

# The Canterbury Academy

A school for all the talents



## **The Canterbury Academy admission arrangements for entrance into reception class in September 2017**

Students will be admitted to the Reception Class in the September following their fourth birthday.

Parents can choose to defer the date their child is admitted to the school until later in the school year, but not beyond the start of the term after their child reaches compulsory school age and not beyond the beginning of the final term of the school year. Where parents wish, children may attend part-time until later in the school year, but not beyond the start of the term after their child reaches compulsory school age.

Requests for admission to Reception outside of the normal age group should be made to the Principal as early as possible in the admissions round associated with that child's date of birth. This will allow the school sufficient time to make a decision before the closing date. Parents are not expected to provide evidence to support their request to defer their application, however where provided it must be specific to the child in question. This might include medical or Educational Psychologist reports. There is no legal requirement for this medical or educational evidence to be secured from an appropriate professional, however, failure to provide this may impede the academy's ability to agree to deferral. Parents are required to complete an application for the normal point of entry at the same time, in case their request is declined. This application can be cancelled if the academy agrees to accept a deferred application for entry into Year R the following year. Deferred applications must be made via paper RCAF to the LA, with written confirmation from the academy attached. Deferred applications will be processed in the same way as all applications for the cohort in the following admissions round, and offers will be made in accordance with the academy's oversubscription criteria. Further advice is available at [www.kent.gov.uk/primaryadmission](http://www.kent.gov.uk/primaryadmission)

The number of intended admissions for year commencing 2016 will be 60.

In the event of over subscription, the following criteria apply in the following order of priority:

- a. Children in Local Authority Care – a child under the age of 18 years for whom the local authority provides accommodation by agreement with their parents/carers (Section 22 of the Children Act 1989) or who is the subject of a care order under Part IV of the Act. This applies equally to children who immediately after being looked after by the local authority became subject to an adoption, residence or special guardianship order (as defined by Section 46 of the Adoption and Children Act 2002 or Section 8 or 14A of the Children Act 1989.)
- b. A brother or sister attending The Canterbury Academy (Primary or Secondary phase) when the child starts. In this context, 'brother or sister', means a child who lives as a

brother or sister in the same house, including natural brothers and sisters, adopted siblings, stepbrothers and sisters and foster brothers and sisters.

- c. Health and Special Access Reasons – medical, health, social and special access reasons will be applied in accordance with the school’s legal obligations, in particular those under the Equality Act 2010. Priority will be given to those children whose mental or physical impairment means they have a demonstrable and significant need to attend The Canterbury Academy. Equally this priority will apply to children whose parents’/guardians’ physical or mental health or social needs mean that they have a demonstrable and significant need to attend this particular academy. Such claims will need to be supported by written evidence from a suitably qualified medical or other practitioner who can demonstrate a special connection between these needs and The Canterbury Academy.
- d. Nearness of children's homes to school - The academy uses the measurements provided by the local authority who use the distance between the child’s permanent home address and the school, measured in a straight line using Ordnance Survey address point data. Distances are calculated from a point defined as within the child’s home to a point defined as within the school as specified by Ordnance Survey. The same address point on the school site is used for everybody. A child’s home is considered to be a residential property that is the child’s only or main residence (not an address at which the child may sometimes stay or sleep) and which is either owned by the child’s parent, parents or guardian or leased or rented to them under a lease or written rental agreement. Where partners live apart but share responsibility for the child, and the child lives at two different addresses during the week, we will regard the home address as the one at which the child sleeps for the majority of week days. A block of flats has a single address point reference, so applicants living in the same block will be regarded as living the same distance away from the academy. In the unlikely event that two or more children live in the same block or have the same distance and in all other ways have equal eligibility for the last available place at the academy, the names will be allocated a number and drawn randomly to decide which child should be given the place. An area map is available at [www.canterbury.kent.sch.uk](http://www.canterbury.kent.sch.uk).
- e. The tie-breaker for all arrangements will be distance. In a tie breaker situation the proximity of an applicant’s home to the academy will be the decider. If in the event that more than one applicant lives the same distance from home to the academy (as measured by the local authority), then a random selection will be applied.

Applications for entrance into The Canterbury Academy should be made through Kent Primary Admissions Scheme. You will be required to complete the Reception Common Application Form (RCAF) either online through the KCC website [www.kent.gov.uk/ola](http://www.kent.gov.uk/ola) or by completing a paper form available from October 2016 at Kent primary schools or the Local Authority Admissions Office. The application process will open in early November.

Late applications will be placed on a waiting list and places allocated based on the above criteria.

After a place has been offered the academy reserves the right to withdraw the place in the following circumstances:

1. When a parent has failed to respond to an offer within a reasonable time.

2. When a parent has failed to notify the academy of important changes to the application information.
3. The admission authority offered the place on the basis of a fraudulent or intentionally misleading application from a parent.