

THE SKINNERS' SCHOOL, TUNBRIDGE WELLS

ARRANGEMENTS FOR THE ADMISSION OF PUPILS TO THE SCHOOL FROM SEPTEMBER 2018

1. General

The School intends to offer 150 places each year for boys aged 11. This is the Pupil Admission Number (PAN).

Boys will normally be admitted at age 11, and also to the Sixth Form. Selection is through the Kent Selection Tests for Procedure for Entrance to Secondary School (PESE). For boys aged 12 or more seeking a place through casual entrance procedures, evidence obtained in examination of ability to keep pace with the work of the School will justify consideration for admission. Such pupils will only be admitted when the number of pupils in the relevant year group falls below the PAN.

2. Over-subscription

Skinners' School is part of the Co-ordinated Admission Scheme, which is administered by the Kent Local Authority. All pupils must have gained a Selective Score through the Kent PESE. Before the application of oversubscription criteria, children with a statement of special educational need, or an Education, Health and Care Plan, which names the school, will be admitted. As a result of this the published admission number will be reduced accordingly.

Where the number of applicants for admission exceeds the number of places available, the following criteria will be applied, in the order of priority set out below:

- a) Children in Local Authority Care, defined as a child under the age of 18 years for whom the local authority provides accommodation by agreement with their parents/carers (Section 22 of the Children Act 1989) or who is the subject of a care order under Part IV of the Act. This applies equally to children who immediately after being looked after by the local authority became subject to an adoption, residence or special guardianship order. (As defined by Section 46 of the Adoption and Children Act 2002 or Section 8 or 14A of the Children Act 1989).
- b) Up to 10 places to pupils registered in that academic year for Free School Meals, ranked according to their combined test scores. Applicants in this category will need to have filled out a Supplementary Information Form.
- c) Applicants will be ranked according to their combined test scores.

d) In the case of two applicants of equal ability, preference will be given to the boy who lives closest to the School. The school uses the distance between the child's permanent home address and the school, measured in a straight line using the National Land and Property Gazetteer (NLPG) address point data. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by NLPG. The same address point on the school site is used for everybody. The school uses measurements provided by the LA and further information on how distances are calculated is available in the Admissions Booklets provided by the LA. A pupil's home address is considered to be a residential property that is the **child's only or main residence** and not an address at which the child might sometimes stay or sleep due to specific domestic or special arrangements. The address must be the pupil's home address on the day the parent completed the application form and which is either

- owned by the child's parent, parents or guardian, OR
- leased to or rented by the child's parent, parents or guardian under a lease or written rental agreement.

If one parent lives separately from their partner but shares responsibility for the child, and the child lives at two different addresses during the week, the school will regard the home address as the one at which the child sleeps for the majority of weekdays.

A block of flats has a single address point reference, so applicants living in the same block will be regarded as living the same distance away from the school. In the unlikely event that two or more children live in the same block and in all other ways have equal eligibility for the last available place at the school, the names will be issued a number and drawn randomly to decide which child should be given the place.

After a place has been offered the school reserves the right to withdraw the place in the following circumstances:

1. When a parent has failed to respond to an offer within a reasonable time; or
2. When a parent has failed to notify the school of important changes to the application information; or
3. The admission authority offered the place on the basis of a fraudulent or intentionally misleading application from a parent.

3. **Sixth Form**

To enter the Sixth Form at Skinners' pupils would need:

- A total of 50 points across a pupil's 'best 8' GCSEs with the grade number (9-1) contributing the relevant number of points.

- At least an grade 7 at GCSE in the following subjects, in order to study that subject at A level: Maths, Physics, Chemistry, French and German.
- At least grade 4 in English and Maths at GCSE.

These criteria would apply to internal and external applicants to the Sixth Form. In the event of over-subscription for Sixth Form places, the same oversubscription criteria as for entrance to Year 7 will apply.

Following that, priority will be given to existing pupils transferring from Year 11. The PAN for external candidates will be 10 but this figure may be exceeded in the event that this and the number of internal pupils transferring into Year 12 is less than is required to provide an overall total figure for the Sixth Form, which is 260.

The School will meet Sixth Form applicants, whether internal or external, to ensure that subject choices are appropriate and available. Applicants will not be interviewed; no non-academic context will be a factor in selection. In the event of over-subscription for Sixth Form places, those external candidates with the best academic record at GCSE, whose subject option choices can be offered, will be admitted.

4. Admission arrangements for children to be taught outside their expected year group

Requests for admission outside the child's expected year group must be made to the Headmaster as far as possible before the autumn closing date for normal applications. There is no requirement to provide evidence, but evidence provided may support a decision. Any evidence must be specific to the child in question. Parents should complete a normal application in addition, in case their request is declined. If the request for admission outside expected year is agreed, a paper CAF must be submitted to the LA with copies of the written agreement from the school.

December 2016



ADMISSION TO THE SKINNERS' SCHOOL 2018 SUPPLEMENTARY INFORMATION FORM

Please read the School Admissions Policy and your Local Authority booklet before completing this form. They will explain the application process and by what date forms must be completed.

Only complete this form if your son is currently in receipt of free school meals. If he is currently in receipt of free school meals and you do not complete this form the Governors will not be able to place your application in the correct category. Remember you must also complete the Secondary Common Application Form.

Pupil details

Full name & date of birth:	Home address (including postcode):
School(s) attended during the last two years (with dates of attendance):	

Parents/Guardians (please give full names of parents or legal guardians. If parents do not live together, it would be helpful to have both addresses including postcodes.)

Name:	Name:
Address:	Address:
Home Telephone Number:	Home Telephone Number:
Mobile Number:	Mobile Number:
Email Address:	Email Address:

Is your son currently in receipt of Free School Meals i.e. in Year 6?

Please read the following declaration carefully, then sign and return the form to **The Admissions Secretary, The Skippers' School, St John's Road, Tunbridge Wells, Kent TN4 9PG** by **31 October 2017** (for Year 7 September 2018 applications). Forms received after that date will be treated as late applications.

I confirm that the information I have supplied is true and accurate. **I attach appropriate evidence.** (This will be checked with your Local Authority.)

Signed: _____

Name: _____ Date: _____