IFT Number	Job Title	Directorate	Purpose of Trip	Destination	Outbound	Return Travel	Hotel/Car Hire C	osts	Travel Cost		Outside Funding	Project name	Currency taken/used		VISA Travel Fares/Ca	ır Park	VISA Subsistend	ce VISA Hospi	itality	Mode of travel	Insurance
					Travel Dates		Cost	Net Cost to KCC		Net Cost to KC0		,	Cost	Net Cost to KCC		Net Cost to KCC		Net Cost to KCC Cost	Net Cost to KCC		
	Strategic Projects and	Education	To undertake an exploratory visit to the WW1 sites	Flanders/Belgiu	m 19/12/2013	19/12/2013			£60.00	nil	Comenius Region	n	€ 106	€ 106						Car/Eurotunnel	Yes
	Partnership Manager plus officers		with students from Pent Valley and students from partner school in Flanders as part of a European Funded project	i landers/beigid	111 19/12/2013	19/12/2013			200.00		EU Funding		100	E 100						Car/Euroturner	163
FT13Oct01	Coastal Communities 2150 Project Manager plus 1 officer and 2 guests	Environment and Enterprise		Lille/Calais	14/10/2013	16/10/2013	£205.63 Hotel Borel	nil	£101.44	nil	Yes	CC2150	£500	nil	train travel - £101.44	nil				Eurostar	Yes
FT13Oct02	Principal Transport Planne Rail plus 2 officers	r - Environment and Enterprise	d Brussels Office for Transmanche Metro project partner meeting	Brussels	03/10/2013	04/10/2013	£100.00	nil	£377.00	nil	Yes	RoCK/Interreg IV								Eurostar	
FT13Oct03	Coastal Communities 2150 Project Manager plus 2 officers and 1 guest	Environment and Enterprise	d Preparation meeting with partners to establish a partnership agreement and delivery plan for our interreg project	Lille	21/10/2013	22/10/2013	€122 Hotel Balladins- Lille through	nil	£400.00	nil	Yes	CC2150	€ 250	nil						Eurostar	Yes
FT13Oct04	HER Manager plus 1 office	r Environment and Enterprise	d AT FORT project workshop	Antwerp	13/10/2013	15/10/2013	Booking.com £364.00	nil	£242.00	nil	Yes	AT FORT			£30.00	nil				Eurostar	Yes
	Coastal Officer	Environment and Enterprise	d CAMIS project Conference	Rouen, France			£90.00	nil	100 Euros	nil	Yes	CAMIS								Eurostar	Yes
FT13Nov02	Principal Transport Planne Strategy	Enterprise	d GSA/EU Interreg4B project meeting	Assen (Netherlands)	12/11/2013	14/11/2013			£190.15	nil	Yes	GSA	€ 500	nil						Air/local train	Yes
FT13Nov03	Sustainable Business Programme Manager Director + 1 officer	Enterprise	d FUSION steering meeting d Carelands Interreg meeting	Gent Kalmthout,	25/11/2013 16/12/2013	27/11/2013	€303 for 2 nights	nil	£191.00 £300.00	nil	Yes	FUSION Carelands	£250	nil	£24 .00 car park Ebbs	fleet nil				Eurostar Eurostar	Yes
	Director + 1 officer	Enterprise	d PROMIXITY - Interreg meeting	Holland Bruges, Belgiun		12.12.13		nil	£200.00	nil	Ves	PROXIMITY								Eurostar	
	Principal Transport Planne	Enterprise	d Attend core executive meeting of RoCK project	Heerlen	09/12/2013		£322.88	£322.88	£243.00		Yes	RoCK	€ 55	nil						Eurostar	Yes
	Rail plus 1 officer	Enterprise									163	ROOK	6 33	1111							163
FT13Dec02	Transport Innovations Tear Leader plus 2 officers	Enterprise	To participate in the approved Interreg Eco2Mobility project through to the end of 2015	Calais	11/12/2013	12/12/2013	£240.00	£240.00	£65.00	£65.00										Car/Eurotunnel	Yes
FT14Jan01	Cluster Project Manager plus 2 officers	Environment and Enterprise	Partnership Management Meeting and Workshop to establish connections with partners in order to better understand the risks to coastal areas around Europe and to begin to establish a tools bank and best practice in risk management.	Wimereux	13/01/2013	15/01/2013	£564.00	nil	£110.00	nil	Yes	Prime C project	€ 500	nil						Eurotunnel	Yes
FT14Jan02	Sustainable Business Programme Manager	Environment and	d Partners meeting for Interreg Cluster project. Safe-ice	Shiedham	08/01/2014	09/01/2014	hotel booked by	nil	£205.00	nil	Yes	Safe-Ice	€ 300	nil	£24 parking	nil				Eurostar	Yes
FT14Feb01	Principal Transport Planne	r - Environment and	d Partner meeting for EU Interreg4B/GSA	Sandefjord (Torp	p) 04/02/2014	05/02/2014	£208.00	nil	£65.26	nil	Yes	GSA	£50	nil						Air	Yes
FT14Feb02	Director, Kent Downs AON plus 2 officers	B Environment and	d CARELANDS workshop and Project Management	Bruges	06/02/2014	07/02/2014	£85.00	nil	£150.00	nil	Yes	Interreg								Car/Eurotunnel	
FT14Feb03	Sustainable Business Programme Manager	Environment and	d Meeting with EU Funders (JTS) for Fusion project	Lille	04/02/2014	04/02/2014		nil	£392.00	nil	Yes	Fusion	€ 100	nil							1
FT14Feb04	Sustainability and Climate	Environment and	d Funding Strategy next interreg round	Brussels	17/02/2014	18/02/2014		nil		as a customer	Yes	Unnamed as yet	€ 200	nil	£12	nil				Eurostar	Yes
FT14Feb05	Change Manager Principal Transport Planne Rail plus 1 officer	r - Environment and Enterprise	d IEC Seminar - Channel Tunnel	Lille	12/02/2014	12/02/2014			£129.00	r before that mean £60.00	Yes	RoCK/TMM								Eurostar	Yes
FT14Feb06	·	,	d NOSTRA project Seminar	Reggio Calabria	24/02/2014	27/02/2014	£443.00		£606.00		Ves	NOSTRA	£200	nil						Δir	Ves
FT14Mar01	Fusion Researcher and	Enterprise	d Partnership exchange	Rotterdam	11/03/2014	11/03/2014	2440.00		£387.60	nil	Ves	Fusion	€ 200	nil						Δir	Yes
1 1 1 4 Walo 1	Data Analyst plus 1	Enterprise	a it attressrip exchange	Notterdam	11703/2014	11/03/2014			2307.00	"	163	T usion	200							All	163
FT14Mar02	Director of Planning and Environment plus 1 officer		d Rail Forum of European Parliament	Brussels	17/03/2014	18/03/2014	£246.31		£135.00	nil	Yes	Rail Forum - RoCK								Eurostar	Yes
FT14Mar03	Sustainability and CC Manager plus 1 officer	Environment and Enterprise	d kick off meeting Data4action project	Lyon	24/03/2014	26/27 March	Axotel Perrache stay for officer for nights and officer for 3 nights		£188.69	nil	Yes	Data for Action Project	€ 500	nil						Eurostar/Flight	Yes
2413	Head of International Affair	S Business Strategy and Support	To attend the Interreg Programme Preparation Group (PPG) meeting on behalf of South East local authorities on 30-31 October 2013 which is developing the new Interreg cross-border programme		30/10/2013	31/10/2013	£96.00	£96.00	£134.00	£134.00										Eurostar	Yes
2410	Trade Development Manager plus 1 officer and	Business Strategy and	2014-20 Trade visit to Aquatech Trade Fair under the 2 Seas Trade project to allow companies to visit the fair and	Amsterdam	06/11/2013	07/11/2013	£126.60 pp	£63.30pp	£283.50 pp	£141.75 pp	Interreg IVA	2 Seas Trade	€ 134.70	€ 67.35						KLM Air	Yes
2414	8 companies 2 Seas Trade Project Officer, partners and	Support Business Strategy and	attend B2B matchmaking meetings Mini trade visit to Horeca trade fair 2013, Flanders Expo, Ghent with Kent businesses as part of 2 Seas	Ghent	19/11/2013	19/11/2013			£1,235.00	£617.50	Interreg IVA	2 Seas Trade	€ 2.00	€ 1.00						Coach/Shuttle	Yes
2411	companies Trade Development Manager	Support Business Strategy and Support	Trade European project Presenting 2 Seas Trade project at an event organised by a key French partner organisation in the potential 2ST Cluster project	Lille	28/11/2013	28/11/2013			£60.00	nil	Interreg	Fully funded by 2STproject (match funded through staff								Shuttle	Yes
2415	HR Advisor	Business Strategy and Support	To meet with Myriam Caron, European Partnership Manager currently working at Hardelot Centre and French Employment lawyers whom have limited English. The manager is also keen for HR to visit the Hardelot Centre to understand the staffing and	Hardelot	05/11/2013	05/11/2013			£82.00	£82.00		time)								Car/Shuttle	Yes
2417	Head of International Affair	s Business Strategy and Support	Attendance at Interreg '2 Seas' programme preparation group (PPG) on 28 November 2013 on behalf of South East local authorities and representing KCC on current programme monitoring	Middelburg	27/11/2013	29/11/2013	£230.00	£230.00	£259.00	£259.00			€ 35.20	€ 35.20						Eurostar/Rail Europe	Yes
2418	Economic Development	Business	committee on 28 November ENGAGE Study Visit to Antwerp to share best	Antwerp	26/11/2013	27/11/2013			£157.63	nil	Interreg - Staff tim	ne ENGAGE	€ 200.00	nil						Eurostar	Yes
2412	Manager Trade Development	Strategy and Support Business	practice of next generation access Broadband activity Attend partner meeting in Bruges as part of the 2	Bruges	03/12/2013	03/12/2013			£60.00	nil	only	Fully funded by 2ST	€ 2.80	€ 1.40						Shuttle	Yes
_ · · · <u>~</u>	Manager plus 2 officers	Strategy and Support	Seas Trade project - main aim to plan deliverables and workplan for 2014	2.4900	33/12/2010	55, 12,2015			200.00		onog	project (match funded through staff time)		2 10							
2416	Trade Development Manager plus 1 officer	Business Strategy and Support	To attend kick off meeting for "Taste 2 Seas" Interreg project cluster meeting in which KCC is a partner (with Produced in Kent). The project focuses on innovation in the food and drink sector	Lille	12/12/2013	12/12/2013			£238.00	nil	Interreg	taste 2 Seas								Eurostar	Yes
2419	Funding and Partnership Agreement Officer plus 3 officers	Business Strategy and Support	First partners meeting in Bruges for Proximity, newly approved 2 Seas tourism cluster project which aims to increase and enhance the tourism market in the 2 Seas region. Led by KCC, the fully funded project brings together 8 other partners	Bruges	11/12/2013	12/11/2013	£116.00	nil	£60.00	nil	Interreg	Proximity - fully funded cluster bid								Shuttle	Yes
2420	Trade Development Manager	Business Strategy and	To attend Interreg V Channel Programme preparation group	Paris	16/12/2013	17/12/2013	£109.00	£109.00	£139.00	£139.00			€ 49.45	€ 49.45						Eurostar	Yes
		Support					1			1			I								1

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2421		Business Strategy and Support	Proximity meeting - with Joint Technical Secretariat. Proximity is a 2 Seas tourism cluster project which aims to increase and enhance the tourism market in the 2 Seas region	Lille	13/01/2014	13/01/2014			£60.00	nil	Interreg - Fully Funded - Staff time only	Proximity						Car/Eurotunnel	Yes
2422		Business Strategy and Support	To participate in the launch of the Horizon 2020 Programme conference in Nord-Pas de Calais Regior and provide high level KCC Member support to officers during the Conference	Lille	14/01/2014	14/01/2014			£124.00	£124.00								Eurostar	Yes
2423	Head of International Affairs	Business Strategy and Support	To attend the Interreg Programme Preparation Group (PPG) meeting on 15 and 16 January in Lille on behalf of KCC but also as representative of all the South East local authorities eligible for the	Lille	15/01/2014	16/01/2014	£110.00	£110.00	£153.00	£153.00			€ 26.90	€ 26.90				Eurostar	Yes
2428	Head of International Affairs	Business Strategy and Support	To attend meeting with Pas de Calais in Hardelot. The meeting will review progress with the KCC-Pas de Calais Partnership, including the potential for joint working in the new EU funding period 2014-20. It will also prepare the first political meeting to take place in Feb/March between Mark Dance, KCC Cabinet Member for Economic Development and the President of Pas de Calais, Dominique Dupilet		27/01/2014	27/01/2014			£76.95	£76.95								Car/Eurotunnel	Yes
2426	Trade Development Manager plus 1 officer, partners and 21 businesses	Business Strategy and Support	To accompany businesses involved in the Digital and Creative sector and partners to the "Plaine Images" Cluster based in Tourcoing, France to participate in tour of site and B2B networking lunch and session as part of the 2 Seas Trade Interreg project		06/02/2014	06/02/2014			£1,075.00	£538.00	Interreg IVA covers 50%. Match primarily provided through existing KCC staff time	2 Seas Trade						Coach/Eurotunnel	Yes
2427	·	Business Strategy and	To attend first meeting of the Biz4Age Interreg Cluster Project	Lille	24/02/2014	24/02/2014			£268.00	nil	Interreg IVA Cluster Project -	Biz4Age						Eurostar	Yes
2429	Senior Accountant	Support Business Strategy and Support	To attend Interreg IVA 2 Seas BALANCE expert meeting to discuss project progress, finances, project closure, project evaluation and final event	Ghent	11/02/2014	12/02/2014	£109.00	£54.50	£131.00	£65.50	Fully funded Interreg IVA	Balance						Eurostar	Yes
2433	Head of International Affairs plus 1 officer		To attend meeting at KCC's Hardelot Centre with the Regional Council of Nord Pas de Calais including NPDC Director of European Affairs and members of her team	Hardelot	19/02/2014	20/02/2014	£78.80	£78.80	£73.00	£73.00			€ 18.18	€ 18.18				Eurostar	Yes
2434	Head of International Affairs	Business Strategy and Support	To attend Programme Preparation Group meeting for Interreg IVA 2 Seas programme in Lille on behalf of KCC and all South East local authorities		20/02/2014	20/02/2014			£129.00	£129.00			€ 4.00	€ 4.00				Eurostar	Yes
2424		Business Strategy and Support	To allow 5 Kent companies to exhibit at the three day TAVOLA Fine Food Fair in Kortrijk as part of the EU funded 2 Seas Trade Interreg Project		15/03/2014	19/03/2014	£770.00	£385.00	£349.00	£174.50	Interreg IVA covers 50%. Match primarily provided through existing KCC staff time	s 2 Seas Trade	€ 182.47	€ 91.24				Eurostar/Car/ Eurotunnel	Yes
2425	Manager, 1 officer, partners	Business Strategy and Support	To allow businesses to participate in the TAVOLA 2014 fine food fair in Kortrijk as part of the 2 Seas Trade Interreg project. Estimated number of Kent businesses participating - 30	Kortrijk	17/03/2014	17/03/2014			£1,235.00	nil	Interreg 2 Seas Programme covers 50%. Match primarily provided through existing KCC staff time	2 Seas Trade	€ 6.80	€ 3.40				Coach/Eurotunnel	Yes
2430	Director of Governance and Law	Business Strategy and	To attend IGCC Summit Speaking Panel "Communication for Collaboration"	Rome	13/03/2014	15/03/2014	Cost covered by	/ IGCC Summit	£475.77	£475.77			€ 200	€ 200				British Airways Flights	Yes
2431	Director of Governance and Law	Support Business Strategy and Support	The attorney office in the Norwegian Association of Local and Regional Authorities has invited Geoff Wild to Norway for a seminar on the 7 March 2014 in Oslo Norway	1	06/03/2014	09/03/2014	£307.50	nil	£138.10	nil	Fully funded by Norwegian Association of Local and Regiona Authorities	11	1,700 Norwegian	Krone nil				British Airways Flights	Yes
2435		Business Strategy and Support	Attendance at, and accompanying Kent Companies exhibiting at the CE-BIT Trade Fair in Hannover	Hannover	09/03/2014	11/03/2014	£481.72	£481.72	£850.60	£850.60			€ 65.60	€ 65.60				KLM Flights	Yes
2437	Mark Dance, Member for Economic Development and Head of International Affairs	•	For KCC Cabinet Member for Economic Developmen Mark Dance to sign a Memorandum of Understanding between KCC and the Province of West Flanders in Ypres on 28 March 2014. The meeting will also include the discussion of joint strategic priorities for future Interreg cross-border and transnational projects in 2014-20.		m 28/03/2014	29/03/2014	Covered by Prov	vince of West Fland	lers £288.00	£288.00								Eurostar	Yes
2438	Funding and Partnership officer and 1 officer	Business Strategy and	Conference on RU funding in Brussels	Brussels	20/03/2014	20/03/2014			£142.00	£142.00								Eurostar	Yes
2439	Head of International Affairs	Support Business Strategy and Support	To meet with Kent Brussels Office staff to discuss the future role of the Office, especially in the light of the recommendations of the recent Select Committee Report, and to prepare a briefing paper	e Brussels	25/03/2014	25/03/2014			£79.00	£79.00								Eurostar	Yes
381		Communities	To attend a Recreate (Interreg IVA) steering meeting with French and English Partners to share updates and plan steps forward		02/10/2013	03/10/2013			£215.00	nil	Interreg IVA	Recreate						Eurostar/local Train	n Yes
374 382	Senior Youth Worker plus 1 officer History Services Development Manager plus	Communities Customer and	Advanced planning visit in preparation for the Project Gambia residential in February 2014 To explore content for a potential three year programme of joint archival exhibitions	Gambia Boulogne	04/11/2013 26/11/2013	08/11/2013 26/11/2013	£108.48 Plus C Hire £400	ar nil	£613.00 £60.00	f60.00	Fully funded	Project Gambia						Air	Yes
383	1 officer Community Youth Tutor plus 1 officer and 4 students	Customer and Communities	For young people to see the problems that a developing country faces from an economic, educational and environmental viewpoint. To visit schools and villages in the region to help distribute money raised in England for building materials, medical supplies and other projects. For Oakley Group to have opportunity of an international residential experience with young people from other school.	Gambia	29/11/2013	06/12/2013	Cost of travel an	nd accommodation -	 - total £4,500		Fully funded	Sponsorship and Oakley School contributions						Minibus and Air	Yes
384	Business Development Team Manager plus 4	Customer and Communities	To participate in the approved Interreg Eco2Mobility project through to the end of 2015		11/12/2013	12/12/2013	£240.00	£240.00	£65.00	£65.00								Car/Eurotunnel	Yes
385	officers East Kent Arts and Regen.	Customer and Communities	ReCreate Management Committee	Calais	09/01/2014	10/01/2014	£92.00	nil			Interreg, ACE - KCC Staff Time	ReCreate						Car/Eurotunnel	Yes
386	Community Youth Tutor	Customer and Communities	To risk assess accommodation and venues for a residential taking place at Easter	Gothenburg	17/02/2014	19/02/2014	£92.00	nil	£410.50	nil	Fully Funded	Youth In Action	£200	£200				Flights	
387	County Co-ordinator for Duke of Edinburgh's Awards plus 2 officers	Customer and Communities		Lahti and Mesilla, Finlan	03/03/2014 ad	07/03/2014	(partially funded	tial Centre, Equipme I £500 from Simon Let cost to KCC £2,20	Langton Boys G			ployment of underspen elopment allocation to	t					Flights	Yes

388		Communities	To complete a Gold Duke of Edinburgh's Award Expedition in winter conditions	Inari, Finland	30/03/2014	11/04/2014		ential Equipment hire, o pay) Net Cost to KC on			Funded by Participants					Flights	Yes
390	Business Development Team Manager plus 2 officers	Customer and Communities	To participate in Workshop 1 (Mobility an Social Inclusion) within the approved Interreg 4 Cluster "Eco2Mobility" project in Gent, Belgium. To participate in the partner co-ordination and steering meeting for the approve Interreg 4 Cluster project for "Eco2Mobility"	Gent	19/03/2014	21/03/2014	£320.00	nil	£62.00 + Mileage	nil	Interreg IVA Fully funded	Eco2Mobility Project	€350 taken	nil		Eurotunnel	Yes
138	Director of Older People and Physical Disability plus 2 officers	Families and Social Care	To the prime objectives of the CASA (Consortium for Assistive Solutions Adoption) project and subsequently the objectives of each Study Trip and Secondment are to allow regions to: 1. Evaluate their specific regional standard solutions. 2. Source good practices from other regions and to use these in developing new policies (including business modelling). 3. Define necessary innovations on technology, products and service levels. 4. Address ethical and wider societal perspectives introduced by the use of ICT in the area of healthcare and 5. Collectively develop a path to large scale deployment of AAL. Regions will come forward with the preparation of new financial schemes and new governance structures in support of Assisted Living Solutions development and commercialisation.		07/10/2013	11/10/2013		nil	£280.00	nil	Interreg, Fully funded	CASA				Eurostar	Yes
139	Director of Older People and Physical Disability plus 9 officers	Families and Social Care	To the prime objectives of the CASA (Consortium for Assistive Solutions Adoption) project and subsequently the objectives of each Study Trip and Secondment are to allow regions to: 1. Evaluate their specific regional standard solutions. 2. Source good practices from other regions and to use these in developing new policies (including business modelling). 3. Define necessary innovations on technology, products and service levels. 4. Address ethical and wider societal perspectives introduced by the use of ICT in the area of healthcare and 5. Collectively develop a path to large scale deployment of AAL. Regions will come forward with the preparation of new financial schemes and new governance structures in support of Assisted Living Solutions development and commercialisation.		10/11 December 2013	13 December 1013	£1,980.00	nil	£1,242.29	nil	Interreg IVC	CASA Project - Fully Funded	€ 500	nil		Air BA or Easy	/Jet Yes