

Direct payment checklist



hello

This is a list for you to check you have done everything for your direct payment. It will help us make sure everything is done for you.

You might need some help with it.



Read through and tick if you've done something.

If there is anything you do not understand please ask your care manager.



Your care and support plan/support plan

Have you done a care and support plan /support plan?



Does it show how you want to use your direct payment?



Have you signed your care and support plan/support plan?



Paying your direct payment

Would you like a Kent card to have your direct payment paid into?



Or

Do you have a bank account you would like the direct payment paid into?



The direct payment agreement

Have you read or had the agreement explained to you?



Do you understand it?



Have you signed it?



Do you understand that Kent County Council will check how your direct payments are used?



Your support

Have you set up your care and support as set out in your care and support plan /support plan?

This is the part that will be managed through a Direct Payment.

Paying money yourself



Have you been assessed as needing to pay money yourself towards your support?

If you are, have you set this money up to go into the direct payment account?

Your accounts



Make sure you keep all your statements, bills and receipts for support or care in a safe place.

Your review meeting



Six months after your payments have started someone from our direct payments team will contact you.

This is called a 'review' and is to see how you are doing.

For more information contact the
Direct Payment Support Team: 03000 413 600

This publication is available in alternative formats and can be explained in a range of languages.

Please ask you care/case manager for details or call 03000 41 61 61