

Please note that all the information in this application will be shared with the Local Planning Authority.

Fees will be determined according to the type and scale of development as below:

Raising the Invoice – Please provide the correct details as follows: Company/Customer legal name and address. A contact name / number and the Email Address to send the invoice to for payment.

Residential		Commercial and Retail	
Number of Dwellings		Gross Floor Area	
1 to 5	£290 + vat	Up to 100m ²	£290 + vat
6 to 10	£600 + vat	101m ² to 500m ²	£610+ vat
11 to 25	£890 + vat	501m ² to 1000m ²	£910 + vat
26 to 50	£1190 + vat	1001m ² to 200m ²	£1220 + vat
51 to 80	£1790 + vat	2001m ² to 7500 m ²	£1830 + vat
81 to 200	£2430 + vat	7051m ² to 10,000 m ²	£2430 + vat
201 to 500	£3040 + vat	10,001m ² to 15,000 m ²	£3040 + vat
501 to 1000	£3650 + vat	15,001m ² to 25,000 m ²	£4760 + vat
1001 or more	£4870 + vat	25,0001 m ² or more	£6080 + vat

Other applications:

- Reserved matter – the relevant fee (as above) will be reduced by 50%.
- Mixed use – the total charge will be calculated by summing together the fees (as above) for each element of the proposal.
- For large mixed-use development proposals or other complex sites that will require our longer-term involvement, a higher fee may be charged. In these situations, please contact us for further information.
- With the exception of private schools, no charge will be made for charitable and public sector non-profit making proposals.
- Residential institutions – the fee will be calculated based on the equivalent number of 3 bed dwellings.
- In addition to the payment and formal written response, further support may be requested at a charge out rate of £60 plus VAT per hour.
- Solar Farm application fees are determined on a case-by-case basis dependent on scale and location with a minimum fee of £790 plus VAT.

Please email all completed forms and the required information to the below email addresses. For sites in:

- Ashford, Canterbury, Dover, Folkestone and Hythe, Swale and Thanet
email DevelopmentPlanningEast@kent.gov.uk
- Dartford, Gravesham, Maidstone, Sevenoaks, Tonbridge and Malling and Tunbridge Wells
email Developmentplanningwest@kent.gov.uk.