

Application Form for School Governors

Title:	Surname:		
Any Previous Names:	First Names:		
Date of Birth:	Male		Female
Home Address (Including postcode):	Work Address: (where appropriate please include company name and postcode. This is for information only, we will only write to your home address)		
Tel No:			
Mobile No:	Tel No:		
Email Address:	Email Address:		
<input type="checkbox"/>	I am happy for you to share my details with schools and academies		

Occupation:
If a teacher please state the name of the school:
If a KCC employee please state department:
If a retired teacher, please state former school and date of retirement:
If you are related to a teacher, an employee or governor at any school please give details:

Current Governorships Please identify type of school, i.e. LA, Independent

Previous Governorships Please give dates of service

Reasons for Applying

Please outline your reasons for showing an interest in becoming a school governor. Include details of personal qualities, experience or skills you feel you could bring to a school governing body. Please continue on a separate sheet if necessary.

Referees

Please provide names and addresses of two referees. These can be business (including your employer if you are in work) or personal, and ideally have known you at least 2 years.

Referee 1:

Referee 2:

Address: (Include Postcode and Email if known)

Address: (Include Postcode and Email if known)

Children of school age and schools attended:

Preferred location: (specify town or area)

For various reasons it is not always possible to place volunteers at schools in their preferred location. We will use your preference as a guide but if you tick the "Yes" box it is possible your application may be sent to an area where you might be placed more quickly.

Are you willing for us to pass your application to an alternative area?

Yes

No

Date from which you are available to serve as a Governor

(Month)

(Year)

Preferred type of school: (tick one box only)

No preference

Primary

Secondary

Special

I am interested in becoming a Local Authority governor
(Nominated by Governor Appointments Panel)

Yes

No

I am interested in becoming a Co-opted governor
(Appointed by the Governing Body)

Yes

No

Disability

Do you consider yourself to have a disability, as defined in the Disability Discrimination Act 1995?

Yes

No

Please give details of any special needs provision you would require (e.g. wheelchair access)

Ethnic Origin

Please tick one box only, which best describes your ethnic origin:

- | | | |
|--|--|---|
| <p>White: <input type="checkbox"/> British</p> <p><input type="checkbox"/> Irish</p> <p><input type="checkbox"/> Any other White background</p> | <p>Asian or Asian British: <input type="checkbox"/> Indian</p> <p><input type="checkbox"/> Pakistani</p> <p><input type="checkbox"/> Bangladeshi</p> <p><input type="checkbox"/> Any other Asian background</p> | <p>Chinese: <input type="checkbox"/> Chinese</p> |
| <p>Mixed: <input type="checkbox"/> White and Black Caribbean</p> <p><input type="checkbox"/> White and Black African</p> <p><input type="checkbox"/> White and Asian</p> <p><input type="checkbox"/> Any other mixed background</p> | <p>Black or Black British: <input type="checkbox"/> Caribbean</p> <p><input type="checkbox"/> African</p> <p><input type="checkbox"/> Any other Black background</p> | |

Other ethnic group: (please specify)

SELF DECLARATION

I confirm that I have no criminal convictions* and have not been involved in bankruptcy or other such proceedings as detailed in the School Governance (Constitution) (England) Regulations 2003 (schedule 6) that would render me liable for disqualification as a governor (Please see Disqualification Criteria).
I confirm that the above details are correct

SIGNED: _____ **DATE:** _____

Please note that the criminal convictions prescribed by Regulations 10 of the 2003 Regulations as disqualifying a person from holding office of governor include convictions that would otherwise be regarded as spent under the Rehabilitation of Offenders Act 1974. By virtue of the Rehabilitation of Offenders Act (Exemptions) Order 1975 all convictions must be disclosed.

If you need further guidance please contact: **Governor Services 03000 417979**

COMPLETED FORMS SHOULD BE RETURNED TO

KCC Leadership & Governance, Room 2.18 Sessions House, Maidstone, Kent, ME14 1XQ



Skills Audit: Please complete the audit below.

No individual is going to have all the skills listed in the audit. The governing body is a team, and the purpose of the audit is to ensure that each of the skills below are covered by at least one of the governors around the table.

<i>Essential for all governors/trustees</i>	Level of experience/skill: rate on scale of 1 (none) to 5 (extensive)
Commitment to improving education for all pupils	
Ability to work in a team and take collective responsibility for decisions	
Willingness to learn	
Commitment to the school's vision and ethos	
Basic literacy and numeracy skills	
Basic IT skills (i.e. word processing and email)	
<i>Should exist across the governing body</i>	
Understanding/experience of governance	
Experience of being a board member in another sector or a governor/trustee in another school	
Experience of chairing a board/ governing body or committee	
Experience of professional leadership	
Vision and strategic planning	
Understanding and experience of strategic planning	
Ability to analyse and review complex issues objectively	
Problem solving skills	
Ability to propose and consider innovative solutions	
Change management (e.g. overseeing a merger or an organisational restructure, changing careers)	
Understanding of current education policy	
Holding the head to account	
Communication skills, including being able to discuss sensitive issues tactfully	
Ability to analyse data	
Ability to question and challenge	
Experience of project management	
Performance management/ appraisal of someone else	
Experience of being performance managed/appraised yourself	
Financial oversight	
Financial planning/management (e.g. as part of your job)	
Experience of procurement/purchasing	
Experience of premises and facilities management	
Knowing your school and community	
Links with the community	
Links with local businesses	
Knowledge of the local/regional economy	
Working or volunteering with young people (e.g. teaching/social work/youth work/sports coaching/health services for young people)	
Understanding of special educational needs	

