

Kent County Council

Job Description:

Director – Strategy, Policy, Relationships and Corporate Assurance

Directorate: Strategic and Corporate Services

Grade: KR17

Responsible to: Head of Paid Service

Job Purpose

Lead and direct the provision of strategic advice and policy development to the Cabinet and CMT which enables them to set the overall direction for Kent County Council. Provide corporate assurance on the development and delivery of key change and transformation strategies/programmes. Ensure that key strategic relationships are developed and maintained to support delivery of the Council's priorities. As SIRO own and be accountable for information risk across the organisation.

Accountabilities

Directors will work within the KCC Corporate Responsibilities for Senior Officers. In addition, as members of Extended Corporate Management Team, Directors and Corporate Directors will work together to make strategic decisions on the most effective use of the Council's agreed budget, resources and policies and enhance the reputation of Kent as a place as well as Kent County Council as the democratic agent of change in the region.

Provide a framework for strategy on all Council services to deliver forward thinking, innovative policies in response to internal, national and international stimuli which support both transformation and other council plans and frameworks and KCC's brand and influence as a leading local government authority whilst delivering high quality value for money services to its customers.

Lead on the provision of briefings and policy advice on issues of national or local importance; impact assessments and options appraisal for high priority corporate consultations and legislative changes which enable Cabinet and CMT to make decisions.

Oversee the stakeholder management framework for the council and lead and manage key stakeholder partnerships, networks and relationships which enable the delivery of the Council's ambitions.

Lead and deliver, in collaboration with appropriate sources outside and across the organisation, the overarching strategic framework for KCC.

Direct strategic policy development across KCC, informed by external benchmarking and in accordance with the council's key, developing key policy documents and specifying the overarching policy framework for the Council.

Take forward agreed national policy agendas within KCC to deliver the best possible outcomes and ensure that Kent County Council's voice influences the development of the wider policy agenda (national, regional, local)

Ensure the development and effective operation of the policy, stakeholder and internal management controls frameworks to ensure effective and efficient operation of the council.

Provide a corporate Quality Assurance Framework to monitor the delivery/performance of key strategic programmes and report on progress to CMT and Cabinet.

Develop and devise strategies to ensure there is both constructive challenge and support to service directorates on the development and delivery of key strategic programmes.

Lead and develop the council's equality and diversity service strategy and practice.

Lead and develop the wider corporate risk strategy for the council, ensuring that all parts of the council are managing risk effectively, and that this is monitored and reported regularly.

As Senior Information Risk Owner lead on information Governance risk assessment and management processes and provide advice to CMT on the effectiveness of information risk management across the Council.

This job description sets out the accountabilities specific to the role. These should be read in conjunction with the Corporate Responsibilities that apply to the Corporate Director and Director roles.