



Kent Countryside Access Forum Application Form

Please print clearly in black or blue ink

Full Name					
Home Address					
Work Address					
Daytime Tel No (Include Area Code)					
Daytime Fax No (Include Area Code)					
Mobile Tel No (Include code)					
Email Address					
Please tick which interest you would like to represent	Countryside Users (rights of way & open access land)	<input type="checkbox"/>	Land Management/ Ownership	<input type="checkbox"/>	Other Interest (e.g. sport, conservation)
Briefly describe why you wish to represent this interest e.g. type of countryside use or details of the land you own or occupy or your other relevant interests such as tourism, nature conservation, sport, health, education, heritage, transport					
Organisations you are a member of Please note that forum members represent areas of interest not organisations					

<p>Reason for wishing to become a member of the Kent Countryside Access Forum</p> <p>We are particularly interested in your motivation for wishing to become a member and your views on open access to the countryside and Public Rights of Way in Kent.</p> <p>Provide examples of any issues that you would like the Forum to consider.</p>	
<p>Are there any times of the year that you would not be able to attend Forum meetings? Please state when and give reasons</p>	

I, the undersigned, wish to be considered for a place on the Kent Countryside Access Forum. If selected, I agree to work within the conditions of Membership specified in the Forum Terms of Reference.

<p>Signed.....</p> <p>Date.....</p> <p><i>Please note that you may be asked to attend a short informal interview</i></p>	<p>Please return to:</p> <p>Access Forum Secretary Countryside Access Kent County Council Invicta House Maidstone Kent ME14 1XX</p>
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Kent Countryside Access Forum

Privacy Notice

Last Updated: 25th April 2018

This notice explains what personal data (information) we hold about you, how we collect, how we use and may share information about you. We are required to give you this information under data protection law.

Who are we?

Kent County Council (KCC) collects, uses and is responsible for certain personal information about you. When we do so we are regulated under the General Data Protection Regulation which applies across the European Union (including in the United Kingdom) and we are responsible as 'controller' of that personal information for the purposes of those laws.

The personal information we collect and use

Information collected by us

In the course of recruiting members to the Kent Countryside Access Forum, we collect the following personal information when you provide it to us:

- Name
- Contact details (postal address, email address and telephone numbers)

How we use your personal information

We use your personal information to register you as a member of the Kent Countryside Access Forum (KCAF), and your personal data will be used to provide you with documents, meetings and information relating to KCAF business only.

How long your personal data will be kept

We will hold your personal information securely whilst you are an active member of KCAF, and for a further 3 years following cessation of membership.

Reasons we can collect and use your personal information

The lawful basis on which we collect and use your personal data is that 'processing is necessary for compliance with a legal obligation'. The provision of your personal data is required for your application to become a member of the KCAF, as per the Countryside and Rights of Way Act 2000 and the Local Access Forums (England) Regulations 2007.

As we have a statutory basis for collecting your personal data if you do not provide it, we are unable to accept you as a member of the KCAF.

Who we share your personal information with

Under the legislation, it is a requirement that your details are accessible to the public as a member of the KCAF. We will share personal information with law enforcement or other authorities if required by applicable law.

Your Rights

Under the GDPR you have a number of rights which you can access free of charge which allow you to:

- Know what we are doing with your information and why we are doing it
- Ask to see what information we hold about you
- Ask us to correct any mistakes in the information we hold about you
- Object to direct marketing
- Make a complaint to the Information Commissioners Office

- Stop us using your information in certain ways

We will always seek to comply with your request however we may be required to hold or use your information to comply with legal duties. Please note: your request may delay or prevent us delivering a service to you.

For further information about your rights, including the circumstances in which they apply, see the guidance from the UK Information Commissioners Office (ICO) on individuals' rights under the General Data Protection Regulation.

Keeping your personal information secure

We have appropriate security measures in place to prevent personal information from being accidentally lost, or used or accessed in an unauthorised way. We limit access to your personal information to those who have a genuine business need to know it. Those processing your information will do so only in an authorised manner and are subject to a duty of confidentiality.

We also have procedures in place to deal with any suspected data security breach. We will notify you and any applicable regulator of a suspected data security breach where we are legally required to do so.

Who to Contact

Please contact the Information Resilience and Transparency Team at data.protection@kent.gov.uk to exercise any of your rights, or if you have a complaint about why your information has been collected, how it has been used or how long we have kept it for.

You can contact our Data Protection Officer, Benjamin Watts, directly at dpo@kent.gov.uk or you can write to the Data Protection Officer, Sessions House, Maidstone, Kent ME14 1XQ.

The General Data Protection Regulation also gives you right to lodge a complaint with a supervisory authority. The supervisory authority in the UK is the Information Commissioner who may be contacted at <https://ico.org.uk/concerns> or telephone 0303 123 1113.

For further information visit <https://www.kent.gov.uk/about-the-council/about-the-website/privacy-statement>