

IFT Number	Job Title	Directorate	Purpose of Trip	Destination	Outbound Travel Dates	Return Travel Dates	Hotel/Car Hire Costs		Travel Cost		Outside Funding	Project name	Currency taken/used		VISA Travel Fares/Car Park		VISA Subsistence		VISA Hospitality		Mode of travel	Insurance
							Cost	Net Cost to KCC	Cost	Net Cost to KCC			Cost	Net Cost to KCC	Cost	Net Cost to KCC	Cost	Net Cost to KCC	Cost	Net Cost to KCC		
Not provided	Principal Adviser, Secondary	Education, Learning and Skills	To recruit secondary teachers for Kent schools for Jan / April 2013. The focus was to recruit high quality English and maths teachers	Toronto and Ottawa, Canada	21/10/2012	29/10/2012	Nil	Nil	Nil	Nil	Fully Funded										Flights	Yes
Not provided	Patrick Leeson, Corporate Director ELS + 1 Officer	Education, Learning and Skills	To develop strategic links with training providers to encourage more highly qualified teachers to come to Kent	Dublin/Belfast, Ireland	14/01/2013	15/01/2013		Nil		£192.00	Irish Company	Accommodations costs										Yes
FT12Oct 01	Sustainable Business Programme Manager	Environment and Enterprise	Eu funded project event	Lille	02/10/12 and 03/10/12	03/10/2012	Hotel Up - 117 Euros	none	Eurostar £210	none	Interreg	FUSION	none	car park £16 for two days	none	none	none	none	none	none	Eurostar	booked by e-mail insurance team P20873
FT12Oct 02	Climate Change Project Manager + 1 Officer	Environment and Enterprise	Eu funded project event	Lille and onward travel to Netherlands	08/10/2012	11/10/2012	Bad hotel 450 euros	none	Eurostar £200	none	yes	CC2150	£600 in euros	none	none	none	none	none	none	none	Eurostar	booked by e-mail insurance team P20875
FT12Oct 03	Wood Fuel Development Manager	Environment and Enterprise	To attend a Steering Group Meeting for MULTIFOR (Interreg Project)	Wimille - France	04/10/2012	04/10/2012	NIL	NIL	£110	NIL	Interreg	Kent Downs Wood Fuel Pathfinder (MULTIFOR)						none		Car/Eurotunnel	booked by Gill Bell	
FT12Oct 04	Coastal Officer + 4 Officers	Environment and Enterprise	Study tour for NOSTRA to learn how biodiversity and economic development are managed in this strait	Sardinia	01/10/2012	05/10/2012	£1,102	only existing staff time	£600.00	Only existing staff time	Yes	NOSTRA	nil	nil	390.2	nil	Nil	nil	Nil	nil	Rail/Air	Yes, booked through insurance team
FT12Oct 05	Projects and communications coordinator	Environment and Enterprise	ARCH Conference	Lille	17/10/2012	18/10/2012	£80	£40	£300	£150	Interreg	ARCH	150 EUROS	€75	£60	none	None	None	None	None	Car/Eurotunnel	Yes, booked through insurance team
FT12Nov	Sustainable Arch Project & Communications Coordinator + 2 Officers	Environment and Enterprise	ClimactRegions Meeting	Prague	14/11/2012	18/11/2012	hotel 237.12 euros for	none	flight - £198.93	none	climactreg	climactreg	200 pounds in Czech	none			None	None	None	None	Flight	Yes
FT12Nov	Arch Project & Communications Coordinator + 2 Officers	Environment and Enterprise	Project Management meeting with French partners	Lille, France	13/11/2012	13/11/2012	none	none	£58.00		Interreg	ARCH	None	None	£58 travel ?	None	None	None	None	None	Eurotunnel	Yes
FT12Nov	Transport Officer + 3 Officers	Environment and Enterprise	RoCK (Regions of Connected Knowledge) meeting	Aachen	19/11/2012	21/11/2012	£367.24	£184	£327.03	£163.51	Interreg	RoCK			None	None	None	None	None	None	Eurostar	Yes
FT12Nov	Coastal Officer + 3 Officers	Environment and Enterprise	CAMIS meeting to finalise an IMS for the channel and conferences on Climact Regions	Lille, France	28/11/2012	29/11/2012	£46.71	£23	£134.00	£67.00	Interreg	CAMIS	None	None	None	None	none	None			Flight	Yes
FT12Dec	Sustainable Coastal Officer + 2 Officers	Environment and Enterprise	Network Of STRAits - NOSTRa workshop with stakeholders	Wimmille, France	18/12/2012	18/12/2012	240 Euros	0	£330	£0	Interreg	Climact Regions			£35.00	0	0	0	0	0	Eurostar	Yes - cost centre used to charge for insurance

