



St Eanswythe's Church of England Primary School

Admission Arrangements 2019/20

Prospective parents are advised to read this section very carefully as the school is heavily oversubscribed and the Governing Body regrets that it is often unable to offer places to all applicants.

We aim to create a Christian environment in which each child is valued and special and in which respect for the rights and needs of others is nurtured.

The school serves principally the town centre area of Folkestone, but because of changes in legislation, which rightly give parents a wider choice and because of our voluntary aided status, St Eanswythe's admit children from a wider geographical area.

By law children are required to attend school from the beginning of the term following their fifth birthday but in order to provide a full year of the foundation curriculum, we are able to offer places for children during the academic year following their fourth birthday. All children in this age group are offered full time schooling from October. The starting dates for entry to reception class are staggered according to age.

Induction Arrangements

The directors are unable to offer more than 30 places (our standard number) in the reception year.

HOW TO APPLY FOR A PLACE

All parents who wish their children to attend St Eanswythe's School during the academic year 2019/20 should contact the school office, arrange to visit the school and register their child as soon as possible and by the dates required by the local authority to comply with the county wide admissions policy procedure. We work closely with KCC and other schools to provide smooth and co-ordinated admission arrangements across the area.

All parents are required to complete both a KCC common application form and St Eanswythe's own admission form. The supplementary information form for St Eanswythe's School should then be returned to the school by the date stated above. Although this form is not compulsory, failure to complete and return the form may affect the priority rating of the application.

The number of applications usually exceeds the places available and the Directors Admissions Committee, when it meets (usually at the end of the Spring Term) has to use the admissions policy to decide which pupils will receive the available places.

Criteria for Admission

The admissions policy does not take account of how long a child has been registered; it provides the following list of criteria to enable applications received by the date published by the LA, which will be in early 2019 to be placed in an order of priority.

1. Children in the care of the local authority whose parents are actual communicant members of the Parish Churches of St. Mary and St Eanswythe with St Saviour and St. Peter or of any other actual communicant members of any other Anglican Church in the Folkestone area, will automatically receive priority, whichever category of the criteria is being used to assess their place.
2. Children in Local Authority Care or Previously in Local Authority Care – a 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

1. Parents/Guardians who are actual communicant members of the parish churches of St

2. Children of staff in either or both of the following circumstances:
 Where the member of staff has been employed at the Academy for one or more years at the time at which the application for admission to the school is made, and/or the member of staff is recruited to fill a vacant post in the Academy for which there is a demonstrable skill shortage for the requirements of the post, or if they are re-locating.

1. Parents/Guardians who are actual communicant members of any other Anglican Church in the Folkestone Area. Children should be attending their church at least once a month for a least two years prior to the application date.

1. Parents/Guardians who are committed members of any other Christian denomination in the Folkestone Area.
2. Children with brothers or sisters in the school.
3. Health and Special Access Reasons – Medical, health, social and special access reasons will be applied in accordance with the school's legal obligations, in particular those under the Equality Act 2010. Priority will be given to those children whose mental or physical impairment means they have a demonstrable and significant need to attend a particular school. Equally this priority will apply to children whose parents'/guardians' physical or mental health or social needs mean that they have a demonstrable and significant need to attend a particular school. Such claims will need to be supported by written evidence from a suitably qualified medical or other practitioner who can demonstrate a special connection between these needs and the particular school.

10. Nearness of children's homes to school - we use the distance between the child's permanent home address and the school, measured in a straight line using the National Land and Property Gazetteer (NLPG) address point. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by NLPG. The same address point on the school site is used for everybody. When we apply the distance criterion for the school, these straight line measurements are used to determine how close each applicant's address is to the school.

DEFINITIONS AND INTERPRETATIONS

The Directors agreed upon the following definitions and interpretations:

1. **Children in Local Authority Care or Previously in Local Authority Care** – a 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).
2. Actual communicant member of the Church of England means a person who is baptised and is on the electoral roll of a Church of England parish and has declared him or herself to be a member of the Church of England or a church in communion with it and has received communion according to the use of the Church of England or of a church in communion at least three times during the twelve months preceding the date of application.
3. Reference to parents includes either or both parents or a sole parent where only one of two parents satisfied the criterion the application will be treated equally with applications where the criterion is satisfied by both parents.

4. The definition of brothers and sisters will include children living together as one family unit.
 5. Parents/Guardians who are actual communicant members of the Parish Churches of St. Mary's and St Eanswythe's with St Saviours and St. Peter's. Children should be attending their church at least once a month for a least two years prior to the application date.
 6. Nearness of children's homes to school - we use the distance between the child's permanent home address and the school, measured in a straight line using the National Land and Property Gazetteer (NLPG) address point. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by NLPG. The same address point on the school site is used for everybody. When we apply the distance criterion for the school, these straight line measurements are used to determine how close each applicant's address is to the school.
 7. Child's Home Address
A child's home address is considered to be a residential property that is the child's only or main residence (not an address at which the child may sometimes stay or sleep) and which is either owned by the child's parent, parents or guardian or leased or rented to them under a lease or written rental agreement. Where partners live apart but share responsibility for the child, and the child lives at two different addresses during the week, we will regard the home address as the one at which the child sleeps for the majority of week days.
 8. Additional/supplementary forms
All parents who list their preferred schools on the Local Authority's Common Application Form are regarded as having made valid applications. An additional or supplementary form may also have to be completed for applicants considered under faith criteria of faith schools.
 9. Parents/Family Members
A parent is any person who has parental responsibility or care of the child. Where admission arrangements refer to 'parent's attendance at church' it is sufficient for just one parent to attend.
'Family members' include only parents and siblings.
Tiebreaker
If any category is oversubscribed it is recommended that applicants will be ranked by straight line distance [as defined above] and those closest given priority. If in the event more than one applicant has the same distance from home to school (as measured by the Local Authority), then a random selection will be applied.
- Applications falling within criteria 1, 2, 3, 5 and 6 will be required to submit with their application a letter from their priest or minister confirming that the criteria is satisfied or give the name of the priest or minister from whom a reference may be obtained.
 - Folkestone area will be defined as the Shepway District Council Wards, which are included within the Folkestone Charter Trustees, the Shepway District Council Ward of Hawkinge and the Dover district Council Wards of Capel-le-Ferne, which for some purposes is included within Folkestone.
 - Committed members of any other Christian denomination are defined as having attended worship on at least three occasions within the last twelve months and being considered a member of that denomination by the relevant priest or minister.

- Please refer to the 'Pre-School' section of this brochure for details of the activities and information available to parents of children who will be attending St Eanswythe's.

Successful Applicants

Successful applicants are informed early in the Summer Term and sent details of pre-school visits and other activities to help prepare each child for school.

Appeals Arrangements

In accordance with the requirements of the 1980 Education Act parents have the right of appeal if their application is not successful. Parents have the right to appeal against any refusal by the Directors to admit their child.

Details of the appeals procedure can be obtained from the Clerk to the Directors at the school.

Paul Barton

Clerk to the Board of Directors

C/O St Eanswythe's C of E Primary School

Church Street

Folkestone

CT20 1SE

Any applications that the Directors receive after the places have been allocated are put on a waiting list and considered according to the same criteria when a place becomes available.

Date:.....

Signed: **Head Teacher**

Signed: **Chairs of Directors**