



Platt C.E Primary School

Admissions Policy Academic Year 2016/17

There is one intake for children starting school for the first time.* A child is entitled to a full-time place in the September following their 4th birthday. Parents who are considering sending their children to the school are invited to make an appointment to meet the Headteacher and visit the school while it is in session. Children starting school for the first time will be invited to spend time in the Reception class in the term preceding their admission.

*Entry into Reception year can be deferred until the term following the child's 5th birthday, but not beyond the beginning of the final term. Children may start school on a part-time basis until the term following their 5th birthday.

Children remain at the school until they have completed the academic year in which they reach the age of 11.

Governors hope that parents who are considering sending their child to the school would want their child to take part fully in the Christian education provided by the school.

Published Admissions Number (PAN): 26

If the school is not oversubscribed all applicants will be offered a place.

Criteria for Admissions

The highest priority will be given to

- a) Any child with a Statement of Special Educational Needs (SEN) or Education, Health and Care Plan (EHCP) naming the school will be admitted. A Statement of Special Educational Need is a statement made by the local authority under section 324 of the Education Act 1996 specifying the special educational provision required for that child. An Education, Health and Care plan is a plan made by the local authority under section 37 of the Children and Families Act 2014 specifying the special education provision required for that child.

After taking account of those children admitted under criterion a), if numbers of applicants in the admission year group exceed the PAN of 26, the Governors have the right to restrict admission. In this situation, the Governors would employ the following oversubscription criteria in the order given.

Oversubscription Criteria

- b) **Looked After Children and Previously Looked After Children**
A 'looked after child' is a child who is (a) in the care of the local authority, or (b) being provided with accommodation by the local authority in the exercise of their social services functions (see Section 22(1) of the Childrens Act 1989) at the time of making an application to the school.
- c) **Health and Special Access Reasons – Medical, health, social and special access reasons** will be applied in accordance with the school's legal obligations, in particular those under the Equality Act 2010. Priority will be given to those children whose mental or physical impairment means they have a demonstrable and significant need to attend a particular school. Equally this priority will apply to children whose parents'/guardians' physical or mental health or social needs mean that they have a demonstrable and significant need to attend a particular school. Such claims will need to be supported by written evidence from a suitably qualified medical or other practitioner who can demonstrate a special connection between these needs and the particular school.
- c) Children who already have a brother or sister in the school at the time of entry. In this context brother or sister means children who live as brother or sister in the same house, including natural brothers and sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters.
- d) Children whose parents live in the parishes of St Mary's Platt and Addington (see map in the school office defining the area).
- e) Children in Platt School Nursery.
- f) Children whose parents are committed to the life and work of St Mary's Parish Church, Platt or St Margaret's Parish Church, Addington as confirmed by the Church minister.
- g) Children whose parents are committed to the life and work of another Christian church as confirmed by the Church minister.
- h) Children whose parents particularly wish them to be educated in a Christian school.

Tiebreaker

Should the 'standard number' of 26 fall within one of the above categories and it becomes necessary to decide who within that category can and cannot be accepted, those who live closest to the school will be accepted and those who live farther away will be refused admission.

Distance

Nearness of children's homes to school: we use the distance between the child's permanent home address and the school, measured in a straight line using Ordnance Survey address point data. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by Ordnance Survey. The same address point on the school site is used for everybody.

Waiting Lists

In the event of a waiting list, the list will be reranked each time a child is added to the list, in accordance with the oversubscription criteria above. Priority will not be given based on date of application. Looked after children and previously looked after children will take precedence over those children on a waiting list.

The school follows the admission procedure established by the Local Authority (LA). In addition to the admission form required by the LA, the school asks prospective parents to complete a supplementary information form, available from the school.

Casual Admissions

Children may also be admitted during the school year if a place is available. Kent County Council will produce a standard form, known as the **In-Year Casual Admission Form (IYCAF)**, which Kent schools must use to allow applicants to apply for school places in any year group outside of the normal admissions round. Applicants can obtain this form from the school.

Appeals

If a child is refused admission, parents may appeal in the first instance to the Governors. An independent panel established by the LA would consider further appeals.

Child's Start date.....



**PLATT C.E (VA) PRIMARY SCHOOL
SUPPLEMENTARY FORM**

Child's full name:.....

Child's date of birth:

Address:

Telephone number: Email:.....

Full names of parent(s):

Name(s) and age(s) of any brother(s)/sister(s):

Is your child currently attending Platt School Nursery?

Has your child attended any other pre-school group?

If so, which group?.....

Do you belong to a local church?

If so, which church?.....

We are always keen to find out why you picked our school:

(Please continue overleaf if you wish)

Signed: (Parent)

Date:

Please return this form to:
Platt C.E (VA) Primary School, Maidstone Road, St. Mary's Platt, Sevenoaks, Kent TN15 8JY
Telephone 01732 882596