



# THE HARVEY GRAMMAR SCHOOL

## ADMISSIONS ARRANGEMENTS

The Harvey Grammar School is the 11-18 selective grammar school for boys in the town of Folkestone and the surrounding district of Shepway. The main principle of admission to The Harvey Grammar School is to maintain the character of a selective, single sex school. We promote excellence and expect boys to exhibit a strong work ethic and commitment to academic study.

### **Policy for Admission of Students in September 2018**

Only students who attain the required standard in the prescribed arrangements for selection by reference to ability and aptitude will be eligible to be considered for admission to the school. Application for entry should be in line with the child's normal age group. No provision will be made for any child who repeats an academic year, except in exceptional circumstances.

### **Eligibility for consideration**

These arrangements require that, in order to be eligible for consideration for admission to the school at age 11, would-be students must either:

(a) attain satisfactory scoring across tests taken at The Harvey Grammar School. The tests used will be Verbal and Non-Verbal Reasoning Tests and tests set to address the National Curriculum Key Stage 2 targets in English and Mathematics. The minimum scoring for entry will be that which will reasonably predict that at the end of Year 11 the candidate will attain qualifications sufficient to embark on Sixth Form studies at the school, given the curriculum through the school with its particular spread of subjects, time allocation to them and style of delivery. It is anticipated that this level will correspond approximately with that which would be attained or exceeded by 25% of the age group nationally. Arrangements to take the tests will be clearly advertised by the governing body on the school's website. Application to take the test should be made on the school's application form which is available from either the school website or school office and should be returned to the school.

or (b) be selected for grammar school education by the Kent Age 11 assessment administered through the Local Authority coordinated scheme.

### **Numbers**

The number of intended admissions for the year commencing September 2018 will be **150** at age 11. Boys with statements of Special Educational Needs, who meet the entry requirements, will be admitted.

### **Appeals**

Parents of pupils who are not offered a place at the school have the right to appeal to an independent panel. For places in Year 7, details of the appeals process will normally be sent out by the Local Authority with the offer letters. Please ensure that appeals are headed with the school name and address and returned to the **Clerk to the Independent Appeals Panel, c/o The Harvey Grammar School, Cheriton Road, Folkestone CT19 5JY** by the closing date stated on the appeal application form. If you are in any doubt about the appeals process, please contact the school for further information.

## **Over-Subscription**

Where successful applications exceed the number of places available, the following criteria will be applied, in the order as written. In such circumstances, no guarantee of a place can be made. Places will be awarded according to rank order of ability within each sub-section:

1. **Children in Local Authority Care** - a child under the age of 18 years for whom the Local Authority provides accommodation by agreement with their parents/carers (Section 22 of the Children Act 1989) or who is the subject of a care order under Part IV of the Act. This applies equally to children who immediately after being looked after by the local authority became subject to an adoption, residence or special guardianship order. (As defined by Section 46 of the Adoption and Children Act 2002 or Section 8 or 14A of the Children Act 1989).
2. **Boys who reside in the District of Shepway** - in the event of the number of successful students in Shepway exceeding the number of places available, the nearness of a child's home to school will apply. In order to assess the nearness of a child's home to school, we use the distance between the child's permanent home address and the school, measured in a straight line using the National Land and Property Gazetteer (NLPG) address point data. Distances are measured from a point defined as within the child's home, to a point defined as within the school, as specified by NLPG. The same address point on the school site is used for everybody.
3. **Other boys who satisfy the selection requirements, with those living nearest to the school being given the higher priority** - this will also serve as a tie-breaker in the event of a tie for the last place. The distance is measured in the same way as is described above.

## **Waiting Lists**

In line with the re-allocation process as determined by the co-ordinated Admissions Scheme, eligible students who have requested a place will be assigned to a waiting list.

## **Late Entrants**

Subject to the availability of places, boys may be admitted to the school between the ages of 11 and 15 if they achieve a satisfactory standard in the assessments made by the school in English, Mathematics and non-verbal reasoning. Those wishing to be tested for late entry should contact the Admissions Officer at the school. The school will then contact the parent/ carer to arrange a mutually convenient date for testing to be carried out. No provision will be made for any child who repeats an academic year, apart from in exceptional circumstances.

## **Admissions to the Sixth Form**

The school welcomes applications to join its Sixth Form from students currently attending other schools. More information on how to apply can be accessed at [www.harveygs.kent.sch.uk](http://www.harveygs.kent.sch.uk) or by contacting the school directly. The same admission criteria will apply to both internal and external students.

## **Academic Requirements**

- GCSE grade 5 in English (Language or Literature) and GCSE grade 5 in Mathematics
- Entry criteria for individual subjects must be met in order to access those courses

For an academic programme of study students choose three A Level subjects and must have met the specific

entry criteria for each. A student who has not met the entry criteria for a full academic programme as shown above, may access a vocational programme which includes one A Level and a double-award BTEC qualification, so long as the entry criteria as published in our Sixth Form prospectus for these individual courses is met.

### **Over-subscription**

Following the admission of internal students transferring from Year 11, all remaining places will be allocated to learners who have met the entry requirements for the particular course of study. Where there are more learners seeking places than the number of places available, the following over subscription criteria will be applied in the order set out below to rank students until the overall figure for the year group is reached:

1. **Children in Local Authority Care** - as defined in the whole school admission policy;
2. **Rank order of merit in GCSE qualifications;**
3. **Distance from home to school** - as defined above in the whole school admission policy.

### **Appeals**

Any applicant refused a place in the Sixth Form is entitled to make an appeal to an independent appeal panel. Further details about the appeals process can be obtained by writing to the Clerk to the Governors, care of the school.

### **Applicants from Overseas**

It should be noted that any student who applies for entry to the 6th Form with qualifications other than those recognised in the UK, will be required to demonstrate that she has achieved the required standard for entry. This may involve tests in a range of subjects.

### **General**

After a place has been offered the school reserves the right to withdraw the place in the following circumstances:

- when a parent has failed to respond to an offer within a reasonable time; or
- when a parent has failed to notify the school of important changes to the application information; or
- the admission authority offered the place on the basis of a fraudulent or intentionally misleading application from a parent.