

Technical Appendix 2: Community Learning and Skills (Adult Education)

1. Service Overview

- 1.1. KCC provides community learning and skills (CLS) facilities and services in line with [Framing Kent's Future – Our Council Strategy 2022/2026](#) (Priority 1 – Levelling UP Kent and Priority 2 – Infrastructure For Communities).
- 1.2. The CLS vision [1] is 'to help every adult and young person in Kent to achieve their potential in life, whatever their background'. In collaboration with other skills and education services, KCC's CLS supports:
 - Adults seeking skills for employment;
 - Young people entering the world of work;
 - Organisations seeking to improve the skills and potential of their staff;
 - Adults learning for personal development, pleasure, and wellbeing;
 - Families (especially those in Kent's disadvantaged neighbourhoods).

[1] The Community Learning and Skills: Vision and Priorities is an internal document, setting out the vision and mission statement of the service. This document is reviewed under the five-year Ofsted Inspection Cycle and is mapped against Ofsted's Education Inspection Framework.

- 1.3. Through its district centres and outreach facilities, CLS provides a wide range of learning opportunities, including:
 - Flexible learning in basic employment-related skills such as English, Maths and ICT providing, improving the general skill level of the workforce, and supporting economic growth
 - Specialist courses such as IT and Business, Arts and Crafts, Health and Wellbeing, and Therapies and Beauty, helping adults to develop their careers and obtain higher-skilled work
 - English for Speakers of Other Languages (ESOL) courses to boost employment and education opportunities
 - Courses in Parenting, Family Learning and Neighbourhood Learning to promote social cohesion, especially in deprived communities.
- 1.4. As well as increasing people's skills and educational attainment, CLS can help those moving into new developments to overcome social isolation, and encourages community cohesion, both within the new development and wider area.

2. Assessing Need and Calculating Demand

2.1. Threshold for Seeking Contributions and Qualifying Developments

2.1.1. Any development of 10 or more dwellings or a site size of 0.5Ha and above will be assessed and could generate a request for CLS contributions.

2.1.2. KCC will not seek contributions from:

- Student accommodation
- C2 Dwellings – depending on the type of C2 Dwelling and whether residents are able to participate in CLS activities
- Sites specifically set aside for transient Gypsy and/or Traveller communities

2.2. Service Capacity

2.2.1. CLS generally operates from one central location per district owned by KCC. Many practical courses require resources (e.g., potter's wheels, kilns, stained glassing making equipment) that are not portable. Locations per district can be found on the [Kent Adult Education website](#).

2.2.2. Provision of general courses (such as modern foreign languages, Maths, English and ESOL) are at capacity within these main centres. To increase capacity, CSL operates an outreach programme to bring services directly to communities: new developments will be required to contribute towards the cost of equipment and resources.

2.2.3. There is currently physical capacity within the hubs for specialist courses. However, increased enrolments will place additional demands on IT, learning technology and other equipment. New developments will also be expected to contribute towards this.

2.3. New Users Per Dwelling

2.3.1. The number of new enrolments per dwelling (Table 1) is derived from the total number of current enrolments. This figure is applied against the latest adult (19+) population estimates to create an enrolment per head of population ratio. The per dwelling figure is based on an average adult occupancy rate of 1.85 per new dwelling.

Table 1 – New Enrolments per Dwelling.

Total Enrolments in Service	→	Enrolments per 1,000 Adult (19+) Population	→	Enrolments per New Dwelling
33,000	→	26.70^(Ref.1)	→	0.05^(Ref.1)
Calculations		<i>Total Enrolments / Kent Adult Population x 1000</i> <i>33,000/1,236,171*1,000</i>		<i>Enrolments per 1000 Population / 1000 x Average Household Size (Adults)</i> <i>26.70/1,000*1.85</i>

(Ref.1) Rounded to two decimal places for presentation.

3. Contributions Per Dwelling

- 3.1. Similarly, the total cost (Table 2 – below) of providing flexible classroom equipment and in-centre equipment upgrades to CLS students (enrolments), based on average usage ratios, is applied to the enrolments per dwelling figure.

Table 2 - Cost of additional equipment to meet the needs of each new enrolment.

Infrastructure Requirement	Total Cost of additional IT, equipment, and resources per New Enrolment for flexible classroom and in-centre equipment upgrades
Cost Per New Enrolment^(Ref.2)	£692.74

(Ref.2) Costings based on previous experience of providing this infrastructure over 5 years.

- 3.2. The cost per dwelling (Table 3 – below) is calculated by multiplying the total cost of infrastructure/equipment per new enrolment by the number of new enrolments per dwelling.

Table 3 - Contribution Per Dwelling.

	Contribution for Infrastructure/Equipment Per Dwelling (Cost Per New Enrolment * New Enrolments Per Dwelling)
Community Learning & Skills Contribution	£34.21

3.3. Strategic Development/Garden Communities

3.3.1. While KCC currently has no plans for new additional community learning centres, large strategic developments/garden communities may require new stand-alone buildings or library facilities within a community hub. The drive for efficiencies is likely to influence overall space requirements, and opportunities for co-location will be actively explored.

3.3.2. Requirements for new or extended CLS facilities (plus fixtures and fittings) will be assessed on a case-by-case basis and contributions sought accordingly, based on the costing set out below in Table 4.

Table 4 - Example Contribution sought for new build/extension.

Build Cost Per Square Metre (including Fixtures and Fittings)	£3,500
Classroom facility of 40 sqm + 20 sqm ancillary space/kitchenette/toilets	£210,000
Contribution Per Dwelling (using a development of 3000 dwellings) £210,000 / 3000	£70.00

4. Provision of Infrastructure – Project Types

4.1. Development contributions collected to increase CLS capacity within will be applied towards:

- Additional IT, equipment, and resources to create flexible classrooms and extend the outreach service;
- In-centre upgrades of specialist equipment, IT and learning technology.

5. Indexation

- 5.1. To ensure financial contributions continue to cover the actual cost of delivering infrastructure, these will be subject to indexation. KCC applies the BCIS All-In Tender Price Index, with the base date for indexation set at Q1 2022.

6. Time Limit on Spend

- 6.1. Any contributions will be repaid to the original payee on request if not committed or spent towards its purpose within 10 years of receipt of the contributions in full (if paid in instalments) or alternative longer period as may be agreed.