

St Anselm's Catholic School

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Headteacher: Mr Michael Walters
Admissions contact: Mrs Chalmers
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Type of School: Secondary, Catholic, Academy, Wide Ability, Mixed

Age Range: 11-18 Day Pupils

Specialisms: Science

Published Admission No: 180

LA No: 886 DFE No:5446

Expected number on roll: 180

To access general information about the school, including annual school achievement and attainment tables, recent school inspection reports and uniform policy, please contact the school or visit the school's website.

Open Sessions:

Open Evening on Thursday 27th September 2018.

School tours can be arranged via main reception from Friday 28th September 2018.

St Anselm's Catholic School Over-Subscription Criteria for 2019 Entry

St Anselm's Catholic School is an academy school within the Kent Catholic Schools' Partnership. The school is conducted by its Governing Body as part of the Catholic Church in accordance with its Scheme of Delegation, and seeks at all times to be a witness to Jesus Christ. The school exists primarily to serve the Catholic community and Catholic children always have priority of admission. However the Governing Body also welcomes applications from those of other denominations and faiths or of no faith who support the religious ethos of the school.

Having consulted with the Local Authority, the Diocese and other admission authorities, the Governors intend to admit, in September 2019, **up to 180 pupils** without reference to ability or aptitude.

1. Looked after Catholic children or looked after children in the care of Catholic families and previously looked after Catholic children who have been adopted or who have become the subject of a residence or guardianship order.
2. Baptised Catholic children whose application can be supported by their Minister/Priest as indicated by the Minister/Priest on the relevant form.
3. Baptised Catholic children.
4. Other looked after children and other previously looked after children who have been adopted or who have become the subject of a residence or guardianship order.
5. Catholic Catechumens.
6. Children of members of current members of staff who work at the School.
7. Children with brothers or sisters (including step-brothers, step-sisters and foster siblings) living in the same household attending the School at the time of entry.
8. Baptised Christian children who are not Catholic but whose parents wish them to receive a Catholic education and whose Minister/Priest can confirm regular weekly religious practice (as opposed to occasional practice), as indicated by the Minister/Priest on the relevant form.
9. Baptised Christian children who are not Catholic but whose parents wish them to receive a Catholic education.
10. Christian children who are not Catholic or baptised but whose parents wish them to receive a Catholic education and whose Minister/Priest can confirm regular weekly religious practice (as opposed to occasional practice), as indicated by the Minister/Priest on the relevant form.
11. Christian children who are not Catholic or baptised but whose parents wish them to receive a Catholic education and whose application can be supported by their Minister/Priest, as indicated by the Minister/Priest on the relevant form.
12. Children who are not baptised but who are members of another faith and whose Minister/Priest can confirm regular weekly religious practice (as opposed to occasional practice), as indicated by the Minister/Priest on the relevant form; or whose application can be supported by evidence of a 'dedication' or similar.
13. Any other children

Tie Break

In each of the categories above the following criteria will apply where the number of applications exceeds the number of places available:

- a) Children who attend Catholic Primary Schools.
- b) Children living nearest the school will be given highest priority, with distance being measured using KCC distance measurements provided. This is the distance between the child's permanent home address and the school, measured in a straight line using the National Land and Property Gazetteer (NLPG) address point data. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by NLPG. The same address point on the school site is used for everybody.

Definition of Baptism

This includes baptism, christening or dedication. In the case of a church that does not practice the above, a letter from the Minister/Priest/Pastor confirming this is the case will be accepted. If the baptism certificate is not available, a first communion or confirmation certificate will be accepted instead, as will a letter from the appropriate Minister/Priest.

Definition of Regular Practice

Attendance at a church service (as opposed to a school service) at least once a month for at least a year (Minister/Priest Support Form).

Supplementary Form Required: Yes.

Applicants must complete the KCC Common Application Form (CAF) and in addition they should complete the St Anselm's Supplementary Information Form and submit evidence of Baptism or Catechumen instruction. Completion of a Supplementary Form is not mandatory; however, if one is not received the Governors will not be able to apply their admission criteria and the application may have to be considered under the 'any other children' category.

Waiting lists will be maintained up to January 2020

Appeals

Parents whose applications for places are unsuccessful may appeal to an Independent Appeal Panel set up in accordance with section 94 of the School Standards and Framework Act 1998. Appeals must be made in writing and must set out the reasons on which the appeal is made. Appeals should be made to the Admissions Appeal Clerk at the school address. Parents/Carers have the right to make oral representations to the Appeal Panel.

Waiting Lists

Parents of children who have not been offered a place at the school may ask for their child's name to be placed on a waiting list. The waiting list will be operated using the same admissions criteria listed above. Placing a child's name on the waiting list does not guarantee that a place will become available. This does not prevent parents from exercising their right to appeal against the decision not to offer a place. It is possible that when a child is directed under the Local Authority's Fair Access Protocol they will take

precedence over those children already on the list. The Waiting List will be re-ranked, in line with the published oversubscription criteria, every time a child is added.

Late Applications

Any late applications will be considered by the Governors' Admissions Committee, in the event of there being any available places using the above criteria. If all places have been filled, parents will be offered the opportunity of placing their child's name on the waiting list. This does not prevent parents from exercising their right to appeal against the decision not to offer a place.

Admissions out of Normal Age Group

A request may be made for a child to be admitted outside their normal age group, for example if the child is gifted and talented or has experienced problems such as ill health. Any such request should be made in writing to the head teacher of the school. The governing body will make a decision about the request based on the circumstances of the case and in the best interests of the child. In addition to taking into account the views of the head teacher, including the head teacher's statutory responsibility for the internal organisation, management and control of the school, the governing body will take into account the parent's views; information about the child's academic, social and emotional development; where relevant, their medical history and the views of a medical professional and whether they have previously been educated out of their normal age group.

Pupils with a Statement of Special Educational Needs or an Educational, Health and Care Plan (EHCP).

The admission of pupils with a Statement of Special Educational Needs or with an EHC Plan is dealt with by a completely separate procedure. The procedure is integral to the making and maintaining of statements and EHC plans by the pupil's home local authority. Details of this separate procedure are set out in the SEND code of practice. Pupils with a statement or EHC plan naming the school will be admitted without reference to the above criteria.

Fair Access Protocol

The school participates in the local authority's Fair Access Protocol to allocate places to vulnerable and other children in accordance with the School Admission Code 2014. Admitting pupils under the protocol may require the school to admit above the planned admission number for the relevant year group.

Sixth Form Admission Arrangements

Priority will be given to existing students transferring from Year 11. The PAN for external candidates will be 20 but this figure may be exceeded in the event that this and the number of internal students transferring into year 12 is less than the overall total figure for the year group, which is 180. The admission criteria are as follows:

1. The availability of suitable courses
2. For admission to Level 3 qualification courses 5 A*-C grades are required.

Some courses of study have particular subject requirements. Please refer to the Sixth Form Prospectus.



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(A Catholic Academy in the Archdiocese of Southwark)

Headteacher: Mr M Walters, BA (Hons) NPQH

"faith seeking understanding"

SUPPLEMENTARY INFORMATION FORM (SIF) – YEAR 7 ADMISSION

SECTION 1: Student Details

Forename and Surname

Male or Female: M F Date of Birth (dd/mm/yyyy):

Current Primary School

(FOR RANKING PURPOSES ONLY) Is the student:

- Currently in Local Authority Care
- Adopted
- The subject of a residence or guardianship order

SECTION 2: Students' Religious Affiliation

Child's Religion

Date of Baptism/Dedication or Christening *(Certificate must be included if you have indicated a date, or will be unable to consider your child under this criteria – please include a stamped address envelope for their return)*

SECTION 3: Parent(s)/Guardians with Whom the Child Resides

Full Name (s)

Address

.....Postcode

Home Tel NoEmail _____

Mobile No.....

SECTION 4: Student Links

Name of any brothers or sister currently at St Anselm's school

House Year Group

If parent is a CURRENT member of staff at the school, please provide name

Signed Date



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STATEMENT OF SUPPORT FROM PARISH PRIEST/MINISTER (SOS)
(Please return this blank if your child does not have any religious affiliation)

CATHOLIC APPLICANTS:

Ask your Parish Priest to support your application by signing/stamping this form. **Please write in your child's details,** and then ask your Parish Priest to complete the section below.

APPLICANTS OF OTHER DENOMINATIONS:

Ask your Minister to support your application by signing/stamping this form. **Please write in your child's details,** and then ask your Minister to complete the section below.

SECTION 1: TO BE COMPLETED BY PARENT/GUARDIAN

NAME OF CHILD

PARENT(S) / GUARDIAN(S).....

ADDRESS (Including Postcode).....

.....

PRESENT SCHOOL.....

CHURCH NORMALLY ATTENDED.....

NAME OF PARISH PRIEST/MINISTER.....

SECTION 2: TO BE COMPLETED BY PARISH PRIEST/MINISTER OF RELIGION

NAME OF CHILD

PRESENT SCHOOL.....

Please read carefully and select the statement below as necessary or attach a separate letter if you prefer.

- I support the application for a place at St Anselm's School. The child and parents are members of my **Catholic** congregation (**over subscription criteria 2**)
- I support the application for a place at St Anselm's School. The child and parents are known to me as **weekly** members of my congregation (**over subscription criteria 8 and 10**)
- I support the application for a place at St Anselm's Catholic School. The child/parents are known to me (**over subscription criteria 11**)
- I support the application for this child of the Faith, the child and parents are known to me as **weekly** members of my congregation (**Over subscription criteria 12**)

SIGNED

PRINT NAME.....DATE.....