**Canterbury district volunteer role description**

**Role Title:** Twins and multiples group facilitator

**Reports to:** Senior Early Help Worker

**Placement:** Joy Lane Children’s Centre, Whitstable

**Added to website:** 26 November 2019  
**Expiry date:** when role is fulfilled.

**Main duties:**

- create a welcoming environment for Children, families, young people  
- setting up and clearing away of the group, including completing health and safety checklists  
- carrying out activities in groups  
- ensuring ground rules are adhered to  
- keeping facilities clean and tidy  
- sign posting to other services  
- provide information on own observation and feedback from parents to inform planning of services  
- encourage parental feedback.

**Knowledge and skills:**

- creative background  
- good knowledge of IT  
- understanding of Children’s Centres  
- proactive and outgoing personality  
- ability to work unsupervised

**Volunteer commitment requirements:**

This role would require:

- a minimum of 2-3 hours per week, Friday mornings 9.30am to 12pm
- an enhanced DBS check
- various safeguarding training
- prevent training
- data protection and information governance training.

Other training may also be available as identified in Personal Development Plan

[Register your interest in volunteering for this role]