

IFT Number	Job Title	Directorate	Purpose of Trip	Destination	Outbound Travel Dates	Return Travel Dates	Hotel/Car Hire Costs		Travel Cost		Outside Funding	Project name	Currency taken/used		VISA Travel Fares/Car Park		VISA Subsistence		VISA Hospitality		Hotel	Mode of travel	Insurance
							Cost	Net Cost to KCC	Cost	Net Cost to KCC			Currency taken/ used	Net cost to KCC	Cost	Net Cost to KCC	Cost	Net Cost to KCC	Cost	Net Cost to KCC			
434	Strategic Manager: Projects and Partnerships plus Head Teacher and 2 teachers	EYP	To participate in steering group meeting and evaluate a study visit looking at how schools and education providers support new arriving migrant students	Brussels	19/10/2017	20/10/2017	£320.00	Nil	£415.00	Nil	ERASMUS Plus		€ 200.00								Eurostar	Yes	
435	Participation Manager	EYP	To participate in an Erasmus project visit joining a team of European partners visiting projects in France which help young people with disabilities into employment. I hosted a visit by this delegation to Kent to look at our supported internship programme in May of this year	Rennes	02/10/2017	06/10/2017	Nil	Nil	Nil	Nil	Fully funded by DIE		€ 100.00								Eurostar	Yes	
436	Strategic Manager: Projects and Partnerships plus 2 officers	EYP	Project Planning Meeting as leads for work package on acces to childcare for vulnerable groups meeting for Providing Access to Childcare and Employment (PACE) Interreg 2 Seas project in Brussels, Belgium	Brussels	26/10/2017	26/10/2017			£440.00	Nil	Interreg 2 Seas	PACE	€ 150.00								Eurostar	Yes	
437	Head of Skills and Employability	EYP	To attend the International Baccalaureate conference in The Hague, Netherlands	The Hague	25/10/2017	28/10/2017	£400.00	£400.00	£300.00	£300.00			€ 100.00								Eurostar	Yes	
438	Early Years & Childcare Improvement & Standards Manager plus 2 officers	EYP	Attendance at the third Steering Group meeting for Providing Access to Childcare and Employment (PACE) Interreg 2 Seas project	Tournout, Belgium	05/11/2017	08/11/2017	£680.00	Nil	£480.00	Nil	Interreg 2 Seas	PACE	€ 300.00	Nil							Best Western Plus Turnhout City Hotel	Eurostar	Yes
439	Strategic Manager: Projects and Partnerships	EYP	To meet with potential European partners in Lille, France and Brussels, Belgium to develop project proposals that support KCC strategic priorities to be submitted to the European Commission	Lille and Brussels	29/11/2017	01/12/2017	£144.00	£144.00	£220.00	£220.00			€ 150.00	€ 150.00								Eurostar	Yes
440	Early Years & Childcare Improvement & Standards Manager plus 2 officers	EYP	Attendance at the Steering Group meeting for Providing Access to Childcare and Employment (PACE) Interreg 2 Seas project	Calais	04/02/2018	06/02/2018	£436.00	Nil	£420.00	Nil	Interreg 2 Seas	PACE	€ 300.00	Nil							Ibis Boulogne sur Mer	Eurostar	Yes
442	Skills & Employability Manager, 1 officer and colleagues from Mid Kent College, Tavistock Institute, Greenwich University and Wire Belt	EYP	Interreg Two Seas Project: Boosting Human Capital. Meeting partners from Belgium, France and the Netherlands to submit a Note of Concept (First stage application) for Interreg funding by May 5 2018	Brussels	27/03/2018	27/03/2018			£900.00	£600.00	Interreg 2 Seas	Boosting Human Capital	€ 100.00									Eurostar	Yes
443	Business Development and Partnerships Manager	EYP	To participate in a steering group meeting and evaluate a study visit looking at how schools and education providers support new arriving migrant students	Antwerp	22/03/2018	23/03/2018	£80.00	Nil	£153.00	Nil	Erasmus Plus		€ 100.00								Eurostar/ Domestic Train	Yes	
166	Consultant in Public Health	SC	To learn best practice models of integrated care models relevant for K&M STP. To explore R&D funding opportunities and collaboration	Copenhagen	10/10/2017	12/10/2017		Nil		Nil	Fully funded KSS AHSN sponsorship											Flights	No
167	Programme Manager Headstart plus 1 officer	SC	To meet with European partners to develop an interreg funding application which supports further the aims of HeadStart Kent. This will help to develop the programme further so that it can achieve its goals across the county. The areas that we are looking to share are the toolkits as well as the resilience hub.	Lille	16/01/2018	16/01/2018			£356.00	£356.00												Eurostar	Yes
168	Project Manager plus 5 officers and colleague from Brooklands Homecare Ltd	SC	The aim of the trip is to learn about the Buurtzorg Model which will inform the Transforming Integrated Care in the Community (TICC) project and is ne of the project deliverables.	Utrecht	06/02/2018	08/02/2018	€ 1,743.00	£697.20	£1,022.70	£489.64	Partial Funding from TICC Budget 60%	Transforming Integrated Care in the Community (TICC)	€ 2,500								Amersfoort A1 Hotel	Flights	Yes
169	Public Health Specialist	SC	Interret 2 Seas StepBy Ste- (SBS) Streeting Group and Cross Border Exchange	Lille	18/03/2018	22/03/2018	£552.90 Hotel and Eurostar included	Nil		Nil	Interreg 2 Seas - Fully Funded - Staff Time only	Step by Step	€ 400								Hotel Lille Europe	Eurostar	Yes
170	Project Manager plus 1 officer	SC	The aims of the trip are to finalise one of the project deliverables which is to understand Buurtzorg Web IT system and to work with other project partners to produce a report to feed into existing system remodelling. The meeting will also focus on evaluation and other key project updates and is part of the Transforming Integrated Care in Community (TICC) project	Lille	22/03/2018	22/03/2018			£268.00	£107.20	Partial Funding from TICC Budget 60%	Transforming Integrated Care in the Community (TICC)	€ 60									Eurostar	Yes
2551	Trade Development Manager, plus 1 officer and colleague from EEN	GET	To attend SME Internationalisation Exchange Study visit to Santander and project steering group meeting	Santander, Spain	04/10/2017	06/10/2017	€ 280.00	€ 42.00	£479.20	£71.88	Interreg Europe (85% funded)	SIE	€ 39.20	€ 5.88								Flights	Yes
2552	Trade Development Manager	GET	To attend Policy Learning event on SME Internationalisation with Interreg Europe programme	Milan, Italy	18/10/2017	20/10/2017	£200.00	£30.00	£200.00	£30.00	Interreg Europe (85% funded)	SIE	€ 72.80	€ 10.80								Flights	Yes
2553	Trade Development Manager plus 1 officer	GET	Accompanying Kent Life Science business delegation to attend Medica Trade show in Dusseldorf as part of the Interreg Boost4Health cooperation project	Dusseldorf, Germany	13/11/2017	15/11/2017	£900.00	£360.00	£400.00	£160.00	Interreg 5A NWE (60% funded)	B4H	€ 101.96	€ 15.29								Flights	Yes

2554	Trade Development Manager plus 2 officers	GET	To attend the partner steering group and advisory board meeting for the Boost4Health Interreg project	Strasbourg	29/11/2017	01/12/2017	£600.00	£240.00	£600.00	£240.00	Interreg 5A NWE (60% funded)	B4H	€ 74.75	€ 11.21							Eurostar/Local train	Yes	
2556	Trade Development Manager	GET	To attend the next meeting of the Interreg Channel Programme Monitoring Committee (PMC) as part of the UK delegation led by DCLG in Rouen, 29/11/17	Rouen	28/11/2017	29/11/2017	£136.20	£54.48	£141.00	£141.00			€ 7.95	€ 7.95							Eurostar/Local train	Yes	
2557	Project Officer (ISE)	GET	To attend ISE Taster Session event	Ghent	29/11/2017	30/11/2017	€ 100.00	€ 15.00	Nil fully Funded	Nil Fully Funded	Interreg 2 Seas (85%)	ISE	€ 10.50	£1.58									
2558	Trade Development Manager plus 2 officers and colleague from KICC	GET	To attend Innovation Sector Exchange (ISE) partner meeting in Ghent	Ghent, Belgium	19/12/2017	19/12/2017	£80.00	£32.00	£60.00	£24.00	Interreg 5A 2 Seas (60% funding)	ISE Project									Car/Shuttle	Yes	
2563	Head of Business and Enterprise	GET	To sign appropriate documentation in order to become new KCC officer signatory for Hardelet Centre account in France	Hardelet, France	26/01/2018	26/01/2018			£75.00	£75.00			€ 3.40	€ 3.40							Car/Shuttle	Yes	
2562	Trade Development Manager, 2 officers and 10 Kent businesses	GET	To attend ISE Project Cross-Border Business Event in Kortrijk with Kent companies	Kortrijk	08/02/2018	09/02/2018	£300 for 3 people	£120.00 although offset by staff time	£1350.00 for 15 people	£40.00 although offset by staff time	Interreg 2 Seas Programme	Innovative Sector Exchange									Coach/ Shuttle	Yes	
2559	Trade Development Manager plus 1 officer	GET	To attend Boost4Health Project Partner Meeting	Brussels	19/02/2018	20/02/2018	£200.00	£80.00	£130.00	£52.00	Interreg NW Europe	Boost4Health	€ 14.00	€ 5.60							Eurostar	Yes	
2560	Trade Development Manager, 1 officer and Colleague from University of Kent	GET	To attend SIE Project Study Visit	Hannover	20/02/2018	23/02/2018	£800.00	£120.00	£522.00	£78.30	Interreg Europe	SME Internationalisation on Exchange	€ 118.96	€ 17.84							Eurostar	Yes	
2561	Trade Development Manager plus 2 officers and 20 Kent Businesses	GET	To attend ISE Project Cross-Border Business Event in Kortrijk	Kortrijk	12/03/2018	13/03/2018	£300 for 3 people	£120.00 although offset by staff time	£1350.00 for 20 people	£540.00 although offset by staff time	Interreg 2 Seas Programme	Innovative Sctor Exchange									Coach/Eurostar	Yes	
2564	Trade Development Manager plus 2 officers	GET	To attend ISE Project steering Group	Calais	23/03/2018	23/03/2018			£444.00 for 3 people	£66.60 although offset by staff time	Interreg 2 Seas Programme	Innovative Sctor Exchange									Eurostar	Yes	
2565	Trade Development Manager	GET	To attend the next meeting of the Interreg Channel Programme monitoring Committee (PMC) as part of the UK delegation led by DCLG in Northern France 27-28 March 2018	Haute de France,	26/03/2018	28/03/2018	€ 100.00	€ 100.00	£150.00	£150.00			€ 35.00	€ 35.00							Train	Yes	
FT17OCT01	Environmental Projects Manager (energy)	GET	Contractual meeting of the Interreg 2 seas Triple A project	Antwerp	12/10/2017	13/10/2017	€ 119.17	Nil		Nil	yes Interreg 2 Seas	Triple A	€ 250.00	0	0	0	0	0	0	0	Eurostar	yes	
FT17OCT02	Head of SBC Team	GET	Contractual meeting for Passage Project	Brussels	09/10/2017	11/10/2017	€ 226.00	Nil		Nil	yes	Passage	0	0	0	0	0	0	0	0	Eurostar	Yes	
FT17NOV01	KES Programme Manager plus 1 officer	GET	Passage project meeting	Corfu	06/11/2017	09/11/2017	€ 444.00	Nil	£756.03	Nil	yes	Passage	€ 500.00	0	£756.03 for 2 peoples flights	0	444 Euros for hotel via card	0	0	0	flight	yes	
FT17NOV02	Sustainable Business Programme Manager	GET	EU funded Inn2Power steering committee/partner meeting also contractual requirement.	Denmark	07/11/2017	10/11/2017	£460.00	Nil	£150.00	Nil	yes	Interreg North Sea Region Programme	£400.00	0	£150.00 flight	0		0	0	0	flight	yes	
FT17DEC01	Environmental Projects Manager plus 1 officer	GET	Contractual meeting of the Interreg 2 Seas Triple A project	Amien France	13/12/17	15/12/2017	£270.00	Nil	£140.00	Nil	yes	Triple A	€ 400.00	0	£21.00	0	£140	0	0	0	Eurostar and local	yes	
FT18JAN01	Water Resources Manager	GET	Initiation meeting for Interreg 2Seas project called PROWATER	Lille	29/01/2018	29/01/2018	N/A	N/A	£114.00	Nil	Yes	PROWATER	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Train - Eurostar	Yes	
FT18FEB01	Environment Projects Manager	GET	Frames project -and links with STAR2Cs	Lernvig, Denmark	04/02/2018	06-Feb	£200.00	Nil	£100.00	Nil	yes	Frames	1248.94 Danish Kroner	0	0	0			0	0	air	yes	
FT18FEB02	Income & External Funding Officer plus 3 officers	GET	To attend Connected Communities Partner Meeting	Dieppe, France	22/02/2018	23/02/2018	£400.00		£80.00			CHANNEL Programme	€ 400.00								Train/Car	Yes	
FT18FEB03	Environment Projects Manager	GET	Partnership meeting	Brussels	19/02/2018	19/02/2018	n/a	Nil	£150.00	£60.00	60% funding	Cooltowns Project	€ 100.00	0	0	0	0	0	0	0	train	yes	
FT18FEB04	Environment Projects Manager	GET	Frames project	The Hague	27/02/2018	28/02/2018	£60.00	Nil	£150.00	Nil	Frames funding	Frames	€ 100.00	0					0	0	air	yes	
FT18MAR02	Environmental Projects Manager	GET	prep for submission for the 2B Adapt project linked to KES objectives	Brussels	23/02/2018	23/03/2018		£150.00	£60.00	£150.00	60% by Interreg VA 2 SEAS EROF grant	M225 climate change programme	€ 100.00		0	0				0	0	Eurostar	tbc
FT18MAR03	Landscape Partnership Manager	GET	Partner Steering Group Meeting and conference for the ICARes Interreg 2 Seas Project	Hoogerheide, Netherlands	15/03/2018	16/03/2018	£125.00	Nil	£233.00	Nil	Interreg 2 Seas Project	ICARes	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Eurotunnel	Yes	