Manager + 2 Officers	Business Strategy	To attend the Interreg IVA 2 Seas Programme Annual Event, Interreg V PPG, to present the 2 Seas Trade Project and to seek partners for a capitalisation project	Rotterdam	13/03/2013	15/03/2013	€278 pp	€139pp	£191pp	£95.50pp		Interreg 50% funded with other 50% partly offset by KCC staff Time				€ 188.60					Flights	£20.82

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