

2018/19 Admissions Policy

**Cover Sheet**

|                  |  |
|------------------|--|
| School Name      | Newlands Primary School                      |
| Address          | Dumpton Lane<br>Ramsgate<br>Kent<br>CT11 7AJ |
| Telephone number | 01843 593086                                 |
| Status           | Academy                                      |

Please note that this policy was updated in February 2017 and remains unchanged. The policy is reviewed on an annual basis.

Have you any comments to make about the proposed admission arrangements for 2018/19?

*Deadline for response: 15<sup>th</sup> January 2017*

YES/NO

If Yes, please state the reasons:

.....  
.....

Signed .....

On behalf of (school name)

.....

*Please return to: Office Administrator, Newlands Primary School, Ramsgate, Kent, CT11 7AJ*  
[office@newlands-tkat.org](mailto:office@newlands-tkat.org)

POLICY OF THE LOCAL GOVERNING BODY OF NEWLANDS PRIMARY SCHOOL,  
an academy as part of the Kemnal Academies Trust (TKAT)

STATUS: Draft for Consultation

LAST REVIEWED: FEBRUARY 2017

# Newlands Primary School Admissions Policy



THE KEMNAL ACADEMIES TRUST  
**Headteacher: Mr C Markham**

**Last review date: February 2017**  
**To be reviewed: February 2018**

SIGNED BY HEADTEACHER/CHAIR OF GOVERNORS .....  


01/02/2017

DATE.....

The school must follow the School Admissions Code of which an extract is detailed below. Governors may access the entire document on [www.dcsf.gov.uk](http://www.dcsf.gov.uk).

### **The Schools Admissions Code**

The Schools Code of Practice has made some important points affecting acceptances, appeals and the offer of vacant places.

**(1.43)** *'If a parent has not responded to the offer of a place within reasonable time (21 days), the admissions authority **must** remind the parent of the need to respond and point out that the place may be withdrawn if they do not'.*

**(3.1)** *When children apply for a place outside the normal admissions round 'Such applications **must** be considered without delay, and a formal decision either to offer or to refuse a place **must** be made and notified to the applicant, advising them of their statutory right of appeal when a place cannot be offered. Applicants **must not** be refused the opportunity to make an application, or told that they can only be placed on a waiting list rather than make a formal application.'*

**(3.27)** *'As soon school places become vacant, admissions authorities must fill these vacancies from any waiting list, even if this is before admission appeals have been heard'.*

# ADMISSIONS

Boys and Girls will normally be admitted into reception between the ages of 4 and 5 years without reference to ability or aptitude except those identified as requiring education outside mainstream provision.

**The standard number for admission into Reception (PAN) is currently 60 pupils.**

Where application for admission exceeds the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit:

1. Children in the care of the Local Authority, including children previously in care but now adopted.
2. Current family association – where a brother or sister is in the same school at the time of entry and the family continues to live at the same address as when the sibling was admitted or has moved to a new property within 2 miles (via the shortest walking route) of the school. Linked infant and junior schools are considered to be the same school for this criterion.
3. Health and Special Access reasons – children who for reasons of health or physical impairment need to attend a particular school. The child's health reasons must be strong and the evidence must demonstrate a special connection between the child's needs and the particular school. The evidence must be supported in writing by a medical practitioner. The child's physical impairment must be such that it requires him/her to attend the particular school because its buildings do not inhibit the child's mobility. Parental health or physical impairment is not a criterion.
4. Nearness of children's homes and ease of access to schools – we use the shortest available walking route between home and school as the measure, which may include footpaths. Priority may be given to children for whom the school is the nearest school, over children who live closer to the school, but for whom this is not the nearest school.

## **Admission into the School at other times throughout the year**

Children may be admitted into the school at other points during the year for a variety of reasons:

- ❖ Children who attend Infants only schools transfer into Year 3.
- ❖ Families moving in to the local area move in to the area.
- ❖ Sometimes parents request a move because they are unhappy with the school their child currently attends.

The school will consider all applications without reference to ability or aptitude except those identified as requiring education outside mainstream provision.

Our PAN for all Years R-6 is 60. However, the pan for the 2012 year entry was 90. It is the aim of the school not to admit more pupils than the PAN unless there are exceptional circumstances.

Where pupils are transferring from another local school the Head teacher will contact the Head teacher of the other school to discuss if there are any concerns. If the request for a move is the result of a dispute between the parents and the school we shall request that they make every effort to resolve the issues before offering a place.

Reviewed February 2017

Signed

Head Teacher

Chair of Governors