| **Role Title:** Group Facilitator – Access Group |
| **Reports to:** Youth Hub Delivery Manager |
| **Placement:** Dover Youth Hub |

### Main Duties:
- To support the Early Help Support Worker in delivering Youth Hub services
- Create a welcoming environment for Children, families, young people
- Preparing snack adhering to food hygiene standards
- Actively engaging young people in the Hubs activities
- Setting up and clearing away of the group
- Carrying out activities in groups
- Taking photographs in sessions
- Ensuring ground rules are adhered to
- Keeping facilities clean and tidy
- Sign posting to other services
- Where possible attend staff meetings
- Provide information on own observation and feedback from Young People to inform planning of services
- Undertake evaluations when required
- Encourage feedback

### Knowledge and Skills:
- Creative background
- Good knowledge of IT
- Understanding of Youth hubs or a willingness to learn
- Proactive and outgoing personality
- Understanding of youth work or willingness to learn
- Ability to work unsupervised
- Knowledge/ Experience of SEN desirable

### Volunteer commitment Requirements:
- This role would require a minimum of 2-3 hours per week Monday Evening (5:30-8:30pm)
- Enhanced DBS check
- Various Safeguarding training
- Prevent training
- Data Protection and Information Governance training
- Other training may also be available as identified in Personal Development Plan