

ADMISSIONS POLICY

Introduction

Temple Grove Academy is a member of the Temple Grove Academy Trust. It is a co-educational academy that caters for primary aged pupils aged from 4 to 11 years.

The academy will accordingly provide for the admission of 60 pupils to its Reception class each year if sufficient applications for entry are received. Where fewer than the published admission number(s) for the relevant year groups are received, the academy trust will offer places at the academy to all those who have applied.

Oversubscription criteria

When the academy is oversubscribed, after the admission of pupils with Statements of Special Educational Needs where the academy is named in the Statement, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. **Looked After Children and Previously Looked After Children.** A child under the age of 18 years for whom the local authority provides accommodation by agreement with their parents/carers or who ceased to be so because they were adopted or became subject to a residence order or special guardianship order¹
2. **Current Family Association.** A brother or sister in the same school at the time of entry where the family continue to live within the academy's catchment area as when the sibling² was admitted.
3. **Nearness of children's homes to school.** The distance between the child's permanent home³ address and the academy, measured by KCC in a straight line using Ordnance Survey address point data. Distances are measured from the front door or the child's home to the academy's main reception entrance in the Key Stage 2 building as specified by Ordnance Survey. The same address point on the academy site is used for everybody.

If in categories 2-3 above a tie-break is necessary to determine which child is admitted, the child living closest to the academy will be given priority for admission.

Random allocation will be used as a tie-break in categories 2-3 above to decide who has highest priority for admission if the distance between a child's home and the academy is equidistant in any two or more cases and this process will be overseen by an Independent panel.

¹ As defined in the sections 8, 14 and 22 of the Children's Act 1989

² Siblings are defined as brothers, sisters, half-brothers, half-sisters, step-brothers, step-sisters and any other child that is the legal responsibility of one of the parents or carers of the student already on roll at the time of entry and is living in the same family unit at the same address as that sibling.

³ Home is defined as the one address given on the form where the child normally resides as their only or principal residence. Where parents have shared responsibility for a child, the principal residence is the place where the child is registered with a GP. The Admission Authority will seek confirmation of address of the applicant. If incorrect information has been provided on the application form the application may be excluded from the admissions process.

Waiting lists

The academy will operate a waiting list for each year group. Where in any year the academy receives more applications for places than there are places available, a waiting list will operate until the end of the autumn term after the beginning of the academic year. This will be maintained by the academy trust and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria.

Appeals

If it has not been possible to offer your child a place at the academy, you have the right to appeal against this decision to an Independent Appeal Panel. More information on the appeals process is available from the academy's website www.templegroveacademy.co.uk.