



Admissions Policy 2020/2021

Revised: January 2019
Review date: January 2020

Signed: _____

Chair of Governors

Signed: _____

Headteacher

Joydens Wood Junior School Admission Arrangements for September 2020

Children will be admitted at the age of seven years old (Year 3). The number of intended admissions for the year commencing 2019 will be 70, this is known as the **Published Admissions Number (PAN)**. Joydens Wood Junior School is an Academy and the Governing Body is the admissions authority. However, the Governors of Joydens Wood Junior School will comply with national admissions legislation and work in line with Kent County Council in order to operate within the Local Authority's Co-ordinated Scheme for Primary Admissions.

Before the application of the oversubscription criteria, children with an **Education Health Care Plan** which names the school will be admitted. As a result of this, the published admissions number will be reduced accordingly.

In the event of over subscription, the following criteria apply, in this order of priority:

1. Looked After and Previously Looked After Children

A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

2. Attendance at a Linked School

Where admissions links have been established between the Infant and Junior Schools concerned. Children currently at Joydens Wood Infant School are automatically admitted to the Junior School.

3. Current family association

A brother or sister attending Joydens Wood Infant School or Joydens Wood Junior School when the child starts. In this context, brother or sister means a child who lives as a brother or sister in the same house, including natural brothers and sisters, adopted siblings, stepbrothers and sisters and foster brothers or sisters. Linked infant and junior schools are considered to be the same school for this criterion.

4. Health and special access reasons

Medical, health, social and special access reasons will be applied in accordance with the school's legal obligations, in particular those under the Equality Act 2010. Priority will be given to those children whose mental or physical impairment means they have a demonstrable and significant need to attend Joydens Wood Junior School. Equally this priority will apply to children whose parents/guardians physical or mental health or social needs mean that

they have a demonstrable and significant need to attend this particular school. Such claims will need to be supported by written evidence from a suitably qualified medical or other practitioner who can demonstrate a special connection between these needs and Joydens Wood Junior School.

5. Nearness of children's homes to school

We use the distance between the child's permanent home address and the school, measured in a straight line using the National Land and Property Gazetteer (NLPG) address point. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by NLPG. The same address point on the school site is used for everybody. When we apply the distance criterion for the school, these straight line measurements are used to determine how close each applicant's address is to the school.

This is used for everybody. A child's home is considered to be a residential property that is the child's only or main residence (not an address at which the child may sometimes stay or sleep) and which is either owned by the child's parent, parents, or guardian or leased or rented to them under a lease or written rental agreement. Where partners live apart but share responsibility for the child and the child lives at two different addresses during the week, we will regard the home address as the one at which the child sleeps for the majority of week days. A block of flats has a single address point reference, so applicants living in the same block will be regarded as living the same distance away from the school. In the unlikely event that two or more children live in the same block or the same distance from the school and in all other ways have equal eligibility for the last available place at the school, the names will be allocated a number and drawn randomly to decide which child should be given the place. In a tie breaker situation the proximity of an applicant's home to the school will be the decider. In the event that more than one applicant lives the same distance from home to the school (as measured by the Local Authority), then a random selection will be applied.

Applications for Joydens Wood Junior School should be made through the child's home authority, either Kent County Council or Bexley Council (depending on where the parent's pay their Council Tax to) via the Primary Admissions Scheme. You will be required to complete the Junior Common Application Form (JCAF) either online through the website or request a paper JCAF from the parent's home authority. Late applications will be placed on a waiting list and places allocated based on the above criteria.

Requests for admission outside of the normal age group should be made to the Headteacher of as early as possible in the admissions round associated with that child's date of birth. This will allow the school and admissions authority sufficient time to make a decision before the closing date. Parents are not expected to provide evidence to support their request to defer their application, however where provided it must be specific to the child in question. This might include medical or Educational Psychologist reports. There is no legal requirement for this medical or educational evidence to be secured from an appropriate professional, however, failure to provide this may impede a school's ability to agree to deferral. Parents are required to complete an application for the normal point of entry at the same time, in case

their request is declined. This application can be cancelled if the school agrees to accept a deferred application for entry into Year R the following year. Deferred applications must be made via paper CAF to the LA, with written confirmation from each named school attached. Deferred applications will be processed in the same way as all applications for the cohort in the following admissions round, and offers will be made in accordance with each school's oversubscription criteria.

After a place has been offered, the school reserves the right to withdraw the place in the following circumstances:

1. When a parent has failed to respond to an offer within a reasonable time.
2. When a parent has failed to notify the school of important changes to the application information.
3. The Admission Authority offered the place on the basis of a fraudulent or intentionally misleading application from a parent.