The Archbishop's School Admissions Policy 2020

The Archbishop's School

St. Stephen's Hill, Canterbury, Kent. CT2 7AP

ADMISSION CRITERIA 2020

Applications are welcomed from all those who share, support and uphold our ethos and principles.

The published Admission number for each year group is 140. In the event that we have more applicants than places available, pupils will be ranked according to the criteria given below.

Definitions

Throughout these criteria, the following definitions apply.

Sibling means children who live as brother or sister in the same house, including natural brothers and sisters, adopted siblings, stepbrothers or sisters and foster brothers or sisters.

Throughout this document, where parents are referred to, it also includes carers or guardians. No distinction is made between pupils who have one or two parents.

Distance from the pupil's home to the school - we use the distance between the child's permanent home address and the school, measured in a straight line using the National Land and Property Gazetteer (NLPG) address point. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by NLPG. The same address point on the school site is used for everybody. When we apply the distance criterion for the school, these straight line measurements are used to determine how close each applicant's address is to the school.

The child's normal address is considered to be the residential property that is the child's only or main residence and not an address at which your child might sometimes stay or sleep due to your own domestic arrangements. The address must be the pupil's home address on the day you completed your application form.

Over subscription criteria

If the number of preferences for the school is more than the number of places available, places will be allocated in the following priority order:

Category A places will be offered first, followed by the reserved places. All other places will be offered according to the criteria B-G.

Before the application of over-subscription criteria, children with an education, health and care plan which names the school will be admitted. As a result of this, the published admissions number will be reduced accordingly.

- A) Highest priority will be given to children in Local Authority Care, or previously Looked After Children a 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).
- B) Children from Anglican families, or churches belonging to Churches Together in England and Wales, at the heart of the church. The definition of this is one or both parents or carers and/or the child worshipping regularly at a church (by which is meant at least **three** times per month on average) and who have done so for at least **three** years up to the time of application. If applications which meet these criteria exceed the number that can be offered, applicants with a sibling at the school will be ranked above those without a sibling at the school and then within each group (those with a sibling and those without a sibling at the school) applicants will be ranked by distance from home to the school.
- C) Children from Anglican families, or churches belonging to Churches Together in England and Wales, at the heart of the church. The definition of this is one or both parents or carers and/or the child worshipping regularly at a church (by which is meant at least **three** times per month on average) and who have done so for at least **two** years up to the time of application. If applications which meet these criteria exceed the number that can be offered, applicants with a sibling at the school will be ranked above those without a sibling at the school and then within each group (those with a sibling and those without a sibling at the school) applicants will be ranked by distance from home to the school.
- D) Children from Anglican families, or churches belonging to Churches Together in England and Wales, who are known to the church. The definition of this is one or both parents or carers and/or the child worshipping at a church at least once per month on average and who have done so for at least **three** years up to the time of application. If applications which meet these criteria exceed the number that can be offered, applicants with a sibling at the school will be ranked above those without a sibling at the school and then within each group (those with a sibling and those without a sibling at the school) applicants will be ranked by distance from home to the school.
- E) Children from Anglican families, or churches belonging to Churches Together in England and Wales, attached to the church. The definition of this is one or both parents or carers and/or the child worshipping at a church at least once per month on average and who have done so for at least **two** years up to the time of application. If applications which meet these criteria exceed the number that can be offered, applicants with a sibling at the school will be ranked above those without a sibling at the school and then within each group (those with a sibling and those without a sibling at the school) applicants will be ranked by distance from home to the school.

- F) Children from Anglican families, or churches belonging to Churches Together in England and Wales, who are known to the church. The definition of this is one or both parents or carers and/or the child worshipping at a church on an occasional basis, less frequently than once per month, but at least three times per year and who have done so for at least **three** years up to the time of application. If applications which meet these criteria exceed the number that can be offered, applicants with a sibling at the school will be ranked above those without a sibling at the school and then within each group (those with a sibling and those without a sibling at the school) applicants will be ranked by distance from home to the school.
- G) Any remaining places will be offered to those who have not fulfilled one of the above criteria will be offered taking account of the distance of the pupil's home from home to the school.

Reserved places

Academic ability and aptitude. Up to 21 places will be offered based on general academic ability or aptitude as measured by a competitive entrance test. The places will be allocated to the highest performing students in this test. Unfilled partially selective school places must be offered to other applicants where there are insufficient applicants who have satisfied the entry requirement.

Children from non-Christian backgrounds. Up to 5 offers will be made for children from non-Christian faith backgrounds who wish their child to benefit from a Church of England education. To be considered for one of these places they will require a reference from their local religious leader stating that they are observant members of their faith and that they worship publicly with their faith on a regular basis according to the norms and customs of that faith. If more than 5 applications are received, those with siblings at the school will be given priority, with both groups (those with siblings and those without) ranked by distance from the pupil's home to the school.

Withdrawal of places

After a place has been offered the school reserves the right to withdraw the place in the following circumstances:

- 1. When a parent has failed to respond to an offer within a reasonable time; or
- 2. When a parent has failed to notify the school of important changes to the application; or
- 3. When the admission authority offered the place on the basis of a fraudulent or intentionally misleading application from a parent

Mid-Year Entry

Applicants who wish to apply for a place outside of the normal admissions round should contact the Local Authority in the first instance. The Published Admissions Number and over-subscription criteria apply as above. In the event of the year group being over-subscribed, a waiting list will be held, ranked according to the over-subscription criteria.

Admissions for pupils outside the normal age group

The school does not usually accept admissions of pupils outside of the normal age group unless in exceptional circumstances, and at the discretion of the headteacher.

Appeals

Parents have a statutory right of appeal, should an application be refused, by contacting the Local Authority. For advice and guidance, you can contact the school's Admissions Secretary, Mrs Pam Hart, at the school address or telephone number or by email on pamhart@archbishops-school.co.uk

An independent panel will be arranged by the Local Authority to hear your case.

Admissions to the Sixth Form

All students in year 11 are eligible to apply for a place in the sixth form and priority will be given to existing students transferring from year 11. The PAN for external students is 20 but this figure may be exceeded in the event that this and the number of internal pupils transferring to year 12 is less than the overall figure for the year group, which is 100.

The admission criteria are as follows:

- A) 5A*-C grades at GCSE, including English and mathematics
- B) The availability of a suitable course
- C) Some courses have specific subject requirements; please see the sixth form prospectus for details

Meeting the requirements of any course is no guarantee that the applicant will automatically be offered a place on his or her preferred courses for reasons of scheduling and group size.

We will require external applicants to provide copies of results slips before taking up places.