

Barming Primary School

Part of the Orchard Academy Trust



Admissions Policy for 2025/2026 Intake

Headteacher: Mr C Laker

Chair of Governing Body: Rev Wil North

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Policy Review Date:	September 2025
Signature of Chair of Governors:	Rev Wil North
Signature of Headteacher:	Mr C Laker
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Senior Leader Responsibility for/ Subject Leader Responsible for:	Responsible for: Teaching and Learning

Admissions Policy

Our over subscription policy for the year starting 1st September 2025 is:

The published admission number for Barming Primary School is 60. In accordance with legislation, where a child's statement of Special Educational Need (SEN) names Barming Pre-School and Primary School as the most appropriate school, priority will be given to that child. Before the application of our oversubscription criteria children with a statement of special educational need which names the school will be admitted. As a result of this the published admissions number will be reduced accordingly.

Where there are more applications than the number of remaining places, pupils will be prioritised in accordance with the oversubscription criteria as set out below:-

- a) Children in Local Authority Care or Previously in Local Authority Care – a 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989). This includes those children who have been in state care outside of England and ceased to be in state care as a result of being adopted.
- b) Siblings - Where the child has a sibling attending the school at the time of entry. In this context a sibling is a brother or sister who live as brother or sister in the same home address, including natural brothers and sisters, adopted siblings, stepbrothers or sister and foster brothers and sisters. The sibling link is maintained as long as the family lives at the same address as when the first child applied, or has moved closer to the school than when the first child was offered a place, or has moved to an address that is less than 2 miles from the school using distance measured by the method outlined in the distance criterion.
- c) Statement of Medical/Health Needs - Where there are medical grounds for admitting the child. Medical/Health, social and special access reasons will be applied in accordance with the school's legal obligations, in particular those under the Equality Act 2010. Priority will be given to those children whose mental or physical impairment means they have a demonstrable and significant need to attend Barming Primary School. Equally this priority will apply to children whose parents'/guardians' physical or mental health or social needs means that they have a demonstrable and significant need to attend Barming Primary School. Such claims will need to be supported by written evidence from a suitably qualified medical or other practitioner who can demonstrate a special connection between these needs and Barming Primary School.
- d) Staff - Children of staff at the school where:
 - i. The member of staff has been employed at the school for two or more years at the time at which the application for admission is made or:
 - ii. The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
- e) Distance - Proximity of the child's home address to the school, with those living nearer being accorded the higher priority. A child's home address is considered to be a residential property that is the child's only or main residence (not an address at which the child may sometimes stay or sleep) and which is either owned by the child's parent, parents or guardians or leased or rented to them under a lease or written rental agreement. Where partners live apart but share responsibility for the child, and the child lives at two different addresses during the week,

we will regard the home address as the one at which the child sleeps for the majority of week days.

Nearness of children's homes to school - we use the distance between the child's permanent home address (defined in KCC's annual admissions prospectus) and the school, measured in a straight line using the National Land and Property Gazetteer (NLPG) address point. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by NLPG. The same address point on the school site is used for everybody. When we apply the distance criterion for the school, these straight-line measurements are used to determine how close each applicant's address is to the school. Where applications are made from properties or abodes that are not registered to the NLPG, including new build properties, KCC may be required to use planning sites or other relevant co-ordinates. In exceptional circumstances where alternative co-ordinates are not available, measurements will be determined by a Senior Admissions Officer and confirmed by Head of Service.

A block of flats has a single address point reference, so applicants living in the same block will be regarded as living the same distance away from the school. In the unlikely event that two or more children live in the same block and in all other ways have equal eligibility for the last available place at the school, the names will be issued a number and drawn randomly to decide which child should be given the place.

In a tie breaker situation, the nearness of an applicant's home to school will be the decider. If in the event more than one applicant has the same distance from home to school (as measured by the local authority), then a random selection will be applied.

After a place has been offered the school reserves the right to withdraw the place in the following circumstance:

1. When a parent has failed to respond to an offer within a reasonable time; or
2. When the parent has failed to notify the school of important changes to the application information; or
3. The admission authority offered the place on the basis of a fraudulent or intentionally misleading application from the parent

Where an offer has been made, the school will provide for the admission of all children in the September following their fourth birthday. Parents can choose to defer the date their child is admitted to the school until later in the school year, but not beyond the start of the term after their child reaches compulsory school age and not beyond the beginning of the final term of the school year. Where parents wish, children may attend part-time until later in the school year, but not beyond the start of the term after their child reaches compulsory school age.

Admission of children outside their normal age group

Parents may seek a place for their child outside of their normal age group, for example, if the child has experienced problems such as ill health. Parents should contact the Headteacher to discuss and submit a request for admission out of the normal age group, but should continue to make an application for their child's normal age group at the usual time. The decision on their request will be made prior to any offers of admission. If a request is agreed the application for admission to their normal age group will be withdrawn and a new application must be made the following year.

Waiting Lists

Waiting lists are held by the school once a year group has reached it's PAN and are held for each year group. Waiting lists are ranked in line with our published oversubscription criteria and will be re-ranked, in the same way, each time a child is added. A child's placing on our waiting list can fluctuate as we receive further applications for that year group i.e. an application is received for a child that lives closer to the school or is a sibling of a child already attending the school.