**Role Title:** Group Support – Monday and Thursday Shepway youth hub (2x positions); Tuesday and Thursday Phase II (2x positions)

**Reports to:** Youth Hub Delivery Manager/Senior early help worker

**Placement:** Shepway Youth Hub/Phase II Youth Club Evenings from 6-9pm

**Main Duties:**

To support the Early Help Support Worker in delivering Youth Hub services
Create a welcoming environment for Children, families, young people
Preparing snack adhering to food hygiene standards
Actively engaging young people in the Hub/club activities
Setting up and clearing away of the group
Carrying out activities in groups
Taking photographs in sessions
Ensuring ground rules are adhered to
Keeping facilities clean and tidy
Sign posting to other services
Where possible attend staff meetings
Provide information on own observation and feedback from Young People to inform planning of services
Undertake evaluations when required
Encourage feedback
Promote the public health agenda in sessions
Build positive relationships with young people, staff and partners alike

**Knowledge and Skills:**

Creative background
Good knowledge of IT
Understanding of Youth hubs or a willingness to learn
Proactive and outgoing personality
Understanding of youth work or willingness to learn
Ability to work unsupervised
Active listening skills
Good knowledge of youth/adolescence
Transferable hobbies/skills to share in group activities

**Volunteer commitment Requirements:**

This role would require a minimum of 2.5 - 3 hours per evening/per post
Enhanced DBS check
Various Safeguarding training
Prevent training
Data Protection and Information Governance training
Other training may also be available as identified in Personal Development Plan
Opportunities for partnership links, meetings, training and development also available