

## PRIVACY NOTICE

### Kent Adult Social Services

Kent County Council holds personal data about adults to whom we provide services and we use this data to:

- Understand any needs you may have for personal care and support,
- Provide you with relevant advice and information
- Provide services or arrange for others to provide services to meet your needs for personal care and support
- Understand if you or others are at risk of abuse and take appropriate action.

We may not be able to help you or provide you with a service unless we have enough information, or have your permission to use your information.

This information includes personal characteristics and details of the services we provide. If you want to see a copy of the information we hold and share about you please contact [dataprotection@kent.gov.uk](mailto:dataprotection@kent.gov.uk)

We will store your personal information securely. We will try to make sure the information we collect is correct, is kept up to date and accurate, and is not kept any longer than is necessary.

Many of our services are provided jointly with other organisations or provided by other organisations on our behalf. This means that we often need to share information in order to carry out assessments or arrange for services to be provided. We will ask you for permission to share this information. You are entitled to refuse permission, but if you do so this may limit how much we can help you.

There are some situations where the law requires us to share information, and permission is not required. This includes situations where it is necessary to prevent harm to an individual or to prevent fraud and other crime.

If you require more information about Kent County Council's privacy policy please refer to the following website: <http://www.kent.gov.uk/about-the-council/about-the-website/privacy-policy>

If you are unable to access this website, please contact:  
Information Resilience & Transparency Team, Room 2.71 Sessions House,  
County Hall, Maidstone, Kent ME14 1XQ