



**Maritime
Academy
Trust**

Ebbsfleet Green Primary School Admission Arrangements for 2023/24

Introductory statement

Ebbsfleet Green Primary School is a community primary school serving Ebbsfleet Green Village and surrounding areas. It aims to be an inclusive school which provides an excellent education for every child in the community. It will also include a Special Resource Unit for children with a diagnosis of autism.

Maritime Academy Trust is the Admissions Authority for Ebbsfleet Green Primary School. Applications for places will be made in accordance with Kent County Council's co-ordinated admissions scheme and timetable.

Admission number(s)

Ebbsfleet Green Primary School has a Published Admission Number (PAN) of 30 pupils for entry in reception. The Academy will accordingly admit at least 30 pupils in the relevant age group each year if sufficient applications are received. All applicants will be admitted if 30 or fewer apply.

Oversubscription criteria

The criteria in this section apply to entry for all years of entry into the school, from reception to year 4.

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan or a Statement of Special Educational Needs naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Children in public care/looked after children and previously looked after children.

(A "looked after child" or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order* including those who appear to the school to have been in state care outside of England and ceased to be in state care as a result of being adopted. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

*An adoption order is an order under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see section 12 adoption orders). A "child arrangements

order” is an order settling the arrangements to be made as to the Children and Families Act 2014. Section 14A of the Children Act 1989 defines a “special guardianship order” as an order appointing one or more individuals to be a child’s special guardian (or special guardians)).

2. Priority will next be given to the siblings of pupils attending the school at the time the application is received.
3. Priority will next be given to children based on their exceptional medical or social needs or those of their parents. Each application must include evidence, from a medical specialist or social worker of the child’s/parent’s need and why they must attend this school rather than any other, based on those needs. If evidence is not submitted to the school with the application, a child’s or parents medical or social needs cannot be considered.
4. Priority will next be given to the children of staff who have been recruited to fill a skill shortage area.
5. Priority will next be given to EYFS children eligible for the pupil premium who attend Ebbsfleet Green Primary School Nursery. Evidence of eligibility will need to be submitted with the application. See notes below on eligibility.
6. Priority will next be given to children living within the catchment area set out in the map at the end of this policy. Children living on the boundary line will be considered to be living within the catchment area.
7. If there are any places remaining after places have been allocated to both priority areas, places will next be allocated to children living outside the priority areas.

Tie-break

If in categories 2-5 above a tie-break is necessary to determine which child is admitted, the child living closest to the school will be given priority for admission. Distance is measured from the child’s home to the front gates of the school in a straight line using the National Land and Property Gazetteer (NLPG) address point. Distances are measured from a point defined as within the child’s home to a point defined as within the school as specified by NLPG. The same address point on the school site is used for everybody.

Random allocation undertaken by the local authority will be used as a tie-break in categories 2-5 above to decide who has highest priority for admission if the distance between a child’s home and the academy/free school is equidistant in any two or more cases.

Random allocation will not be applied to multiple birth siblings (twins and triplets etc.) from the same family tied for the final place. We will admit them all, as permitted by the infant class size rules and exceed our PAN.

Deferred entry for infants

Parents offered a place in reception for their child have a right to defer the date their child is admitted, or to take the place up part-time, until the child reaches compulsory school age. Places

cannot be deferred beyond the beginning of the final term of the school year for which the offer was made.

Children reach compulsory school age on the prescribed day following their 5th birthday (or on their fifth birthday if it falls on a prescribed day). The prescribed days are 31 August, 31 December and 31 March.

Admission of children outside their normal age group

Parents may request that their child is admitted outside their normal age group. To do so parents should include a request with their application, specifying why admission out of normal year group is being requested and the year group in which they wish their child to be allocated a place.

When such a request is made, the academy trust will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the headteacher and any supporting evidence provided by the parent.

Waiting lists

The school will operate a waiting list for each year group. Where the school receives more applications for places than there are places available, a waiting list will operate until the end of the end of the academic year. This will be maintained by the Academy Trust and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria. The waiting list will be reordered in accordance with the oversubscription criteria whenever anyone is added to or leaves the waiting list.

Appeals

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code.

Admissions Appeals Timetable for Admissions in September 2023/24

If your child is due to start primary school in September 2022 you can appeal **between April and the deadline of (to be confirmed by KCC) 2023** to guarantee that your appeal will be heard in July 2023.

For applications made in the normal admission round, appeals must be heard within 40 school days of the deadline for lodging appeals.

For late applications, appeals should be heard within 40 school days from the deadline for lodging appeals where possible, or within 30 school days of the appeals being lodged.

Appeals are not to be heard prior to the Kent Reallocation Day on **(to be confirmed by KCC) 2023**.

Notes:

Home address:

The home address is considered to be where the child resides as their only or principal residence. Proof of liability for Council Tax will be required. If the child resides equally between both parents, the principal home address will be considered as being the address at which the child is registered whilst attending early years provision, with a GP and, if applicable, the address of the parent who is in receipt of Child Benefit or Child Tax Credits for the child. For children who reside with a relative or carer other than a parent, a court order will be required.

In establishing the principal home address we reserve the right to ask for further information (such as proof of the tenancy period) and to check records held within the Council and with external agencies. If a false address is given and an offer of a school place is made on the basis of that address, we reserve the right to withdraw the offer of a school place at any stage during the primary admissions process.

Sibling:

'Sibling' means a natural brother or sister, a half brother or sister, a legally adopted brother or sister or half-brother or sister, a step brother or sister or other child living in the same household as part of the same family who, in any of these cases, will be living at the same address at the date of their application for a place.

Medical and Social Need:

'Social need' does not include a parent's wish that a child attends the school because of a child's aptitude or ability or because their friends attend the school. 'Medical need' does not include mild medical conditions. An application that includes Medical and Social Need must be supported by a letter written by a hospital consultant, GP or social worker, setting out the reasons why the school is the only one to meet the child's needs and the implications if the child did not obtain a place at the school.

Appendix A Catchment area map

