

# Archbishop's School

St. Stephen's Hill,  
Canterbury,  
Kent. CT2 7AP

## ADMISSIONS CRITERIA 2019-2020

Applications are welcomed from all those who share, support and uphold our ethos and principles.

The published Admission number for each year group is 140. In the event that we have more applicants than places available, pupils will be ranked according to the following criteria:

### Oversubscription Criteria

Throughout these criteria, the following definitions apply:

Sibling means children who live as brother or sister in the same house, including natural brothers and sisters, adopted siblings, stepbrothers or sisters and foster brothers or sisters.

Distance from the pupil's home to the school - we use the distance between the child's permanent home address and the school, measured in a straight line using the National Land and Property Gazetteer (NLPG) address point. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by NLPG. The same address point on the school site is used for everybody. When we apply the distance criterion for the school, these straight line measurements are used to determine how close each applicant's address is to the school.

If the number of preferences for the school is more than the number of places available, places will be allocated in the following priority order:

Category A places will be offered first, followed by the reserved places. All other places will be offered according to the criteria B – G.

- a) Highest priority will be given to children in Local Authority Care, or previously Looked After Children - a 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).
- b) Children from Anglican families, or churches belonging to Churches Together in England and Wales, at the heart of the church. The definition of this is one or both parents or carers and/or the child worshipping regularly at a church (by which is meant at least three times per month on average) and who have done so for at least **three** years up to the time of application. If applications which meet these criteria exceed the number that can be offered, applicants with a sibling at the school will be ranked above those without a sibling at the school and then within each group (those with a sibling and those without a sibling at the school) applicants will be ranked by distance from home to the school.
- c) Children from Anglican families, or churches belonging to Churches Together in England and Wales, at the heart of the church. The definition of this is one or both parents or carers and/or the child worshipping regularly at a church (by which is meant at least three times per month on average) and who have done so for at least **two** years up to the time of application. If applications which meet these criteria exceed the number that can be offered, applicants with a sibling at the school will be ranked above those without a sibling at the school and then within each group (those with a sibling and those without a sibling at the school) applicants will be ranked by distance from home to the school.

- d) Children from Anglican families, or churches belonging to Churches Together in England and Wales, attached to the church. The definition of this is one or both parents or carers and/or the child worshipping at a church at least once per month on average and who have done so for at least **three** years up to the time of application. If applications which meet these criteria exceed the number that can be offered, applicants with a sibling at the school will be ranked above those without a sibling at the school and then within each group (those with a sibling and those without a sibling at the school) applicants will be ranked by distance from home to the school.
- e) Children from Anglican families, or churches belonging to Churches Together in England and Wales, attached to the church. The definition of this is one or both parents or carers and/or the child worshipping at a church at least once per month on average and who have done so for at least **two** years up to the time of application. If applications which meet these criteria exceed the number that can be offered, applicants with a sibling at the school will be ranked above those without a sibling at the school and then within each group (those with a sibling and those without a sibling at the school) applicants will be ranked by distance from home to the school.
- f) Children from Anglican families, or churches belonging to Churches Together in England and Wales, who are known to the church. The definition of this is one or both parents or carers and/or the child worshipping at a church on an occasional basis, less frequently than once per month, but at least three times per year and who have done so for at least **three** years up to the time of application. If applications which meet these criteria exceed the number that can be offered, applicants with a sibling at the school will be ranked above those without a sibling at the school and then within each group (those with a sibling and those without a sibling at the school) applicants will be ranked by distance from home to the school.
- g) Any remaining places will be offered to those who have not fulfilled one of the above criteria will be offered taking account of the distance of the pupil's home from home to the school.

### **Reserved places**

Academic ability and aptitude. Up to 21 places will be offered based on general academic ability or aptitude as measured by a competitive entrance test. The places will be allocated to the highest performing students in this test.

Children from non-Christian backgrounds. Up to 5 offers will be made for children from non-Christian faith backgrounds who wish their child to benefit from a Church of England education. To be considered for one of these places they will require a reference from their local religious leader stating that they are observant members of their faith and that they worship publicly with their faith on a regular basis according to the norms and customs of that faith. If more than 5 applications are received, those with siblings at the school will be given priority, with both groups (those with siblings and those without) ranked by distance from the pupil's home to the school.

### **Mid-Year Entry**

Applicants who wish to apply for a place outside of the normal admissions round should contact the Local Authority in the first instance. The Published Admissions Number and over-subscription criteria apply as above. In the event of the year group being oversubscribed, a waiting list will be held, ranked according to the over subscription criteria.

### **Appeals**

Parents have a statutory right of appeal, should an application be refused, by contacting the Local Authority. For advice and guidance, you can contact the school's Admissions Secretary, Mrs Pam Hart, at the school address or telephone number or by email on [pamhart@archbishops.kent.sch.uk](mailto:pamhart@archbishops.kent.sch.uk)  
An independent panel will be arranged by the Local Authority to hear your case.

## **Admissions to the Sixth Form**

All students in year 11 are eligible to apply for a place in the sixth form and priority will be given to existing students transferring from year 11. The PAN for external students is 20 but this figure may be exceeded in the event that this and the number of internal pupils transferring to year 12 is less than the overall figure for the year group, which is 140.

The admission criteria are as follows:

A) The availability of a suitable course.

b) For admission to level 3 qualifications (AS/A2/BTec) 5A\*-C grades at GCSE, including English and mathematics.

C) Some courses have specific subject requirements, please see the sixth form prospectus for details.



**THE ARCHBISHOP'S SCHOOL**  
**St Stephen's Hill**  
**Canterbury**  
**Kent CT2 7AP**

**ADMISSION AT AGE 11+**  
**2019 Supplementary Information Form**

**CHILD**

Full Name ..... GIRL/BOY  
Date of Birth .....

**PARENTS**

Full Names .....  
Address .....  
.....  
..... Post Code: .....  
Telephone Number .....

It is possible to apply for a place at the school at age 11+ just on Church grounds, just by your child's performance in the Entrance Test, or in both ways at the same time.

**The closing date for applications is Wednesday 31<sup>st</sup> October 2018**

**ARE YOU APPLYING ON CHURCH GROUNDS?** .....YES/NO

*(If Yes, please give the green form to your priest/minister for completion, as this will form an essential part of your application and also give any further supporting information that you would like taken into account overleaf.)*

**WOULD YOU LIKE YOUR CHILD TO TAKE THE ENTRANCE TEST?** ..... YES/NO

*(If Yes, you do not need to have the green vicar's form completed unless you are also applying on Church grounds.)*

This will be a paper-based reasoning test and will take place at The Archbishop's School on **Saturday 1<sup>st</sup> December 2018**.

Please note that the test result will only be used if the application on church grounds is unsuccessful.

**CHURCH** normally attended .....  
*(If you have attended this church for less than three years please see note 2 overleaf)*

Name of Priest/Minister .....

Address .....

How often do you go to Church? (e.g. weekly, fortnightly, monthly)

(a) Parents ..... (b) Child .....

**OTHER INFORMATION** *(Please see also notes 1 and 2)*

1. Please give the names of any brothers/sisters of your child who will be at this school in September, 2019.  
.....
2. Does your child have a Statement of Special Educational Needs? ..... YES/NO

Signature of Parent/Guardian .....Date .....

**NOTES:**

1. For applications to join the school at age 11+ this form should be sent direct to the school. The green minister's form can either be attached at the same time, or sent separately.
2. If you are applying on Church grounds and have attended your present church for less than three years please give here the name of the Church you attended previously (if any) and the name and address of your priest/minister. Please ask the school for an additional form that you can send to this person.