

# The John Wesley Church of England Methodist Voluntary Aided Primary School



## JOHN WESLEY CHURCH OF ENGLAND/ METHODIST AIDED PRIMARY SCHOOL

### ADMISSIONS POLICY 2018

#### Admission Numbers

The John Wesley School is a Voluntary Aided Church School and is jointly promoted by the Church of England and the Methodist Church. The Governing Body, responsible for the education provided and the Admissions Policy welcomes applications for places from all families and households living in the area. The admission number for the Reception class, Year 1, Year 2, Year 3, Year 4, Year 5, and Year 6 is 60.

#### Allocation of Places

A child reaches statutory school age in the term s/he celebrates his/ her fifth birthday. It is our policy to admit 'rising fives' at the beginning of the academic year in which their birthday falls.

The Governors wish to reflect the Christian character of the school and its links with the local Christian community in its admissions practice. The majority of the pupils are expected to be those living in the neighbourhood of the school.

Parents are advised that the school is part of the County Admissions Scheme and parents should complete a Common Application Form which is available from the school. In addition they should collect and complete a supplementary form which is available for collection from the school.

Before the application of oversubscription criteria children with a statement of special educational need which names the school will be admitted. As a result of this the published number will be reduced accordingly.

Places will be offered according to the following criteria which are in priority order:

- **Children in Local Authority Care** – Children in Local Authority Care – a child under the age of 18 years for whom the local authority provides accommodation by agreement with their parents/carers (Section 22 of the Children Act 1989) or who is the subject of a care order under Part IV of the Act. This applies equally to children who immediately after being looked after by the local authority became subject to an adoption, residence or special guardianship order. (As defined by Section 46 of the Adoption and Children Act 2002 or Section 8 or 14A of the Children Act 1989) Children in Local Authority Care who meet the faith criterion will be given the highest priority within the faith related criterion.
- **Current Family Association** – a brother or sister attending the school when the child starts. In this context brother or sister means children who live as brother or sister in the same house, including natural brothers and sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters. The sibling link is maintained as long as the family live at the same address as when the first child applied, or have moved closer to the school than when the first child was offered a place, or have moved to an address that is less than 2 miles from the school using the distance measured by the method outlined in the distance/nearness of children's home to school criterion

- **Church Affiliation** - if a parent has applied for their child to be admitted to The John Wesley Church of England Methodist Aided Primary School on denominational grounds, applications should be supported by the completion of the school's supplementary form. **In order for the Church Affiliation to be considered, the child must live within a 2.0 mile radius of the school and the parent[s]/guardian[s] must attend a Church which is a member of Churches Together in England or the Evangelical Alliance. Attendance at worship must also be at least fortnightly for a period not less than one year. Families who have recently moved into the area should ask their previous Rector/Minister to also complete a supplementary information form (SIF). Priority within this criterion will be given to those children living closest to the school.**
- **Children of staff at the school**
  - a) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
  - b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
- **Health and Special Access Reasons** – Medical, health, social and special access reasons will be applied in accordance with the school's legal obligations, in particular those under the Equality Act 2010. Priority will be given to those children whose mental or physical impairment means they have a demonstrable and significant need to attend a particular school. Equally this priority will apply to children whose parents'/guardians' physical or mental health or social needs mean that they have a demonstrable and significant need to attend a particular school. Such claims will need to be supported by written evidence from a suitably qualified medical or other practitioner who can demonstrate a special connection between these needs and the particular.
- **Nearness of children's homes to school** – we use the distance between the child's permanent home address and the school, measured in a straight line using the National Land and Property Gazetteer (NLPG) address point data. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by NLPG. The same address point on the school site is used for everybody.
- A pupil's home address is considered to be a residential property that is the **child's only or main residence** and not an address at which your child might sometimes stay or sleep due to your own domestic or special arrangements. The address must be the pupil's home address on the day you completed your application form and which is either
  - owned by the child's parents or guardian OR
  - leased to or rented by the child's parent, parents or guardian under a lease or written rental agreement.

If you live separately from your partner but share responsibility for your child, and the child lives at two different addresses during the week, we will regard the home address as the one at which the child sleeps for the majority of the week.

A block of flats has a single address point reference, so applicants living in the same block will be regarded as living the same distance away from the school. In the unlikely event that two or more children live in the same block and in all other ways have equal eligibility for the last available place at the school, the names will be issued a number and drawn randomly to decide which child should be given the place.

- After a place has been offered the school reserves the right to withdraw the place in the following circumstances:
  1. when a parent has failed to respond to an offer within a reasonable time; or
  2. when a parent has failed to notify the school of important changes to the application information;or
  3. the admission authority offered the place on the basis of a fraudulent or intentionally misleading application from a parent.

Any child attending the Nursery cannot automatically have their place within the main school guaranteed once their child reaches statutory school age and priority for admission will be reflected in the application of the oversubscription criteria outlined above.

**Summer Born Children** - Parents of a summer born child may choose not to send that child to school until the September following their fifth birthday and may request that they are admitted out of their normal age group – to Year R rather than Year 1.

**John Wesley CEMP School** will admit summer born children to reception class at the age of 5 if it is in line with their parents' wishes and will try to ensure that those children are able to remain with that cohort as they progress through school.

All children born from 1 April to 31 August are 'summer born' for admission purposes.

A child does not reach compulsory school age until the prescribed day following their fifth birthday (or on their fifth birthday if it falls on a prescribed day). The prescribed days are 31 December, 31 March and 31 August.

**Children born prematurely** - A number of factors associated with prematurity can delay a child's development. Children born prematurely tend to develop according to their due date, rather than their actual birth date which means their social, emotional, physical and intellectual development may be behind that of their peers. Some children may also have additional health problems associated with their prematurity. In addition, as a consequence of being born before their due date, a child may fall into a different age group than if they had been born at full term. When considering the circumstances of the case, the School will take account of the age group the child would have fallen in to if born on time.

## **Appeals**

In accordance with the School Standards and Framework Act 1998, parents may appeal against a decision by the Governors to refuse an application for a place. Details of the appeal procedure are included in the Kent Admission to Primary School Booklet, a copy of the appeals procedure will also be available from the school office on request.

Further information including a copy of the prospectus, may be obtained from Mrs Albin, Office Manager, The John Wesley Church of England/ Methodist Primary School, Wesley School Road, Cuckoo Lane, Singleton, Ashford, Kent TN23 5LW Telephone: 01233 614660

# The John Wesley Church of England Methodist Voluntary Aided Primary School Admission Application Rector/ Vicar/ Minister Form



To be completed **by the Rector/Vicar/Minister** and returned to:  
Mrs Gail Spragg Headteacher  
The John Wesley CEMP School, Wesley School Road, Cuckoo Lane,  
Singleton, Ashford, Kent TN23 5LW  
Phone: 01233 614660  
Fax: 01233 626729  
email: office@john-wesley.org.uk

Name of Child \_\_\_\_\_ D.O.B. \_\_\_\_\_

Male/Female (Please delete as appropriate)

Name of Parent/s Guardian/s \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Telephone Number Day/Evening \_\_\_\_\_

Name of Church Attended \_\_\_\_\_

Name of Rector/ Vicar/ Minister \_\_\_\_\_

Address of Rector/Vicar/Minister \_\_\_\_\_

Telephone Number of Rector/Vicar/Minister \_\_\_\_\_

The Parent/s Guardian/s of this child are:

I can confirm that the above child is a member of the Churches Together in England or the Evangelical Alliance and have been attending this Church at least fortnightly for one year. Families who have recently moved into the area should ask their previous Rector/Minister to also complete a supplementary form.

NB A failure to complete and return this form may affect the priority rating of the application.

Please note under the terms of the Appeals Procedure Parents wishing to Appeal have the right to see all correspondence relating to their application for admission

Signature of Rector/Vicar/Minister: \_\_\_\_\_