

Pre-Application Advice

Charging Schedule



Flood & Water Management

It is recommended that you also refer to the Pre-Application Advice Guidance Booklet for more information on the advice that we offer before completing the application form.

	Advice required & development stage	Description	Fee
1	Free Advice	Available to: (1) individual home owners who have specific drainage or flood related issues which may impact their own house for development; (2) Local community groups, Parish councils or Flood Forums on works proposed to improve local communities. Standing advice for specific development scenarios and types will also be available on line from www.kent.gov.uk/flooding	No Charge
2	Site enquiry or Flood Risk Assessment Enquiry where the site location is defined but development proposal is not detailed.	Written advice in response to written enquiry Review of a site location to identify geographical, geological and flood risk constraints; provision of bespoke comments and advice on preferred concept; sign-posting of further information sources; support and advice available. With a written response provided within 21 days of fee payment.	£240 <i>(Including VAT)</i>
3	Site enquiry or Flood risk assessment enquiry for residential or commercial development where the development proposal is detailed	Meeting on site or at an office location external to KCC One officer attending one meeting on site or other office to review preliminary drainage strategy, provide bespoke comments and advice. This includes confirmation of agreed principles (does not include minutes of meeting) with a written response provided within 14 days of meeting. Total time including meeting and travel not to exceed 4 hours.	£480 <i>(Including VAT)</i>

4	Site enquiry or Flood risk assessment enquiry for residential or commercial development where the development proposal is detailed	Meeting at County Hall or other KCC office if agreed One officer attending one meeting at an agreed KCC office, or online via MS Teams, to review preliminary drainage strategy, provide bespoke comments and advice. This includes confirmation of agreed principles (does not include minutes of meeting) with a written response provided within 14 days of meeting. Total meeting time not to exceed 2 hours.	£360 <i>(Including VAT)</i>
5	Site enquiry or Flood risk assessment enquiry for residential or commercial development where the development proposal is detailed	Written advice after meeting Formal response to details or information submitted in direct response to meeting as follow up to KCC comments. Response provided within 21 days of submission of information.	£180 <i>(Including VAT)</i>
6	Any additional correspondence requested beyond initial meeting	This includes reviews not within our statutory requirements, other follow up correspondence and applications already approved or previously submitted to LPA will be charged at an hourly rate. EIA Screening, scoping or any matters relating to master-planning or where other authorities are taking the lead may need to be charged outside the defined schedule.	Based upon hourly rate Depending upon complexity - price upon application

The type of pre-application advice that is provided will depend upon whether the development proposals are at a generic or detailed stage. Where the site location is defined but the development proposal is not detailed, then a written advice option as set out in above is available (option 2). If a detailed development layout has been developed then the enquirer is advised to arrange a pre-application meeting (option 3 or 4).