

IFT Number	Job Title	Directorate	Purpose of Trip	Destination	Outbound Travel Dates	Return Travel Dates	Hotel/Car Hire Costs		Travel Cost		Outside Funding	Project name	Currency taken/used		VISA Travel Fares/Car Park		VISA Subsistence		VISA Hospitality		Mode of travel	Insurance
							Cost	Net Cost to KCC	Cost	Net Cost to KCC			Cost	Net Cost to KCC	Cost	Net Cost to KCC	Cost	Net Cost to KCC	Cost	Net Cost to KCC		
2432	Trade Development Manager + 1 officer	Growth, Environment and Transport	To attend Taste 2 Seas Interreg cluster partner meeting in Lille	Lille	03/04/2014	03/04/2014			£178.00	Nil	Interreg IVA Cluster programme fully funded	Taste2Seas									Eurostar	Yes
392	Arts & Regen Officer East Kent + 1 officer	Growth, Environment and Transport	Attend meetings about the Recreate Business Support packages	Calais	01/04/2014	02/04/2014	£157	£78.50			Interreg											Yes
393	Arts & Regen Officer East Kent	Growth, Environment and Transport	To attend Interreg ICR project Meeting	Rennes	08/04/2014	10/04/2014	£188	£94.00			Interreg	ICR										Yes
2440	Head of Brussels Office, 1 Officer + Mark Dance (Member)	Growth, Environment and Transport	To attend "Spring for Industry" Event 7-8 April 2014 at invitation of President Gewerc on behalf of Paul Carter	Amiens	07/04/2014	08/04/2014	Nil	Nil	£273.00	£273.00	Accommodation booked and paid for by organisers		€ 42.00	€ 42.00								
2455	Head of Business Engagement & Economic Development + David Brazier (Member)	Growth, Environment and Transport	Invitation from Dover Harbour Board to attend signing of Memorandum of Understanding between the Port of Calais and the Port of Dover in Calais	Calais	11/04/2014	11/04/2014			Travel provided by Dover Harbour Board	Nil											Ferry/Coach	Yes
FT14Apr01	European and Project Development Manager	Growth, Environment and Transport	PROXIMITY project Management Meeting	Nord Pas de Calais	04/04/2014	04/04/2014		Nil	NIL- car sharing	Nil	Yes	Interreg Cluster				£20	NIL				Car	yes
FT14Apr02	Director + 1 Officer	Growth, Environment and Transport	ADAFOR Steering Group Meeting	Rouen	09/04/2014	11/04/2014		Nil	Nil - paid by partner organisation	Nil	Yes	ADAFOR EU Interreg Project				£40	NIL				Car/Eurotunnel	yes
FT14Apr03	Programme Manager + 4 officers	Growth, Environment and Transport	Interreg IVA 2 Seas Cluster project event	Antwerp	23/04/2014	24/04/2014	330	Nil	£100.00	Nil	Yes	Interreg IVA 2 Seas Safe-Ice Project	€ 400.00	Nil							Eurostar/Bus	Yes
FT14Apr04	Programme Manager + 1 officer	Growth, Environment and Transport	Fusion Observatory Meeting	Lille	08/04/2014	08/04/2014			£298.00 for 2 Eurostar	Nil	yes	Fusion	€ 100.00	Nil							Eurostar	yes
2441	International Trade Manager, 1 officer and 9 Kent businesses	Growth, Environment and Transport	To accompany Kent businesses to Ghent for market visit to Ghent for 2 Seas Trade project	Ghent	12/05/2014	12/05/2014			£1,200.00	£600.00	Interreg IVA	2 Seas Trade	€ 4.94	Nil								
2442	International Trade Manager + 1 officer	Growth, Environment and Transport	To accompany Kent businesses to Calais on Cross Border networking event for 2 Seas Trade project	Lille	22/05/2014	22/05/2014			£860.00	£430.00	Interreg IVA	2 Seas Trade	€ 16.01	€ 8.00							Coach/Ferry	Yes
2446	Funding and Partnership Agreement + 2 officers	Growth, Environment and Transport	Proximity first Partner meeting and workshop (2 days). The first meeting is a workshop where partners will get together to discuss publication and phase 2 of the cluster project. The second meeting is the Steering Group Meeting where we update the partners on various activities in the project including budget, claims, brief on JTS meeting and preparation for phase 2	Bruges	14/05/2014	15/05/2014	€ 218.00	Nil	£120.00	Nil	Interreg IVA	Proximity Cluster Project									Eurotunnel/Car	Yes
2447	Research Manager + 11 officers	Growth, Environment and Transport	Interreg Seaconomic Study Trip to inspire development and improvements to our coastline by looking at examples of beach clubs and beach accommodation in Holland and Belgium	Calais, Belgium, Holland	19/05/2014	20/05/2014			£600.00	£300.00	Interreg IVA	Seaconomic									Minibus/Eurotunnel	Yes
2448	Head of International Affairs	Growth, Environment and Transport	To attend the Programme Preparation Group (PPG) for the Interreg 2 Seas Programme 2014-20 at its meeting on 22-23 May 2014 in Lille. KCC also represents all eligible South East local authorities on the PPG	Lille	22/05/2014	23/05/2014	£99.00	£99.00	£129.00	£129.00			€ 6.85	€ 6.85							Eurostar	Yes
FT14May01	European and Project Development Manager	Growth, Environment and Transport	PROXIMITY Management Meeting	Bruges	15/05/2014	15/05/2014		NIL	£160.00	NIL	Yes	Interreg Cluster									Car	
FT14May02	Principal Transport Planner - Rail + 2 officers	Growth, Environment and Transport	EU Commission Meeting/ETCS level 1	Brussels	06/05/2014	06/05/2014	Nil		£402.00	£201.00	Yes	RoCK									Eurostar	Yes

FT14May03	Prime-C Project Lead and Partner Cluster Manager + 3 officers	Growth, Environment and Transport	learning from 9 past projects and 9 partner organisations 100% EU funded project, learn from past projects and share best practise.	Zeeland	12/05/2014	12/14 May	480.30 Euros	Nil	€60 Eurotunnel and £312 Eurostar	Nil	yes	Prime -C	€ 800.00	Nil	Eurotunnel €60	Nil	hotel - 480.30 Euros	Nil			Eurostar and Eurotunnel	yes
FT14May04	Team Leader, Transport Innovations + 2 officers	Growth, Environment and Transport	To participate in Workshop 2 (Tourism) in May 2014 within the approved Interreg 4 Cluster 'Eco2Mobility' project. To participate in the partner co-ordination and steering meeting for the 'Eco2Mobility' project	Breda, Holland	15/05/2014	16/05/2014	€240	Nil	€450.50	Nil	Interreg IVA	Eco2Mobility									Eurostar/ Eurotunnel	Yes
FT14May05	Prime-C Project Lead and Partner Cluster Manager	Growth, Environment and Transport	Partnering for Risk Management and Engagement on the coast. Drawing together best practise to inform risk management and engagement in coastal areas.	Lille	21/05/2014	21/05/2014	nil	Nil	€89.00	Nil	yes	Prime -C	€ 50.00	Nil							Eurostar	yes
FT14May06	Customer Information Manager + 3 officers	Growth, Environment and Transport	To participate in Workshop 2 (Tourism) in May 2014 within the approved Interreg 4 Cluster 'Eco2Mobility' project. To participate in the partner co-ordination and steering meeting for the 'Eco2Mobility' project	Breda, Holland	14/05/2014	16/05/2014	€560.00	Nil	1 Eurostar at €95.50. Car/Shuttle + Mileage £355	Nil	Interreg IVA	Eco2Mobility	€ 550.00								Eurostar/ Car/Shuttle	Yes
2449	International Trade Manager + 2 officers	Growth, Environment and Transport	Final 2 Seas Trade conference in Ypres	Ypres	04/06/2014	05/06/2014	€300.00	€150.00	€220.00	€110.00	Interreg	2 Seas Trade	€ 4.94	€ 4.11							Car/Shuttle	Yes
2443	International Trade Manager	Growth, Environment and Transport	To attend Interreg cluster project meeting in the Netherlands for Digisol and Biz 4 Age projects	Netherlands	16/06/2014	20/06/2014	€324.00	Nil	€375.00	Nil	Interreg	Cluster Projects	€ 12.40	Nil							Car/Shuttle	Yes
2444	International Trade Manager + 1 officer	Growth, Environment and Transport	To attend Interreg cluster project Taste 2 Seas partner meeting in Lille	Lille	30/06/2014	30/06/2014	€198.00	Nil			Interreg	Cluster Projects										
2445	Head of International Affairs, 1 officer and KIB stakeholders	Growth, Environment and Transport	Final 2 seas trade project conference in Ypres	Ypres	04/06/2014	04/06/2014			€503.00	€251.50	Interreg IVA	2 Seas Trade									Coach/ Eurotunnel	Yes
2450	Funding and Partnership Agreement + 1 Officer	Growth, Environment and Transport	Proximity first Partners' Greeter Conference and workshop. The first meeting (13 June) is a Steering group/workshop meeting where partners will get together to discuss the publication and phase 2 of the cluster project. The second day (14 June) is the Greeters Conference where Greeters of all partners are attending to network and share ideas and inspirations.	Wimille	13/06/2014	14/06/2014	110 Euros	Nil	€113.00	Nil	Interreg IVA	Cluster Projects									Eurotunnel	Yes
2451	Head of International Affairs	Growth, Environment and Transport	To attend Interreg IVA 2 Seas Programme Preparation Group (PPG) on 16 June.	Lille	16/06/2014	16/06/2014			€134.00	€134.00			€ 3.20	€ 3.20							Eurostar	Yes
2454	Economic Development Manager + 1 Officer	Growth, Environment and Transport	To attend and present at the cluster conference (a key and mandatory requirement) of this Interreg Project. To attend the mandatory partnership steering group. To meet with partners to agree potential phase 2 project planning to lever in further external investment into Kent	Breda	16/06/2014	18/06/2014	€464.00	Nil	€364.26	Nil	Interreg IVA	Digisol Cluster Project	€ 450.00	Nil							Eurostar	Yes
FT14Jun01	European and Project Development Manager	Growth, Environment and Transport	PROXIMITY Meeting	Pas de Calais	13.6.14	13.6.14		NIL	€80.00	NIL	Yes	Interreg Cluster										yes
FT14Jun02	European and Project Development Manager + 3 officers	Growth, Environment and Transport	CARELANDS Conference	Holland/Belgium	25/06/2014	26/06/2014	Approx €300	NIL	Approx €100	NIL	Yes	Interreg Cluster									Car	yes
FT14Jun03	Coastal Officer + 2 officers	Growth, Environment and Transport	NOSTRA Seminar	Corsica	03/06/2014	06/06/2014	€761.90	Nil	€1,339.00	Nil	Yes	NOSTRA			€84.00	Nil					Plane	Yes
FT14Jun04	Sustainability and CC Manager + 1 officer	Growth, Environment and Transport	Coopenergy partnership meeting and finance	Genoa and Milan	17/06/2014	21/06/2014	Hotel Metropoli €352.00, hotel liberty €230.00	Nil	€344.18 flight	Nil	Yes	Coopenergy	€ 500.00	Nil	rail fares €32.00 and €39.00 and €32.00 in total journeys on 17,19 and 21 - €103.00	Nil					Plane and Train	yes

