

## Shepway Youth Hub District Volunteer Role Description

**Role Title:** Group Support LGBTQ –Tuesday evening 2.5-3 hours (2x positions available)

**Reports to:** Youth Hub Delivery Manager/Senior early help worker/Early Help Worker

**Placement:** **Shepway Youth Hub Folkestone Tuesday evenings LGBTQ group**

### **Main Duties:**

To support the Early Help Support team in delivering Youth Hub services engaging LGBTQ group  
Create a welcoming environment for Children, families, young people  
Preparing snack adhering to food hygiene standards  
Actively engaging young people in the Hub/club activities  
Setting up and clearing away of the group  
Carrying out activities in groups  
Taking photographs in sessions  
Ensuring ground rules are adhered to  
Keeping facilities clean and tidy  
Sign posting to other services  
Where possible attend staff meetings  
Provide information on own observation and feedback from Young People to inform planning of services  
Undertake evaluations when required  
Encourage feedback  
Promote the public health agenda in sessions  
Build positive relationships with young people, staff and partners alike  
Provide the Get It registration service  
Provide LGBTQ specialised advice

### **Knowledge and Skills:**

**LGBTQ community knowledge is essential for this role- to support and develop an LGBTQ group**

Creative background  
Understanding of Youth hubs or a willingness to learn  
Proactive and outgoing personality  
Understanding of youth work or willingness to learn  
Ability to support the group unsupervised  
Active listening skills  
Good knowledge of youth/adolescence  
Transferable hobbies/skills to share in group activities  
LGBTQ knowledge and skills to adapt to a group environment engaging youth in discussion, community activity and develop a forum  
  
Any specialist knowledge background/medical/support based background of LGBTQ communities will be preferred for this support role

### **Volunteer commitment Requirements:**

This role would require a minimum of 2.5 -3 hours per evening/per post  
Enhanced DBS check

Various Safeguarding training

Prevent training

Data Protection and Information Governance training

Other training may also be available as identified in Personal Development Plan

Opportunities for partnership links, meetings, training and development also available