# KENT COUNTY COUNCIL REGISTER OF DEPOSITS



KCC Reference number: 02/21

- ✓ Highways Statement
- ✓ Landowner Statement
- ✓ Highways Declaration

Date Deposit application received: 06/01/2021

Date on which any Highways Declaration expires: 03/02/2041

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# Details of the land:

Districts	Ashford
Parishes	Kingsnorth, Mersham, Sevington
Address & postcode of buildings on land parcels	Land to the south of Bad Munstereiffel Road and north-east of Cheesemans Green lane, Sevington, TN25 7FQ. Land south of Rutledge Avenue and north of Cheesemans Green lane, Kingsnorth, TN25 7AE. Land south of Cheesemans Green Lane and north-east of Brockmans Lane, Kingsnorth, TN25 7JB. Land east of the railway line and south-west of Brockmans Lane, Kingsnorth, TN25 7JB. Land to the north-west of the railway and Blind Lane, Mersham, TN25 7HA. Land to the south-east of

	Cheesemans Green Lane, southwest of the railway line, and northeast of South Stour Road, Mersham, TN25 7HS. Land to the east of Conscience Farm and north-east of Blind Lane, Mersham, TN25 7HB. Land to the south of South Stour Road and west of Gill Lane, Mersham, TN25 7HZ. Land to the south of South Stour Road and east of Gill Lane, Mersham, TN25 7HW. Land at Bower Farm, Bower Road, Mersham, TN25 6NW. Land south of the railway line and north-east of Bank Road, Mersham, TN25 7HE. Land to the east of Walnut Farm, between Bank Road and Coopers Lane, Mersham, TN25 7HW. Land south and east of Coopers Lane, Mersham, TN25 7HH. Land south of Colliers Hill and west of Coopers Lane, Mersham, TN25 7HT
Nearest town/city	Mersham
OS 6-figure grid reference	TR 036 388

KCC Contact: Definitive Map Officer

Tel: 03000 41 71 71

Email: prow@kent.gov.uk

#### Form CA17

Notice of landowner deposit statement under section 31(6) of the Highways Act 1980 and/or section 15A(1) of the Commons Act 2006

### The Kent County Council

An application to deposit a map and statement and subsequently lodge a declaration under section 31(6) of the Highways Act 1980 and deposit a statement under section 15A(1) of the Commons Act 2006 has been made in relation to the lands described below and shown edged red on the accompanying map (*please note there are other maps*), reference **02/21**. Deposit applications enable a landowner to protect their land against the establishment of any/further public rights of way and/or registration of the land as a village green.

#### PLEASE NOTE:

This deposit does **not** affect existing recorded public rights of way but may affect any unrecorded rights over the land described below. Deposits made under section 31(6) of the Highways Act 1980 may prevent deemed dedication of public rights of way over such land under section 31(1) of that Act. Deposits made under section 15A(1) of the Commons Act 2006 may affect the ability to register such land as a town or village green under section 15 of that Act. Please see guidance at:

http://www.defra.gov.uk/rural/protected/greens/ for further information.

There is no means of objection to this statement.

Description of the lands: Please note the accompanying plan relates to only one of the areas below. Land to the south of Bad Munstereiffel Road and north-east of Cheesemans Green lane, Sevington, TN25 7FQ; Land south of Rutledge Avenue and north of Cheesemans Green lane, Kingsnorth, TN25 7AE; Land south of Cheesemans Green Lane and north-east of Brockmans Lane, Kingsnorth, TN25 7JB; Land east OF the railway line and south-west of Brockmans Lane, Kingsnorth, TN25 7JB; Land to the north-west of the railway and Blind Lane, Mersham, TN25 7HA; Land to the south-east of Cheesemans Green Lane, south-west of the railway line, and north-east of South Stour Road, Mersham, TN25 7HS; Land to the east of Conscience Farm and north-east of Blind Lane, Mersham, TN25 7HB; Land to the south of South Stour Road and west of Gill Lane, Mersham, TN25 7HZ; Land to the south of South Stour Road and east of Gill Lane, Mersham, TN25 7HW; Land at Bower Farm, Bower Road, Mersham, TN25 6NW; Land south of the railway line and north-east of Bank Road, Mersham, TN25 7HE; Land to the east of Walnut Farm, between Bank Road and Coopers Lane, Mersham, TN25 7HW; Land south of Colliers Hill and west of Coopers Lane, Mersham, TN25 7HH; Land south of Colliers Hill and west of Coopers Lane, Mersham, TN25 7HT

Name of the Parish, Ward or District in which the land is situated: Kingsnorth, Mersham, Sevington – Ashford

The deposit was submitted by Henry Jex of Strutt & Parker for the Ashford Great Park Partnership and was received by this authority on 06/01/2021.

The authority maintains a register of maps, statements and declarations deposited under section 31(6) of the Highways Act 1980 and section 15B of the Commons Act 2006.

This register can be accessed online at: <a href="http://www.kent.gov.uk/waste-planning-and-land/public-rights-of-way/landowner-protection">http://www.kent.gov.uk/waste-planning-and-land/public-rights-of-way/landowner-protection</a> or can be inspected free of charge at the address below at the times indicated below:

PROW & Access Service, Invicta House – County Hall, Maidstone, Kent, ME14 1XX Monday-Friday between the hours of 10.00am-4.00pm. For further information on this subject or to make an appointment to view the register in the office, please contact **Mrs Maria McLauchlan on 03000 413420**.

Signed on behalf of The Kent County Council: Graham Plan.

Name and Position of Signatory: Graham Rusling,

PROW & Access Service Manager

Date: 4 March 2021



# **Application Form**

### Form CA16

# Application Form for deposits under section 31(6) of the Highways Act 1980 and section 15A(1) of the Commons Act 2006

### Please read the following guidance carefully before completing this form

- 1. Guidance relating to completion of this form is available from <a href="https://www.gov.uk/town-and-village-greens-how-to-register">https://www.gov.uk/town-and-village-greens-how-to-register</a>. Please refer to these separate notes when completing this form.
- 2. Parts A and F must be completed in all cases.
- 3. The form must be signed and dated by, or by a duly authorised representative of, every owner of land to which the application relates who is an individual, and by the secretary or some other duly authorised officer of every owner of land to which the application relates which is a body corporate or an unincorporated association.
- 4. In the case of land in joint ownership all the joint owners must complete paragraphs 2 and 3 of Part A and complete and sign the application in Part F, unless a duly authorised representative completes and signs the form on behalf of all of the owners of the land. Paragraph 3 should be completed in full to clearly explain the capacity of each applicant e.g. trustee, landowner's managing agent, executor.
- 5. 'Owner' is defined in section 61(3) of the Commons Act 2006 and section 31(7) of the Highways Act 1980 and means, broadly, a legal owner of the freehold interest in the land.
- 6. Where the application relates to more than one parcel of land, a description of each parcel should be included in Paragraph 4 of Part A and the remainder of the form should be completed to clearly identify which statement and/or declaration relates to which parcel of land. This may require the insertion of additional wording. See separate notes for further guidance. Multiple parcels of land should be clearly identified by coloured edging on any accompanying map.
- 7. Where a statement or declaration requires reference to colouring shown on an accompanying map or previously lodged map, the colouring must be clearly specified and must match that shown on the relevant map. For example, if a footpath is specified in a Part C declaration as shown coloured brown, the accompanying map or previously deposited map referred to must reflect that colouring.
- 8. An application must be accompanied by an ordnance map, or (in respect of declarations under Part C or statements under Part D of this form) refer to a map previously deposited in accordance with the Commons (Registration of Town or Village Greens) and Dedicated Highways (Landowner Statements and Declaration) (England) Regulations 2013 or (if deposited before 1st October 2013) in accordance with section 31(6) of the Highways Act 1980. Any accompanying map must be an ordnance map at a scale of not less than 1:10,560 showing the boundary of the land to which the application relates in coloured edging.
- 9. An application must be accompanied by the requisite fee please ask the appropriate authority for details.

10. 'Appropriate authority' means (a) in relation to a map or statement deposited or declaration lodged under section 31(6) of that Act, an appropriate council (as defined in section 31(7) of the Highways Act 1980); and (b) in relation to a statement and map deposited under section 15A(1) of the 2006 Act, a commons registration authority (defined in section 4 of the Commons Act 2006 and section 2 of the Commons Registration Act 1965). In practice, the appropriate council and commons registration authority will usually be the same body.

# PART A: Information relating to the applicant and land to which the application relates (all applicants must complete this Part)

(an apprecians must complete uns I art)
1. Name of appropriate authority to which the application is addressed: Kent County Council
2. Name and full address (including postcode) of applicant:
Mr. Henry Jex Ashford Great Park Partnership c/o Strutt & Parker 2 St. Margaret's Street, Canterbury, Kent, CT1 2SL.
3. Status of applicant (tick relevant box or boxes):
I am  (a) ☐ the owner of the land(s) described in paragraph 4.  (b) ✓ making this application and the statements/declarations it contains on behalf of Ashford Great Park Partnership who is the owner of the land(s) described in paragraph 4 and in my capacity as managing agent.

4. Insert description of the land(s) to which the application relates (including full address and postcode):

The Ashford Estate, consisting of the following 14 parcels:

- 1. Land to the south of Bad Munstereiffel Road and north-east of Cheesemans Green lane, Sevington, Kent, TN25 7FQ.
- 2. Land south of Rutledge Avenue and north of Cheesemans Green lane, Kingsnorth, Kent, TN25 7AE.
- 3. Land south of Cheesemans Green Lane and north-east of Brockmans Lane, Kingsnorth, Kent, TN25 7JB.
- 4. Land east OF the railway line and south-west of Brockmans Lane, Kingsnorth, Kent, TN25 7JB.
- 5. Land to the north-west of the railway and Blind Lane, Mersham, Kent, TN25 7HA.
- 6. Land to the south-east of Cheesemans Green Lane, south-west of the railway line, and north-east of South Stour Road, Mersham, Kent, TN25 7HS.
- 7. Land to the east of Conscience Farm and north-east of Blind Lane, Mersham, Kent, TN25 7HB.
- 8. Land to the south of South Stour Road and west of Gill Lane, Mersham, Kent, TN25 7HZ.
- 9. Land to the south of South Stour Road and east of Gill Lane, Mersham, Kent, TN25 7HW.
- 10. Land at Bower Farm, Bower Road, Mersham, Kent, TN25 6NW.
- 11. Land south of the railway line and north-east of Bank Road, Mersham, Kent, TN25 7HE.
- 12. Land to the east of Walnut Farm, between Bank Road and Coopers Lane, Mersham, Kent, TN25 7HW.
- 13. Land south and east of Coopers Lane, Mersham, Kent, TN25 7HH.
- 14. Land south of Colliers Hill and west of Coopers Lane, Mersham, Kent, TN25 7HT.
- 5. Ordnance Survey six-figure grid reference(s) of a point within the area of land(s) to which the application relates (if known):
- 6. This deposit comprises the following statement(s) and declarations Parts B, D and F.

### PART B: Statement under section 31(6) of the Highways Act 1980

Ashford Great Park Partnership is the owner of the land described in paragraph 4 of Part A of this form of the 14 parcels shown outlined in red on the map accompanying this statement.

Ways shown blue on the accompanying map are restricted byways.

Ways shown green on the accompanying map are public bridleways.

Ways shown pink on the accompanying map are public footpaths.

No other ways over the land described in paragraph 4 shown outlined in red have been dedicated as highways.

### PART C: Declaration under section 31(6) of the Highways Act 1980

1. [I am/[insert name of owner] is] the owner of the land described in paragraph 4 of Part A of this form and shown [insert colouring] on the map [accompanying this declaration/lodged with [insert name] Council on [insert day, month, year]].

(delete wording in square brackets as appropriate and/or insert information as required)

2. On the [insert day] day of [insert month, year] [I/my/[insert name of owner's] predecessor in title [insert name]] deposited with [insert name] Council, being the appropriate council, a statement accompanied by a map showing [my/[insert name of owner's]] property [insert colouring] which stated that:

[the ways shown [insert colouring] on that map [and on the map accompanying this declaration] had been dedicated as byways open to all traffic]

[the ways shown [insert colouring] on that map [and on the map accompanying this declaration] had been dedicated as restricted byways]

[the ways shown [insert colouring] on that map [and on the map accompanying this declaration] had been dedicated as bridleways]

[the ways shown [insert colouring] on that map [and on the map accompanying this declaration] had been dedicated as footpaths]

[no [other] ways had been dedicated as highways over [my/[insert name of owner's]] property]. (delete wording in square brackets as appropriate and/or insert information as required)

- [3. On the [insert day] day of [insert month, year] [I/my/[insert name of owner's] predecessor in title [insert name]] deposited with [insert name] Council, being the appropriate council, a declaration dated [insert day, month, year], stating that no additional ways [other than those marked in the appropriate colour on the map accompanying that declaration] had been dedicated as [byways open to all traffic] [restricted byways] [bridleways] [footpaths] since the deposit of the statement referred to in paragraph 2 above.] (delete if not applicable and delete wording in square brackets as appropriate and/or insert information as required)
- 4. No additional ways have been dedicated over the land [insert colouring] on the map [accompanying this declaration/referenced in paragraph 1 above] since the statement dated [insert day, month, year] referred to in paragraph 2 above [since the date of the declaration referred to in paragraph 3 above] [other than those [byways open to all traffie] [restricted byways] [bridleways] [footpaths] marked in the appropriate colour on the map accompanying this declaration] and at the present time [I/[insert name of owner]] [have/has] no intention of dedicating any more public rights of way over [my/the] property.

(delete wording in square brackets as appropriate and/or insert information as required)

Ashford Great Park Partnership is the owner of the land described in paragraph 4 of Part A of this form and shown edged in red on the map accompanying this statement.

Ashford Great Park Partnership wish to bring to an end any period during which persons may have indulged as of right in lawful sports and pastimes on the whole or any part of the land edged red on the accompanying maps.

# PART E: Additional information relevant to the application (insert any additional information relevant to the application)

# PART F: Statement of Truth (all applicants must complete this Part)

WARNING: If you dishonestly enter information or make a statement that you know is, or might be, untrue or misleading, and intend by doing so to make a gain for yourself or another person, or to cause loss or the risk of loss to another person, you may commit the offence of fraud under section 1 of the Fraud Act 2006, the maximum penalty for which is 10 years' imprisonment or an unlimited fine, or both.

#### I BELIEVE THAT THE FACTS AND MATTERS CONTAINED IN THIS FORM ARE TRUE

Signature (of the person making the statement of truth):

Print full name: Mr. Henry Jex

Date: 6th January 2021

You should keep a copy of the completed form

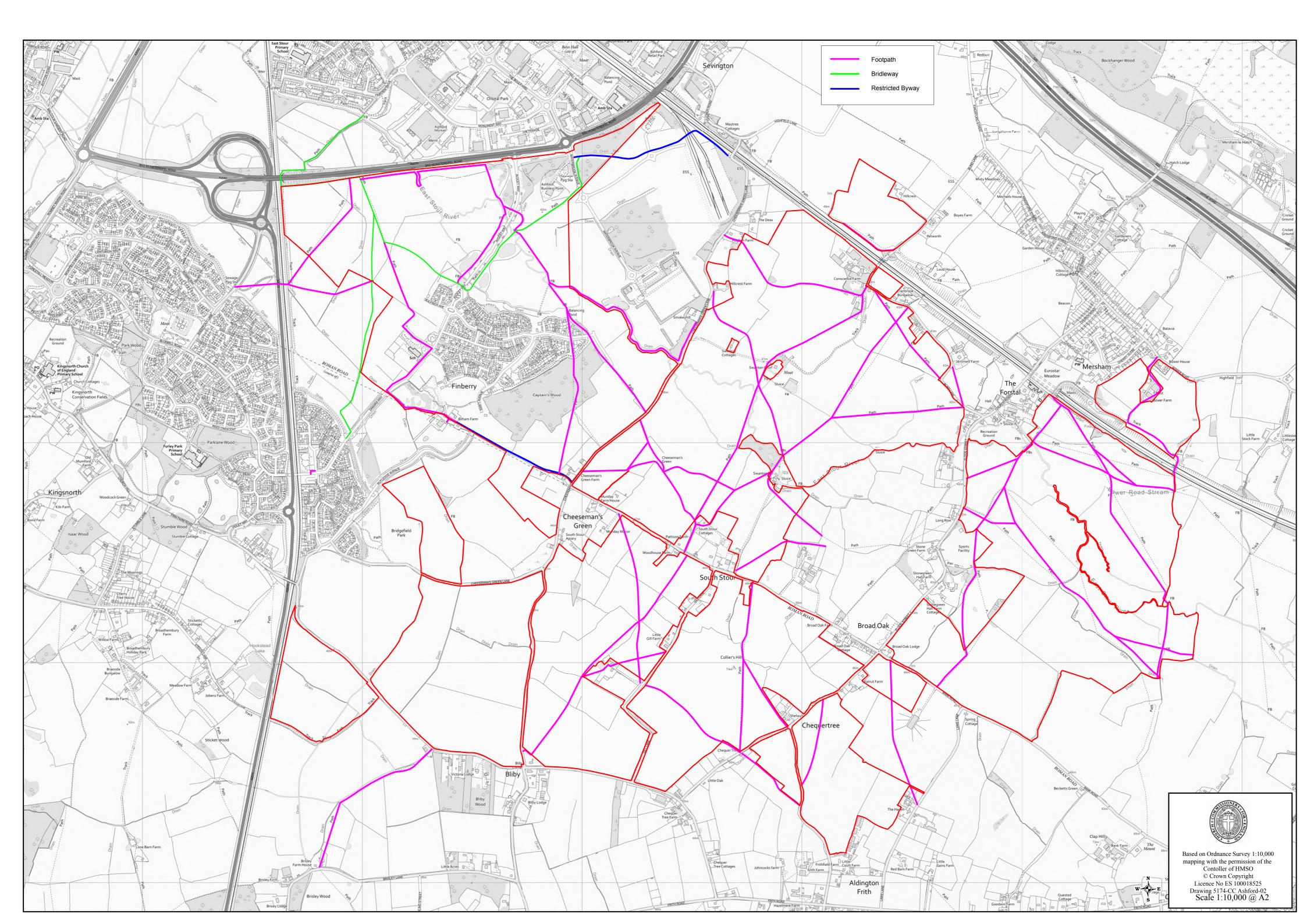
### **Data Protection Act 1998 - Fair Processing Notice**

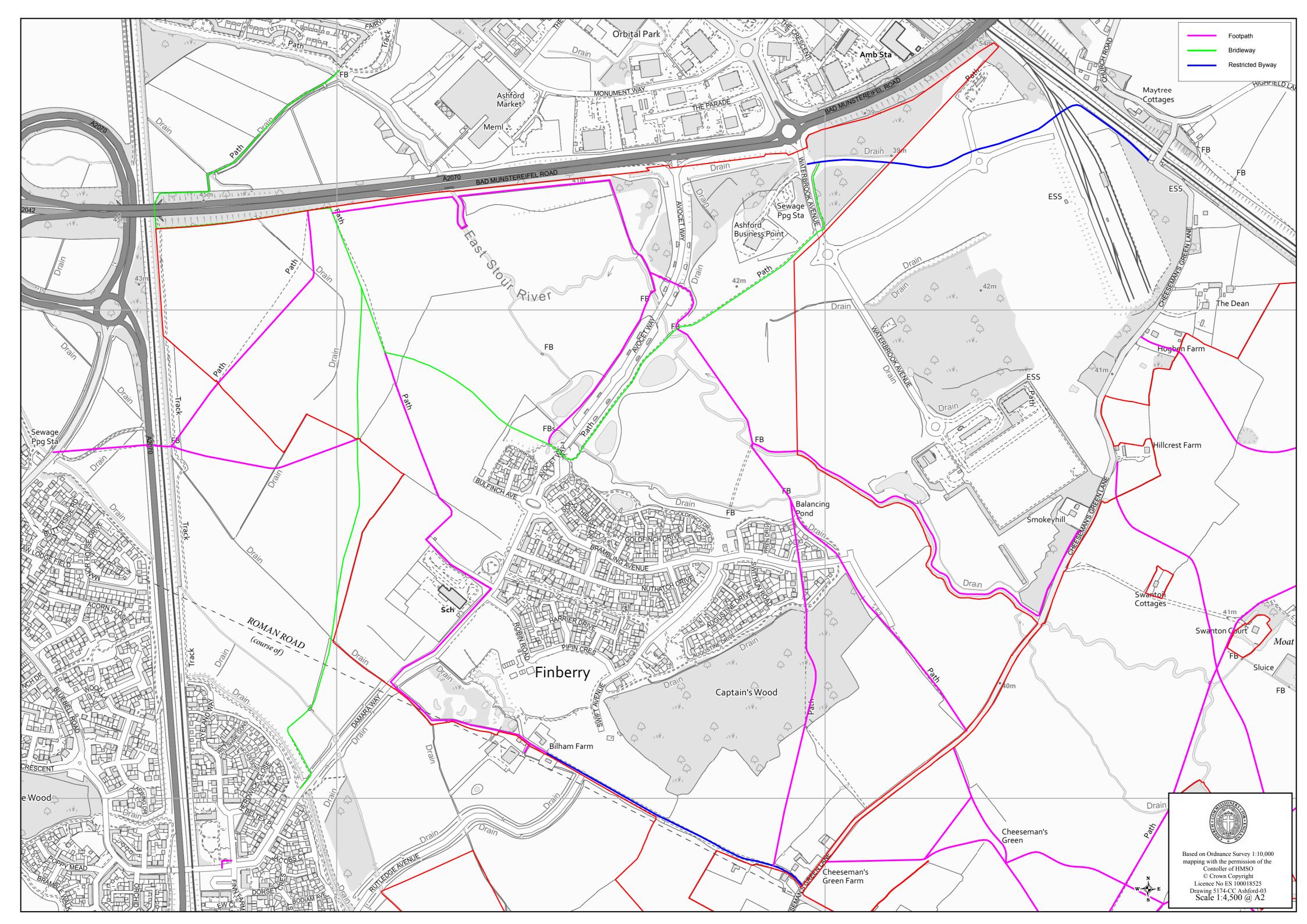
The purpose of this Fair Processing Notice is to inform you of the use that will be made of your personal data, as required by the Data Protection Act 1998.

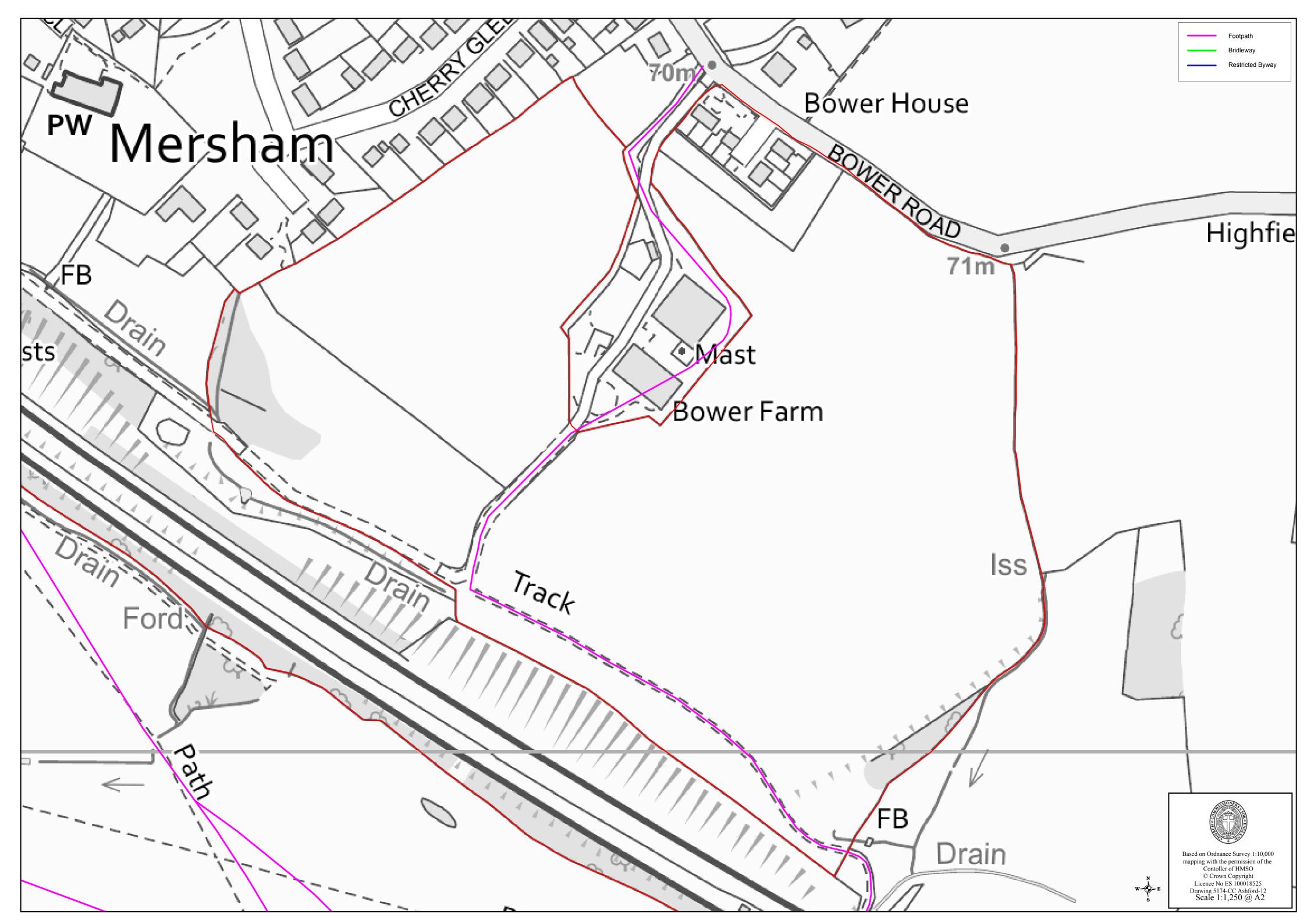
The appropriate authority (see explanation of definition in above guidance notes) in England is the data controller in respect of any personal data that you provide when you complete this form.

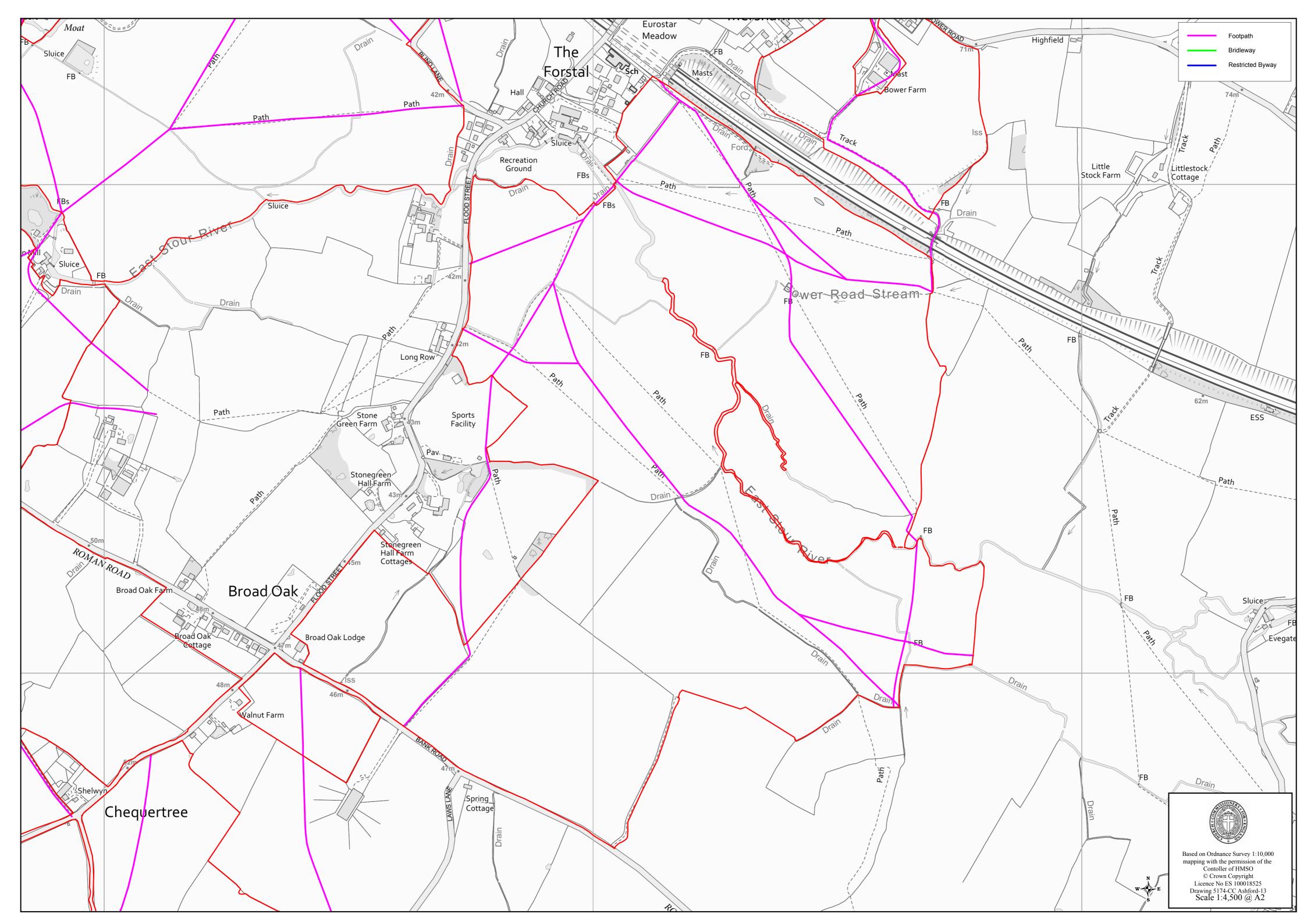
The information that you provide will be used by the appropriate authority in its duties to process applications to deposit statements, maps and declarations under section 31(6) the Highways Act 1980 and statements under section 15A(1) of the Commons Act 2006. The information you provide will also be used by the appropriate authority in its duty to update the registers in which details of such deposits are recorded under the Dedicated Highways (Registers under Section 31A of the Highways Act 1980) (England) Regulations 2007 and the Commons (Registration of Town or Village Greens) and Dedicated Highways (Landowner Statements and Declarations) (England) Regulations 2013.

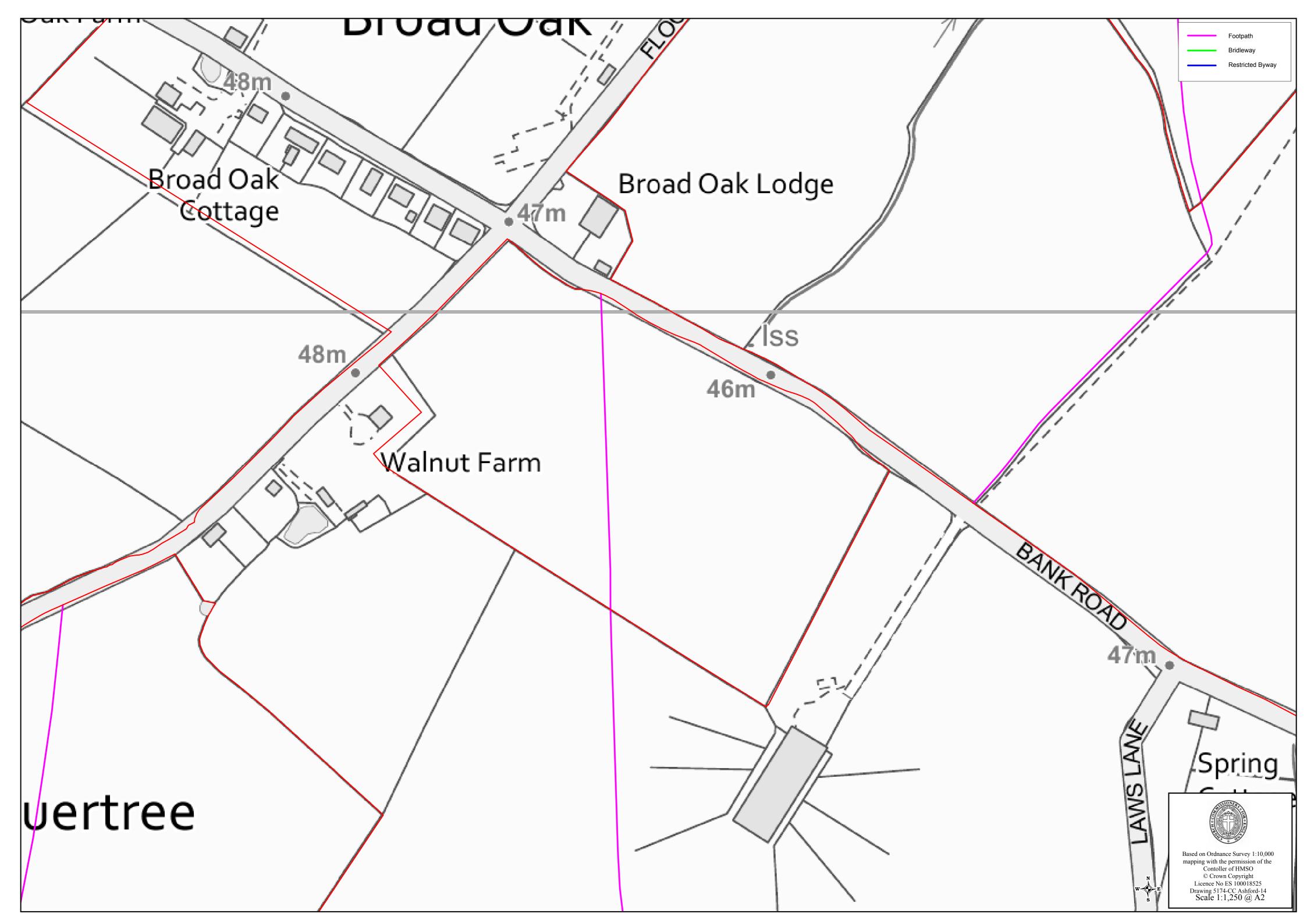
The appropriate authority is required by the legislation above to maintain a register which holds information provided in this form, which can be inspected online or in person by members of the public on request. It may also be required to release information, including personal data and commercial information, on request under the Environmental Information Regulations 2004 or the Freedom of Information Act 2000. However, the appropriate authority will not permit any unwarranted breach of confidentiality nor will they act in contravention of their obligations under the Data Protection Act 1998.

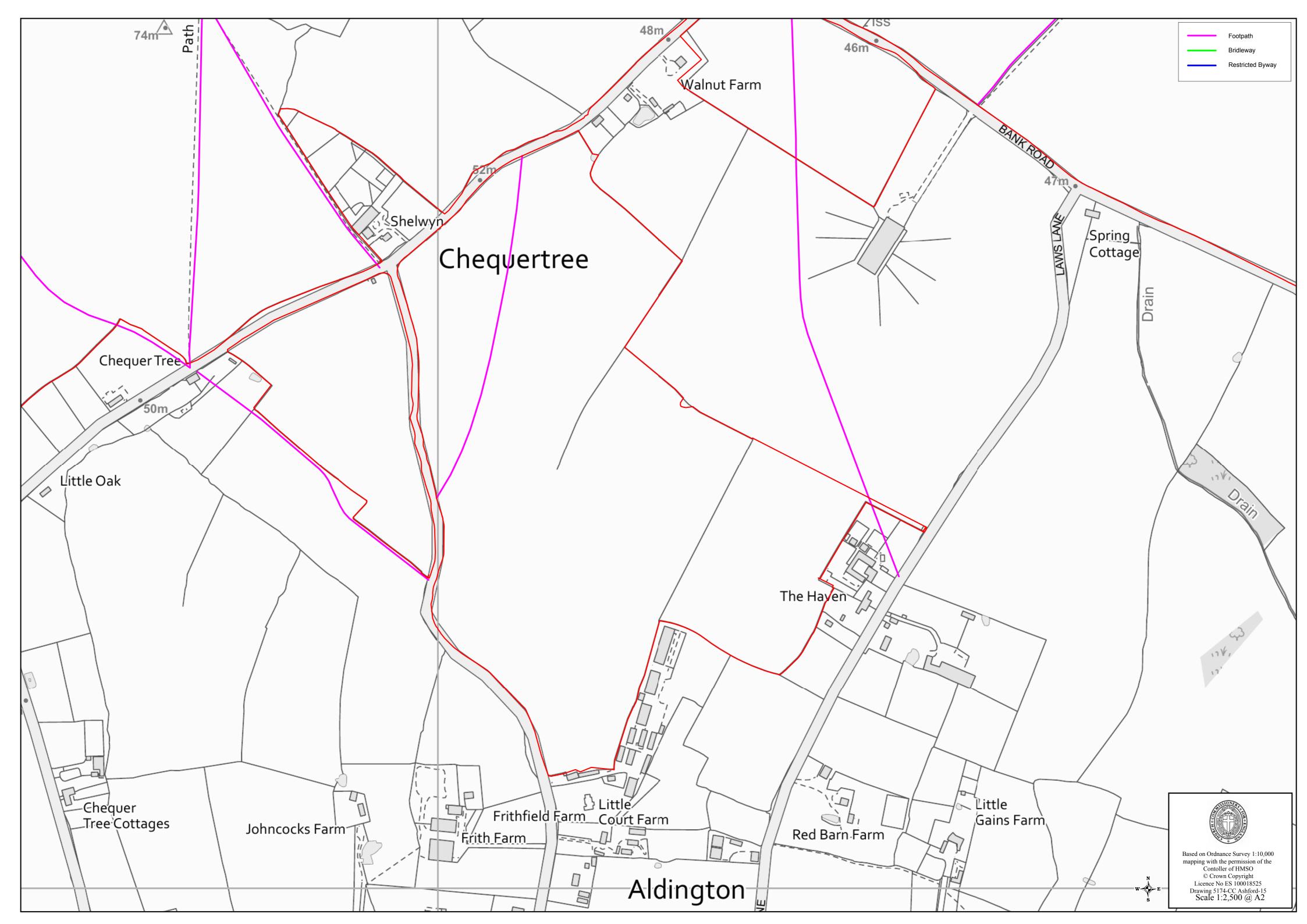


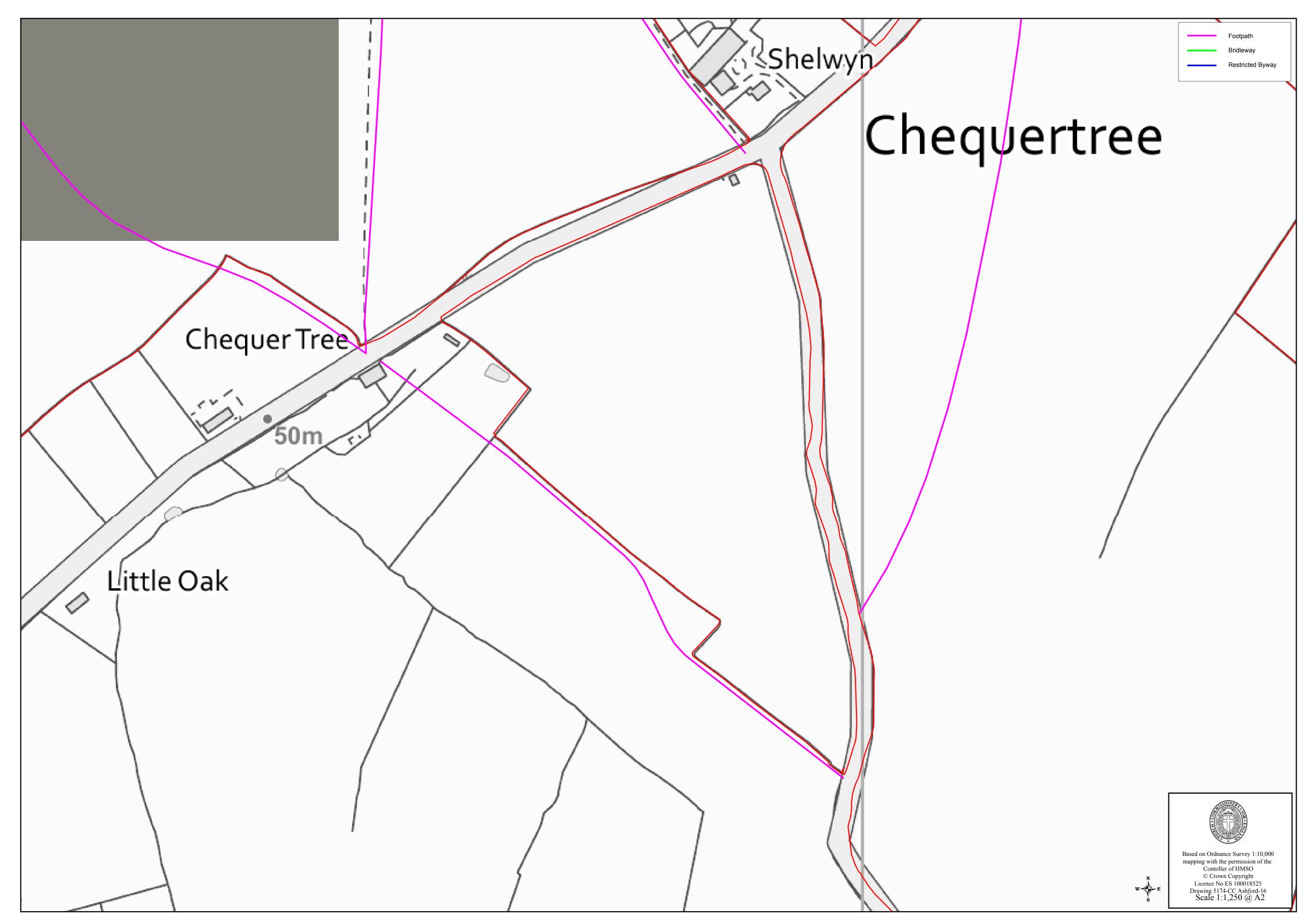


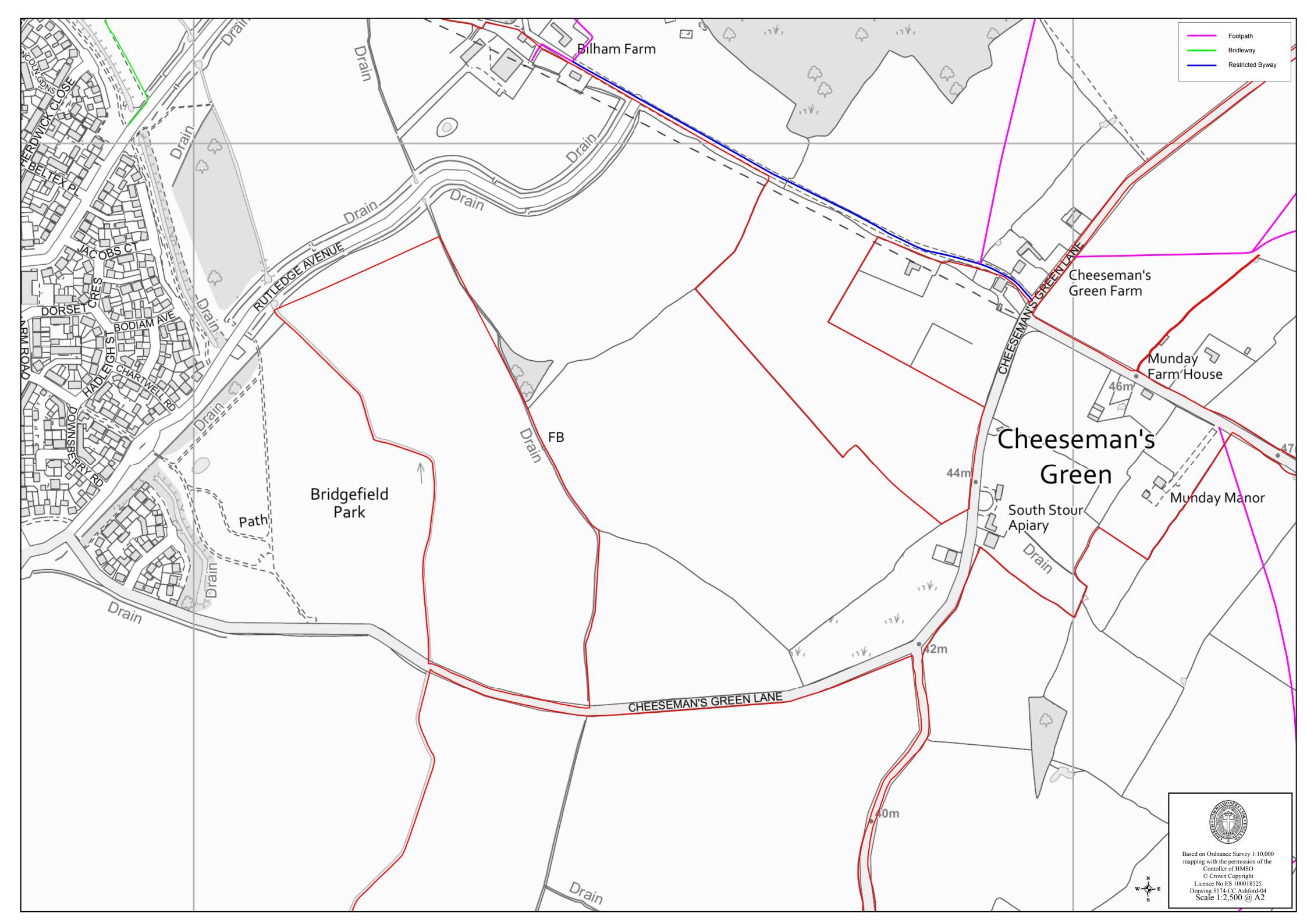


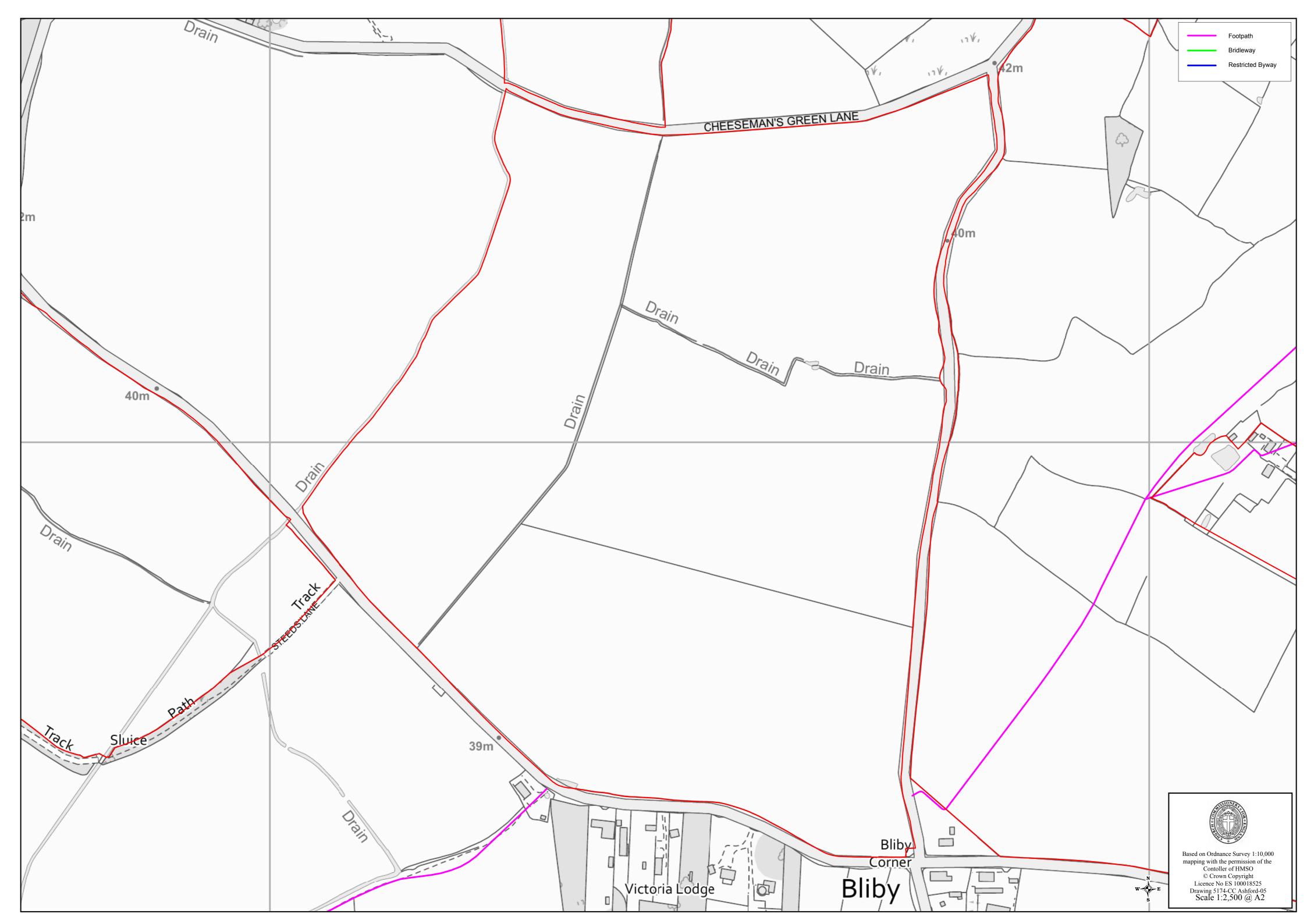


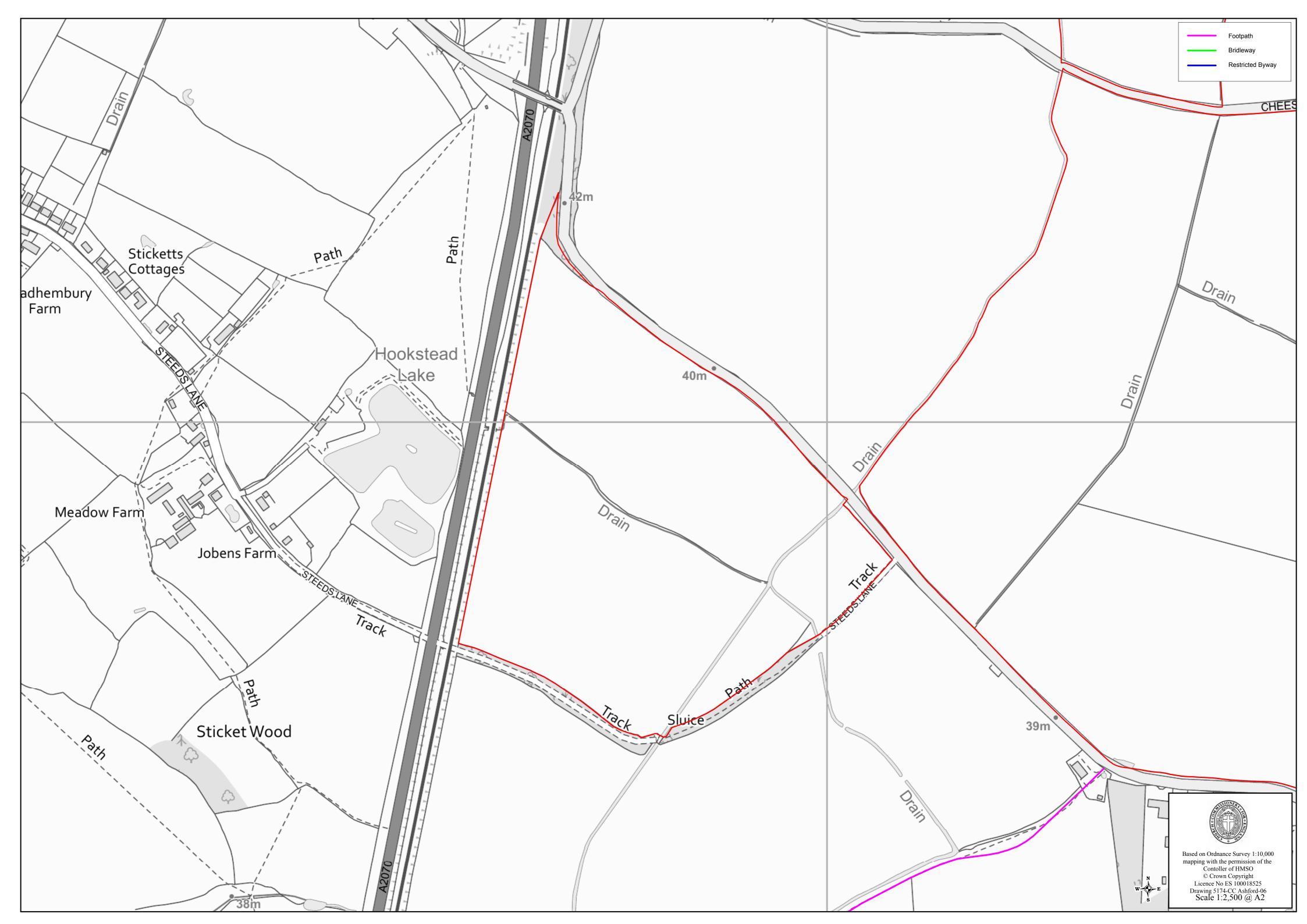


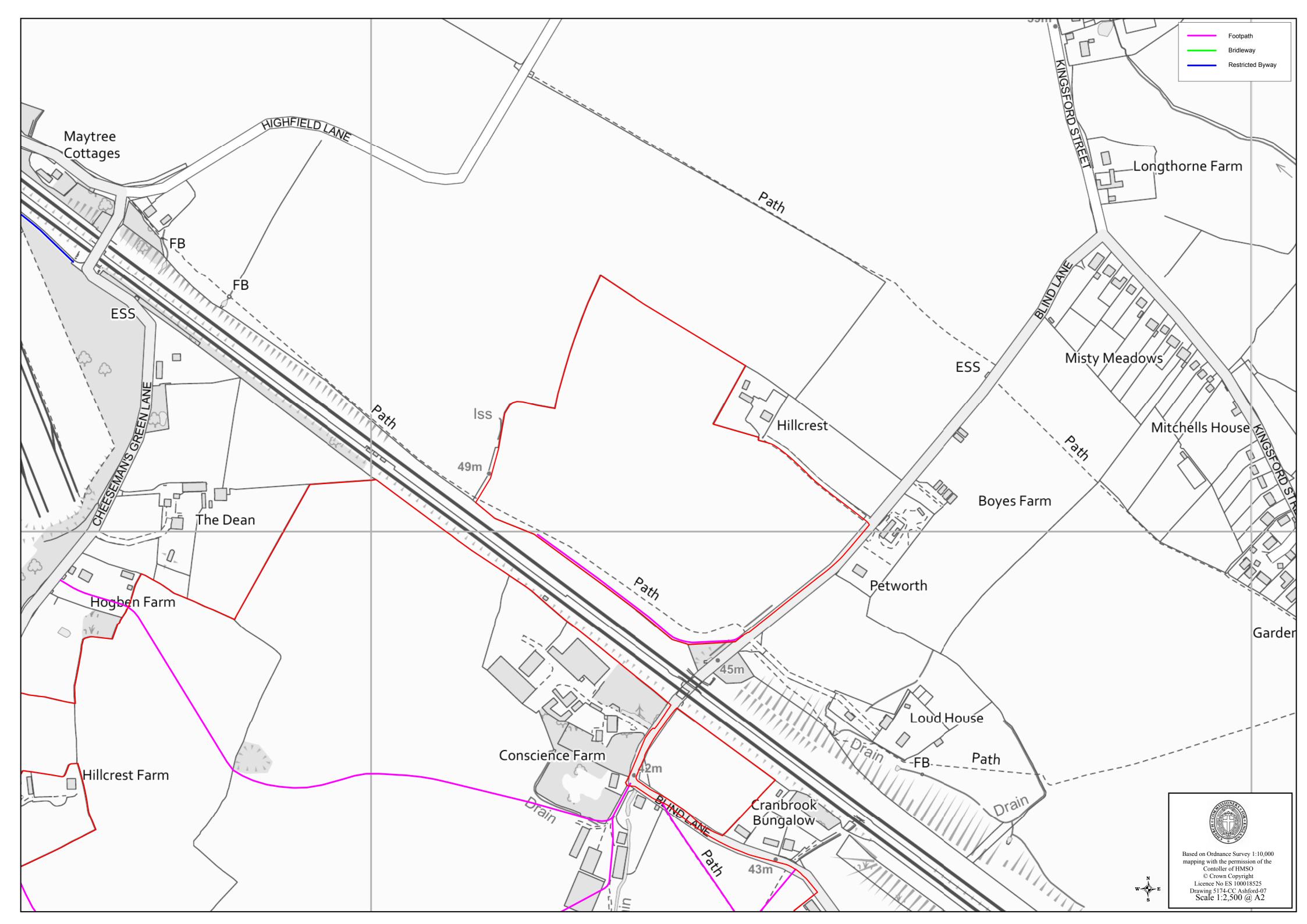


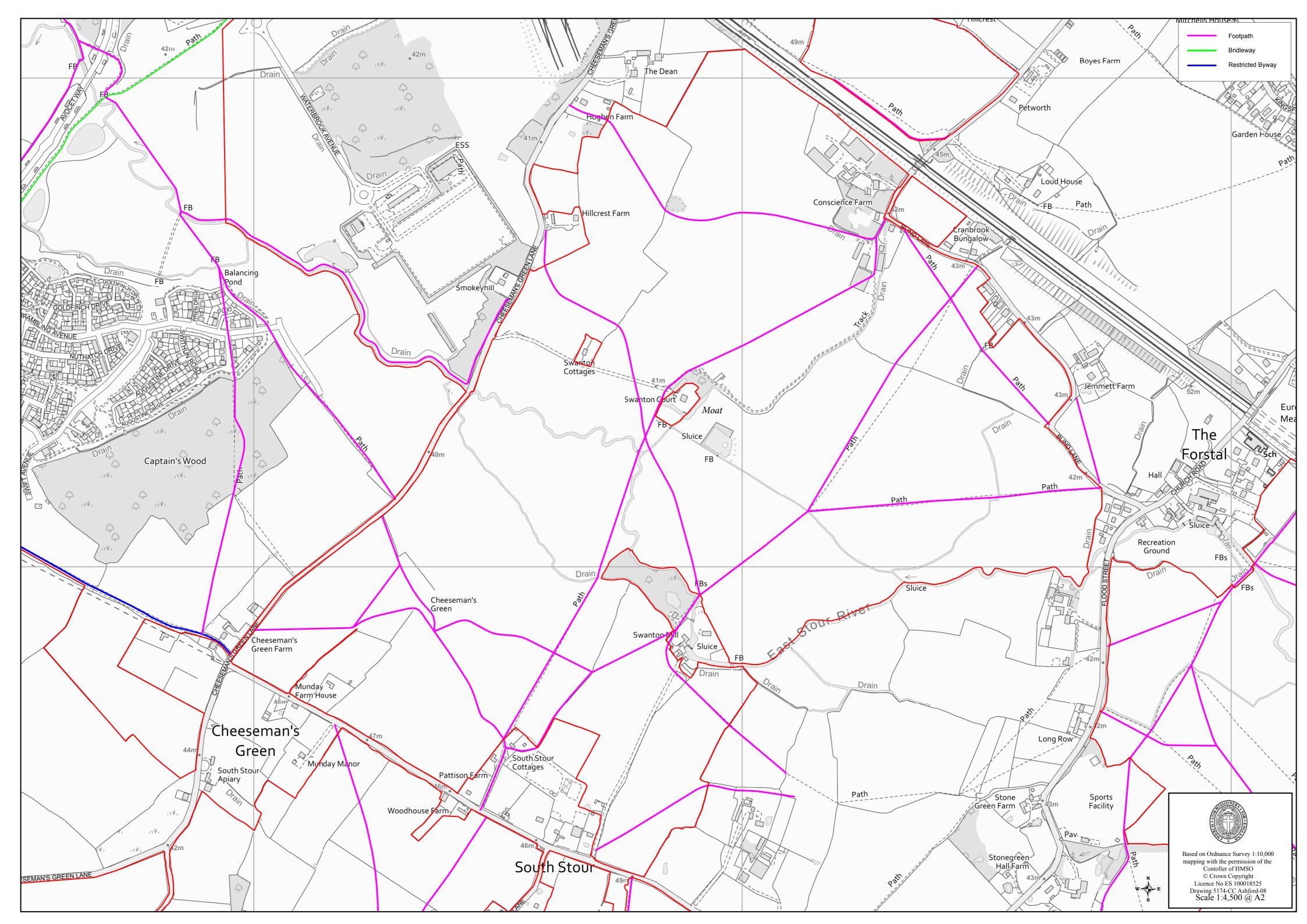


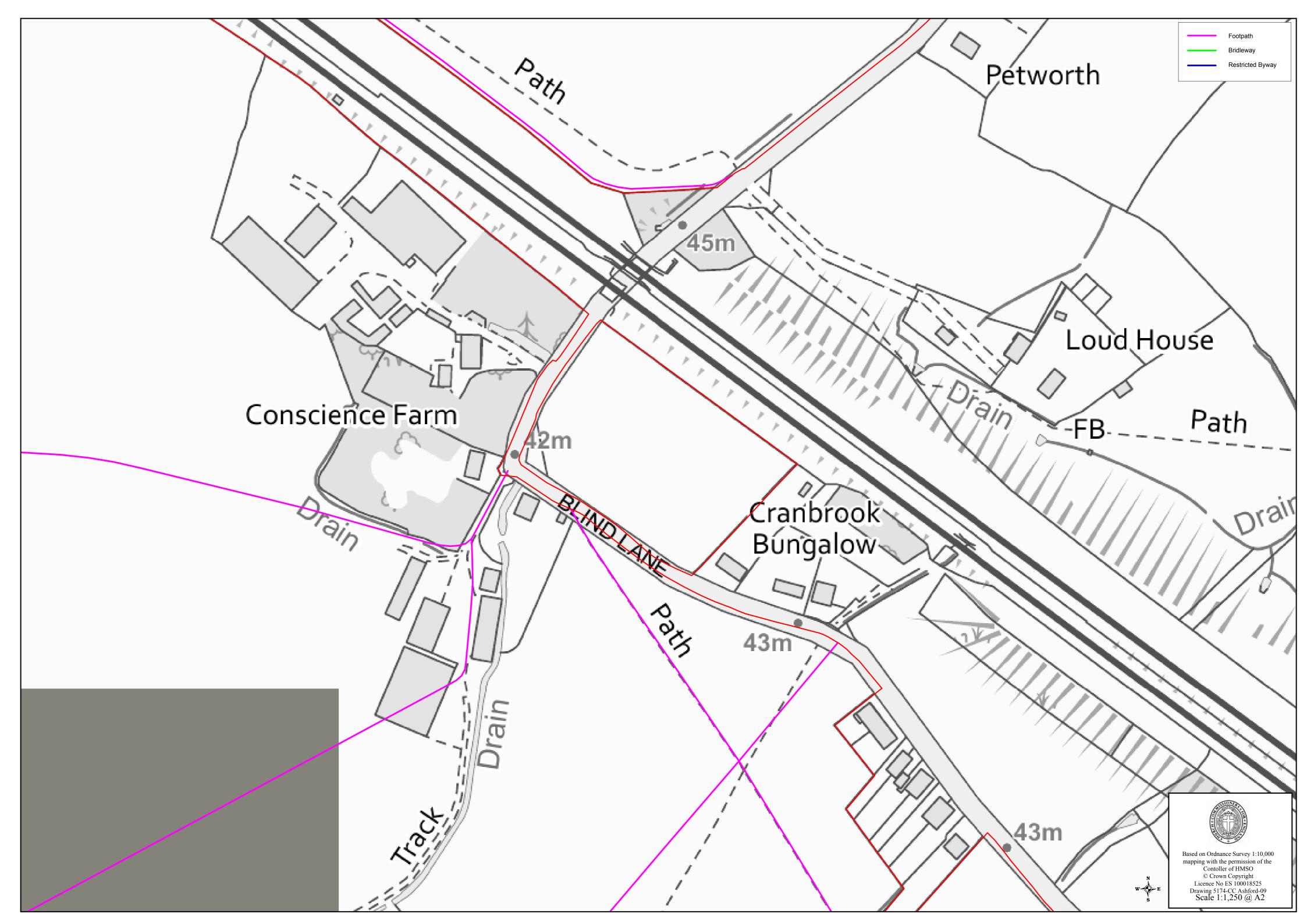


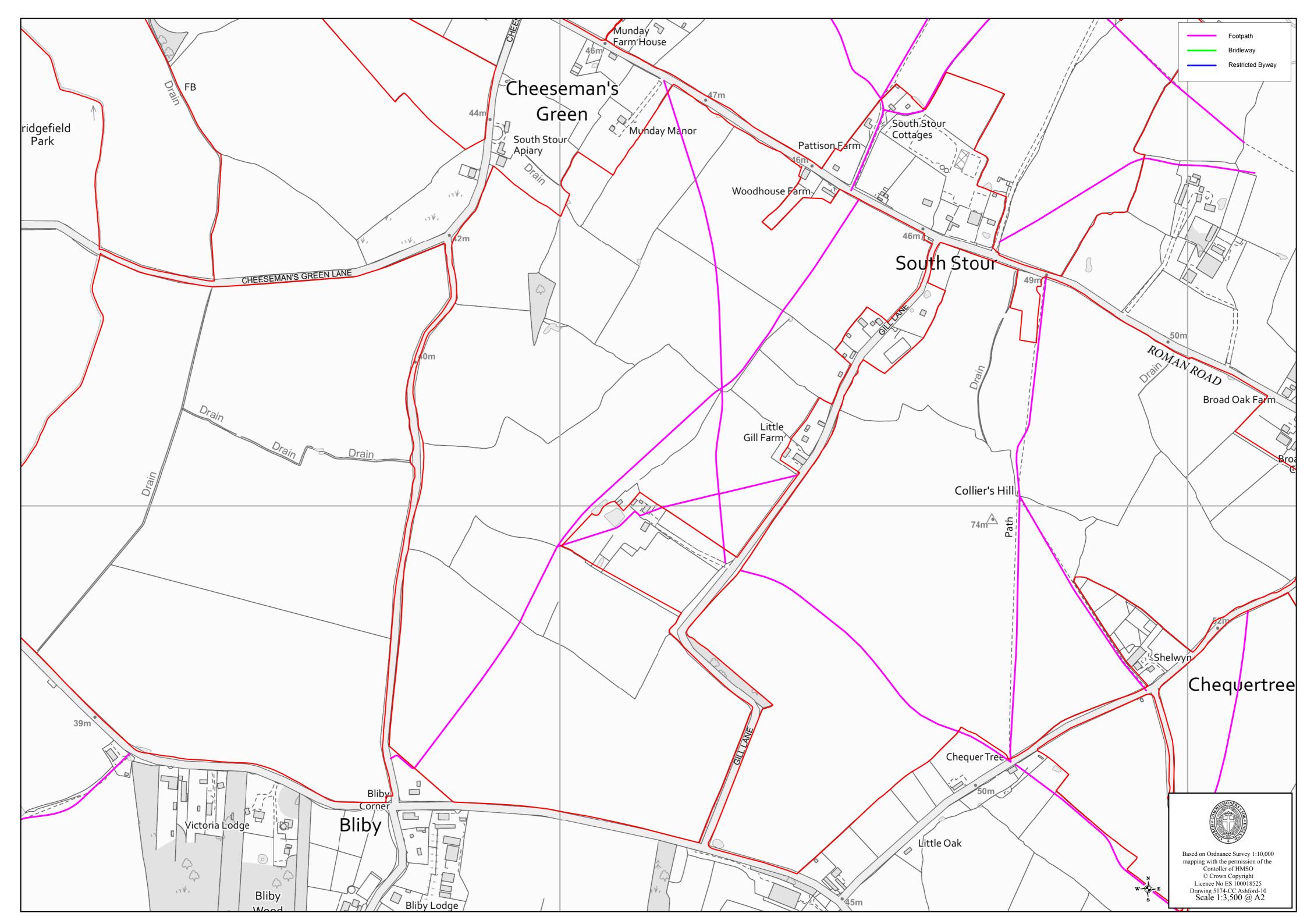


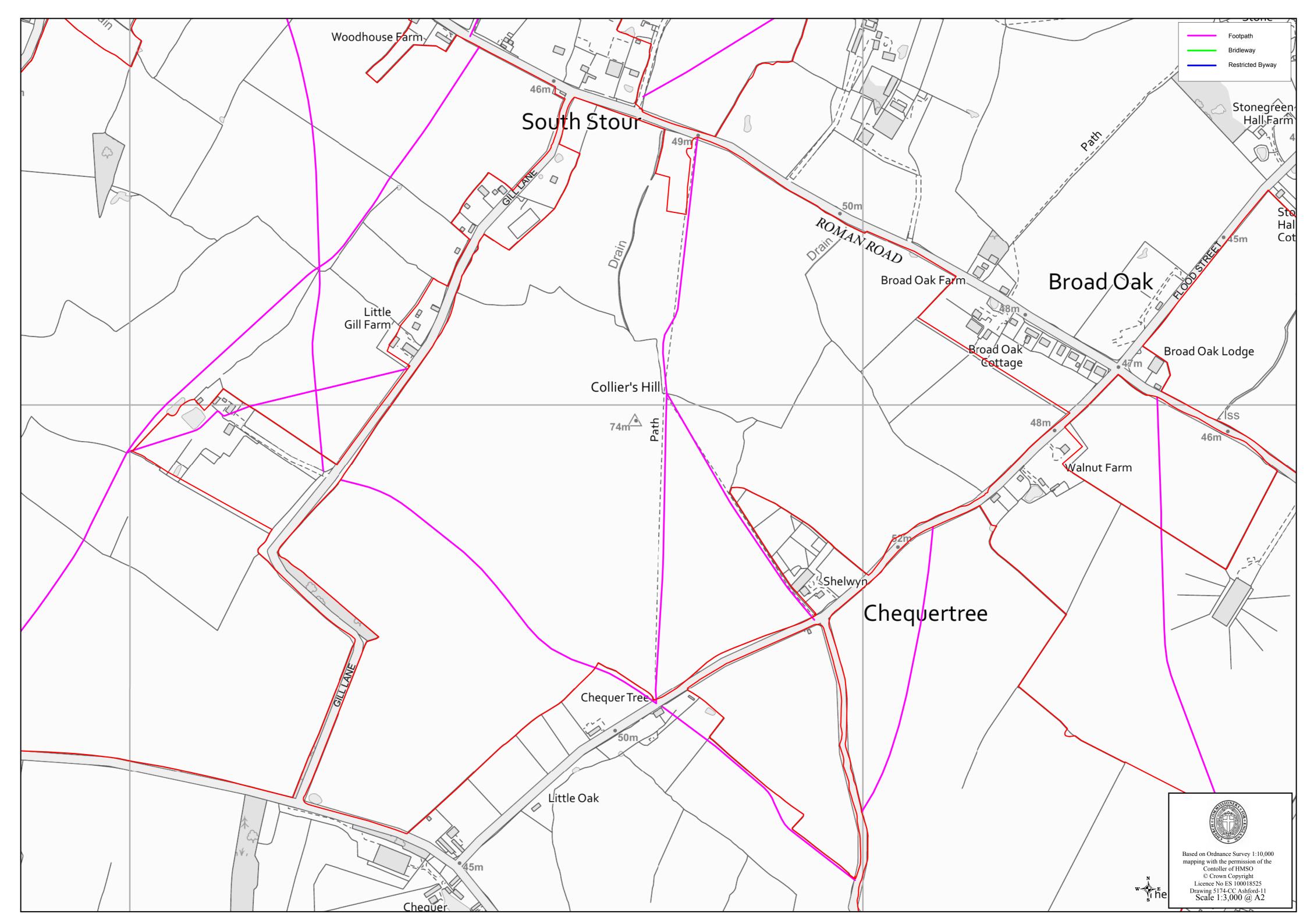












# **Application Form**

### Form CA16

# Application Form for deposits under section 31(6) of the Highways Act 1980 and section 15A(1) of the Commons Act 2006

#### Please read the following guidance carefully before completing this form

- 1. Guidance relating to completion of this form is available from <a href="https://www.gov.uk/town-and-village-greens-how-to-register">https://www.gov.uk/town-and-village-greens-how-to-register</a>. Please refer to these separate notes when completing this form.
- 2. Parts A and F must be completed in all cases.
- 3. The form must be signed and dated by, or by a duly authorised representative of, every owner of land to which the application relates who is an individual, and by the secretary or some other duly authorised officer of every owner of land to which the application relates which is a body corporate or an unincorporated association.
- 4. In the case of land in joint ownership all the joint owners must complete paragraphs 2 and 3 of Part A and complete and sign the application in Part F, unless a duly authorised representative completes and signs the form on behalf of all of the owners of the land. Paragraph 3 should be completed in full to clearly explain the capacity of each applicant e.g. trustee, landowner's managing agent, executor.
- 5. 'Owner' is defined in section 61(3) of the Commons Act 2006 and section 31(7) of the Highways Act 1980 and means, broadly, a legal owner of the freehold interest in the land.
- 6. Where the application relates to more than one parcel of land, a description of each parcel should be included in Paragraph 4 of Part A and the remainder of the form should be completed to clearly identify which statement and/or declaration relates to which parcel of land. This may require the insertion of additional wording. See separate notes for further guidance. Multiple parcels of land should be clearly identified by coloured edging on any accompanying map.
- 7. Where a statement or declaration requires reference to colouring shown on an accompanying map or previously lodged map, the colouring must be clearly specified and must match that shown on the relevant map. For example, if a footpath is specified in a Part C declaration as shown coloured brown, the accompanying map or previously deposited map referred to must reflect that colouring.
- 8. An application must be accompanied by an ordnance map, or (in respect of declarations under Part C or statements under Part D of this form) refer to a map previously deposited in accordance with the Commons (Registration of Town or Village Greens) and Dedicated Highways (Landowner Statements and Declaration) (England) Regulations 2013 or (if deposited before 1st October 2013) in accordance with section 31(6) of the Highways Act 1980. Any accompanying map must be an ordnance map at a scale of not less than 1:10,560 showing the boundary of the land to which the application relates in coloured edging.
- 9. An application must be accompanied by the requisite fee please ask the appropriate authority for details.

10. 'Appropriate authority' means (a) in relation to a map or statement deposited or declaration lodged under section 31(6) of that Act, an appropriate council (as defined in section 31(7) of the Highways Act 1980); and (b) in relation to a statement and map deposited under section 15A(1) of the 2006 Act, a commons registration authority (defined in section 4 of the Commons Act 2006 and section 2 of the Commons Registration Act 1965). In practice, the appropriate council and commons registration authority will usually be the same body.

# PART A: Information relating to the applicant and land to which the application relates (all applicants must complete this Part)

(au appucants must complete this Part)
1. Name of appropriate authority to which the application is addressed: Kent County Council
2. Name and full address (including postcode) of applicant:
Mr. Henry Jex Ashford Great Park Partnership c/o Strutt & Parker 2 St. Margaret's Street, Canterbury, Kent, CT1 2SL.
3. Status of applicant (tick relevant box or boxes):
I am  (a) ☐ the owner of the land(s) described in paragraph 4.  (b) ✓ making this application and the statements/declarations it contains on behalf of Ashford Great Park Partnership who is the owner of the land(s) described in paragraph 4 and in my capacity as managing agent.

4. Insert description of the land(s) to which the application relates (including full address and postcode):

The Ashford Estate, consisting of the following 14 parcels:

- 1. Land to the south of Bad Munstereiffel Road and north-east of Cheesemans Green lane, Sevington, Kent, TN25 7FQ.
- 2. Land south of Rutledge Avenue and north of Cheesemans Green lane, Kingsnorth, Kent, TN25 7AE.
- 3. Land south of Cheesemans Green Lane and north-east of Brockmans Lane, Kingsnorth, Kent, TN25 7JB.
- 4. Land east OF the railway line and south-west of Brockmans Lane, Kingsnorth, Kent, TN25 7JB.
- 5. Land to the north-west of the railway and Blind Lane, Mersham, Kent, TN25 7HA.
- 6. Land to the south-east of Cheesemans Green Lane, south-west of the railway line, and north-east of South Stour Road, Mersham, Kent, TN25 7HS.
- 7. Land to the east of Conscience Farm and north-east of Blind Lane, Mersham, Kent, TN25 7HB.
- 8. Land to the south of South Stour Road and west of Gill Lane, Mersham, Kent, TN25 7HZ.
- 9. Land to the south of South Stour Road and east of Gill Lane, Mersham, Kent, TN25 7HW.
- 10. Land at Bower Farm, Bower Road, Mersham, Kent, TN25 6NW.
- 11. Land south of the railway line and north-east of Bank Road, Mersham, Kent, TN25 7HE.
- 12. Land to the east of Walnut Farm, between Bank Road and Coopers Lane, Mersham, Kent, TN25 7HW.
- 13. Land south and east of Coopers Lane, Mersham, Kent, TN25 7HH.
- 14. Land south of Colliers Hill and west of Coopers Lane, Mersham, Kent, TN25 7HT.
- 5. Ordnance Survey six-figure grid reference(s) of a point within the area of land(s) to which the application relates (if known):
- 6. This deposit comprises the following statement(s) and declaration Part C.

#### PART B: Statement under section 31(6) of the Highways Act 1980

Ashford Great Park Partnership is the owner of the land described in paragraph 4 of Part A of this form of the 14 parcels shown outlined in red on the map accompanying this statement.

Ways shown blue on the accompanying map are restricted byways. Ways shown green on the accompanying map are public bridleways. Ways shown pink on the accompanying map are public footpaths.

No other ways over the land described in paragraph 4 shown outlined in red have been dedicated as highways.

# PART C: Declaration under section 31(6) of the Highways Act 1980

- 1. Ashford Great Park Partnership is the owner of the land described in paragraph 4 of Part A of this form and shown in red on the map lodged with Kent County Council on  $6^{th}$  January 2021.
- 2. On the 6<sup>th</sup> day of January 2021 I, *Henry Jex* deposited with Kent County Council, being the appropriate council, a statement accompanied by a map showing Ashford Great Park Partnership's property outlined in red which stated that:

the ways shown [insert colouring] on that map [and on the map accompanying this declaration] had been dedicated as byways open to all traffic]

the ways shown blue on that map had been dedicated as restricted byways

the ways shown green on that map had been dedicated as bridleways

the ways shown pink on that map had been dedicated as footpaths

no other ways had been dedicated as highways over Ashford Great park Partnership's property.

- 3. On the 26<sup>th</sup> day of January 2021, I, Henry Jex deposited with Kent County Council, being the appropriate council, a declaration dated 6<sup>th</sup> January 2021, stating that no additional ways other than those marked in the appropriate colour on the map accompanying that declaration had been dedicated as byways open to all traffic, restricted byways, bridleways, footpaths since the deposit of the statement referred to in paragraph 2 above
- 4. No additional ways have been dedicated over the land outlined in red on the map referenced in paragraph 1 above since the statement dated 6<sup>th</sup> January 2021 referred to in paragraph 2 above since the date of the declaration referred to in paragraph 3 above other than those byways open to all traffic, restricted byways, bridleways, footpaths marked in the appropriate colour on the map accompanying this declaration and at the present time Ashford Great Park Partnership has no intention of dedicating any more public rights of way over the property.

### PART D: Statement under section 15A(1) of the Commons Act 2006

Ashford Great Park Partnership is the owner of the land described in paragraph 4 of Part A of this form and shown edged in red on the map accompanying this statement.

Ashford Great Park Partnership wish to bring to an end any period during which persons may have indulged as of right in lawful sports and pastimes on the whole or any part of the land edged red on the accompanying maps.

# PART E: Additional information relevant to the application

(insert any additional information relevant to the application)

# PART F: Statement of Truth

(all applicants must complete this Part)

WARNING: If you dishonestly enter information or make a statement that you know is, or might be, untrue or misleading, and intend by doing so to make a gain for yourself or another person, or to cause loss or the risk of loss to another person, you may commit the offence of fraud under section 1 of the Fraud Act 2006, the maximum penalty for which is 10 years' imprisonment or an unlimited fine, or both.

#### I BELIEVE THAT THE FACTS AND MATTERS CONTAINED IN THIS FORM ARE TRUE

**Signature (of the person making the statement of truth):** 

Print full name: Mr. Henry Jex

Date: 3rd February 2021

You should keep a copy of the completed form

## **Data Protection Act 1998 - Fair Processing Notice**

The purpose of this Fair Processing Notice is to inform you of the use that will be made of your personal data, as required by the Data Protection Act 1998.

The appropriate authority (see explanation of definition in above guidance notes) in England is the data controller in respect of any personal data that you provide when you complete this form.

The information that you provide will be used by the appropriate authority in its duties to process applications to deposit statements, maps and declarations under section 31(6) the Highways Act 1980 and statements under section 15A(1) of the Commons Act 2006. The information you provide will also be used by the appropriate authority in its duty to update the registers in which details of such deposits are recorded under the Dedicated Highways (Registers under Section 31A of the Highways Act 1980) (England) Regulations 2007 and the Commons (Registration of Town or Village Greens) and Dedicated Highways (Landowner Statements and Declarations) (England) Regulations 2013.

The appropriate authority is required by the legislation above to maintain a register which holds information provided in this form, which can be inspected online or in person by members of the public on request. It may also be required to release information, including personal data and commercial information, on request under the Environmental Information Regulations 2004 or the Freedom of Information Act 2000. However, the appropriate authority will not permit any unwarranted breach of confidentiality nor will they act in contravention of their obligations under the Data Protection Act 1998.