

Application for the Vacant Seat Payment Scheme



Section A: Pupil Details		For Office Use Only
Name of Pupil:		Pupil Number:
Date of Birth:	Male <input type="checkbox"/> Female <input type="checkbox"/>	Contract No:
Address:		Comments:
Postcode:	Tel No:	
Name of School:		
If attending one of the following schools, please indicate your child's main site:		
Oasis Academy, Isle of Sheppey:	East <input type="checkbox"/> West <input type="checkbox"/>	
Eastchurch Primary School:	All Saints <input type="checkbox"/> St Clement <input type="checkbox"/>	
Weald of Kent:	Tonbridge <input type="checkbox"/> Sevenoaks <input type="checkbox"/>	
Name of sibling at same school:		
Boarding Point:		

Section B: Parent/Guardian Details	
Name of Parent/Guardian: Mr/Mrs/Miss/Ms	
Email Address:	Tel No:

Section C: Declaration
I attach a passport-sized photograph with pupil's name and address on back. <input type="checkbox"/>
I have read and understood the Vacant Seat Payment Scheme Guidance at www.kent.gov.uk/roads-and-travel/school-transport/vacant-seats-payment-scheme . <input type="checkbox"/>



The information you provide on this form is collected and dealt with in compliance with the General Data Protection Regulation (GDPR). We are relying on the lawful bases of public task and that the individual has given clear consent for us to process their personal data for a specific purpose. The purpose of the processing is to facilitate your access to the concessionary travel scheme. It will be used by Kent County Council to administer, arrange and manage the transport or scheme for which you are applying. It may be shared third parties (such as transport providers, educational establishments or travel card manufacturers) only for the purposes of enabling individuals to access the schemes. Data may be subject to automatic processing and will be securely stored for the period of the benefit for travel plus 1 year. Kent County Council Public Transport is the data controller and the data protection officer is dpo@kent.gov.uk. You have various rights in relation to the data and how it is processed and the right to lodge a complaint with the ICO. If you do not provide the required data, we will be unable to provide a service to you. A full copy of the Public Transport Privacy Notice setting out your rights in relation to your personal data is available at www.kent.gov.uk or by emailing; public.transport@kent.gov.uk.
 I consent to the disclosure of information on this form by Kent County Council for the purpose of the verification of this claim and investigation, prevention, detection and prosecution of fraud.
 I agree that you will use the information I have provided to process my application for the Vacant Seat Payment Scheme.

Signed: _____ Parent/Guardian Date: _____

Completed forms should be returned to either Public Transport, PO Box 441, Aylesford, Kent, ME6 9HJ or emailed to MainstreamSchoolsTransport@kent.gov.uk