

# Kent 16+ Travel Card

For office use:

For provider endorsement:

Please complete application form in BLOCK CAPITALS

Please tick this box if you are a current  
Young Person's Travel Pass holder

Please identify which pass you are applying for:

Full Year Pass (valid from start of academic year until 31 August 2019) Full Cost £400

First Half Year Pass (valid from start of academic year until 1 March 2019) Full Cost £200

Second Half Year Pass (valid from 25 February 2019 until 31 August 2019) Full Cost £200

## Student Details

First name  Last name  Date of birth

Main residence address

Postcode  Gender (M/F)

School / college / provider from September 2018

Academic year group from September 2018 (if applicable)

Student signature  Date

## Parent/Carer Details

Title (Mr/Mrs/Miss/Ms/Other)  First name  Last name

Contact telephone number (incl. area code)  Mobile

Email address (for important news)

Parent/Carer signature  Date

Please return this form, along with a passport-sized photograph (new applicants only) and payment (see over), to the address below. By signing this form you are agreeing to the Terms and Conditions of the scheme which are available at [www.kent.gov.uk/post16travel](http://www.kent.gov.uk/post16travel)

**To apply for a Kent 16+TC for the period 1 September 2018 – 31 August 2019, every applicant must fulfil the following requirements:**

- \* Be 16-19 years old and in academic years 12-14  
(to be eligible your date of birth must be between 01/09/1999 and 31/08/2002)
- \* A resident of Kent (i.e. paying Council Tax to a Kent district council for KCC services)
- \* In full time education and attending a participating education or work-based learning provider

The Council reserves the right to withdraw Kent 16+ Travel Cards due to misuse or fraud. If your circumstances change and you are no longer eligible to hold a Kent 16+ Travel Card you will be required to return it.

Further information about the scheme is available at:

[www.kent.gov.uk/post16travel](http://www.kent.gov.uk/post16travel)

Phone: 03000 41 84 84 or email: [kent16plustravelcard@kent.gov.uk](mailto:kent16plustravelcard@kent.gov.uk)

or from your school, college or work-based learning provider.



## How to apply?

Applications and payment for the Kent 16+ Travel Card are now made direct to Kent County Council.

The easiest and quickest way to apply is through the website at [www.kent.gov.uk/post16travel](http://www.kent.gov.uk/post16travel). You will need all of the necessary information for the student (name, address, date of birth, establishment etc) plus a passport sized photograph and your credit or debit card.

If you are unable to apply on-line then complete this form, attaching a passport photograph and cheque or postal order (made payable to 'Kent County Council') to the required value and send it to Kent 16+ Travel Card, Kent County Council, PO Box 441, Aylesford, ME6 9HJ.

Kent County Council will check with your establishment that you are attending that school or college and are therefore eligible for the scheme. Once we have all of the necessary detail, payment and have completed all necessary checks then we shall process the application and send a pass to the school or college for collection.

## Cost?

The standard full-year cost of a pass is £400. This cost can be split by applying for your first and half year passes separately. Each costs £200.

Some learning providers will offer support with finding the cost of the pass according to the following guidance:

A learner with a travel need and whose household income is above £20,818 per annum will typically receive no support and meet the cost in full.

A learner with a travel need and whose household income is between £16,190 and £20,817 per annum can benefit from a contribution to the cost payable by, and at the discretion of, their learning provider or employer, so that their K16+TC costs between £200 and £400 for a full year.

A learner with a travel need and whose household income is less than £16,190 per annum (equivalent to KCC's Free School Meals criteria) can benefit from a contribution to the cost payable by, and at the discretion of, their learning provider or employer, so that their K16+TC costs no more than £200 for a full year.

An employed 16 - 19 year old apprentice who can demonstrate hardship caused by travel-to-learn and travel-to-work pressures, can benefit from a contribution to the cost payable by, and at the discretion of, their employer, so that their K16+TC costs between £200 and £400 for a full year.

Learners who have received the full Vulnerable Learner Bursary Payment will pay £400 for a full year.

Refunds can be arranged and will be calculated based on the number of terms remaining. Refunds will be subject to a £10 administrative fee.

## Lost, stolen or damaged passes

Where the card has been lost, stolen or damaged, a replacement will be issued subject to the current replacement fee. Should the replacement be lost, stolen or damaged, two further replacements during the academic year (at a cost of £10 each) may be obtained before a further application to join the scheme will be required.

## Terms and Conditions

Further information and full terms and conditions are available at [www.kent.gov.uk/post16travel](http://www.kent.gov.uk/post16travel). By applying for a K16+TC, you acknowledge that you have read and accepted these terms and conditions.

The information you provide on this form is collected and dealt with in compliance with the General Data Protection Regulation. We are relying on the lawful bases of public task and that the individual has given clear consent for us to process their personal data for a specific purpose. The purpose of the processing is to facilitate your access to the concessionary travel scheme. It will be used by Kent County Council to administer, arrange and manage the transport or scheme for which you are applying. It may be shared third parties (such as transport providers or travel card manufacturers) only for the purposes of enabling individuals to access the schemes. Data may be subject to automatic processing and will be securely stored for the period of the benefit for travel plus 1 year. Kent County Council Public Transport is the data controller and the data protection officer is [dpo@kent.gov.uk](mailto:dpo@kent.gov.uk). You have various rights in relation to the data and how it is processed and the right to lodge a complaint with the ICO. If you do not provide the required data, we will be unable to provide a service to you. A full copy of the Public Transport Privacy Notice setting out your rights in relation to your personal data is available at [kent.gov.uk](http://kent.gov.uk) or by emailing; [public.transport@kent.gov.uk](mailto:public.transport@kent.gov.uk).

## Checklist for applying for a Kent 16+ TC

Have you completed all the sections of the form?  Have you enclosed appropriate payment?

Have you enclosed a current passport-sized photograph?

Please note that incomplete/inaccurate applications or unsuitable photographs will be returned and will delay the processing of your application.

Have you contacted your learning provider to see if they will help you with the cost of the Travel Card?