



The Skinners' Kent Academy Trust

Determined Admissions for
The Skinners' Kent Academy only.

September 2024

The Skinners' Kent Academy

Determined Admissions

Year 7 Admissions: September 2024

Detailed information about The Skinners' Kent Academy are available from the Academy website: www.skinnerskentacademy.org.uk

Arrangements for applications for places at The Skinners' Kent Academy will be made in accordance with the LA's co-ordinated admission arrangements and will be made on the Secondary Common Application Form provided and administered by the relevant local authority.

The PAN for September 2024 Year 7 intake will be 180.

Where the number of applications for admission is greater than the published admission number, applications will be considered against the criteria set out below. After the admission of students with an Education, Health and Care Plan (EHCP) where The Skinners' Kent Academy is named on the statement, the criteria will be applied in the order in which they are set out below:

(a) Children in public care¹

A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order, including those who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

(b) Compelling medical or other exceptional social reasons for attending the school. Robust and documented social, medical or psychological evidence must be provided in support, from an appropriate independent registered professional such as a social worker, hospital consultant, GP or health visitor at the time of the original application, and must set out why the Academy is the only school that can meet the young person's needs or circumstances;

All correspondence will be treated as private and confidential

(c) Admission of students whose siblings currently attend The Skinners' Kent Academy and who will continue to do so on the date of admission. (Note; the term 'sibling' includes full- half-, and step-siblings and those living as siblings in the same family unit on the roll of The Skinners' Kent Academy);

¹ An adoption order is an order under the Adoption Act 1976 and children who were adopted under the Adoption and Children Act 2002. A 'child arrangements order' is an order settling the arrangements to be made as to the person with whom the child is to live under Section 8 of the Children Act 1989 and amended by Section 14 of the Children and Families Act 2014. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian(s). A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.

- (d) Children on roll at Skinners' Kent Primary School on 1 September of the academic year in which a secondary school application is made;
- (e) Children of staff employed by -The Skinners' Kent Academy
Admission to children of staff employed by The Skinners' Kent Academy in either or both of the following circumstances:
 - a. Where the member of staff has been employed by The Skinners' Kent Academy for two or more years at the time at which the application for admission to the secondary school is made,
and/or
 - b. The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
- (f) Admission of students, on the basis of proximity to the school using a straight-line measurement.

Distances will be measured between the child's permanent address and the Academy using National Land and Property Gazetteer (NLPG) address point data. Distances are measured by KCC in a straight line from a point within the child's home to a point defined within the Academy as specified by National Land and Property Gazetteer (NLPG). The same address point on the Academy site is used for everybody. When we apply the distance criteria for oversubscription, these straight-line measurements are used to determine how close each applicant's home address is to the Academy. The Academy uses measurements provided by the local authority and further information on how distances are calculated is available in the admissions booklets provided by the local authority. (Further information about how distances are measured and how students living in blocks of flats will be treated for the purpose of distance measurement is also available from the local authority booklets. They will also clarify definitions of permanent/main residence where students live in different locations through joint custody arrangements.)

- (g) Tie-Breaker
In the event of a tie-break situation, distance as detailed under (f) above, will be used. In the unlikely event there are two or more applications of equal eligibility for the last remaining place at the Academy a random selection will be applied and independently verified.

Note: The Governing Body of The Skinners' Kent Academy will monitor the pattern of applications to the Academy and the profile of those students admitted, and will keep under review the option and potential benefits of introducing "Fair Banding" as an over-subscription criteria in the future. Before adopting banding the Academy will consult the bodies in paragraph 7 and seek the Secretary of State's approval.

Right to Withdraw a Place

After a place has been offered the school reserves the right to withdraw the place in the following circumstances:

- a. When a parent has failed to respond to an offer within a reasonable time; or

- b. When a parent has failed to notify the school of important changes to the application information; or
- c. The admission authority offered the place on the basis of a fraudulent or intentionally misleading application from a parent.

Post 16 transfer criteria

The Academy will operate a sixth form for a total of 250 students. 125 places overall will normally be available in Year 12. The Governing Body of The Skinners' Kent Academy will publish specific criteria in relation to minimum academic entrance requirements for the sixth form based upon GCSE grades or other measures of prior attainment. These criteria are the same for internal and any external transfers and will be subject to consultation with those in paragraph 7 above but all internal applicants who meet the academic eligibility criteria will be allowed to enter the 6th form, even if this number is greater than the planned admissions number.

In addition to the sixth form's minimum academic entry requirements students will need to satisfy minimum entrance requirements to the courses for which they are applying. If students fail to meet the minimum course requirements they will be given the option of pursuing any alternative courses for which they do meet the minimum academic requirements.

The academic entry criteria will be published in the autumn, immediately preceding the year of admissions (that is Autumn 2023), for September 2024 admissions. The criteria will be included within the Academy's Sixth Form prospectus and within the Local Authority composite admission prospectus.

From **September 2024**, where fewer than 125 of the Academy's Year 11 students progress to Year 12, vacant places will be offered to external applicants meeting the Academic entry requirements up to a maximum year group size of 125 in Year 12. Where there are more eligible external applicants for any available sixth form places than places available, after the admission of students with Special Educational Needs, where the Academy is named on the Statement, the oversubscription criteria in paragraph 27(a)-27(f) above will be applied to determine who is admitted.

There will be a right of appeal to an Independent Appeals Panel for internal students refused transfer and external applicants refused admission.

Operation of waiting lists

Subject to any provisions regarding waiting lists in the LA's co-ordinated admission scheme, the Academy will operate a waiting list. Where in any year The Skinners' Kent Academy receives more applications for places than there are places available, a waiting list will operate for Years 7 and 12 until 31 December following the start of the school year in September. This will be maintained by the Academy Trust and it will be open to any parent/carer to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria set out above under Year 7 admissions, or for post-16 paragraph above. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria.

Arrangements for Admitting Students to Other Year Groups, Including To Replace any Students Who have Left the Academy

The Skinners' Kent Academy will co-ordinate admissions for in-year applications and for applications for year groups other than the normal point(s) of entry. This will not affect the Academy's right to determine which applicants have priority for admission.

Subject to any provisions in the LA's co-ordinated admission arrangements relating to applications submitted for years other than the normal year of entry, the Academy Trust will consider all such applications and if the year group applied for has a place available, admit the child unless one of the permitted reliefs apply. If more applications are received than there are places available, the oversubscription criteria as set out above for incoming Year 7 applications or for post-16 places as detailed above under Post 16 transfer criteria shall apply. Parents/carers whose application is turned down shall be entitled to appeal.

Admission Applications for Children to be Taught Outside their Expected Year Group

Requests for admission outside of the expected Year Group for the child's age should be made to the Admissions Manager at the Academy. The Academy will take into account the parent's views, information about the child's academic, social and emotional development, and whether they have previously been educated out of their normal age group. Parents are not expected to provide evidence to support their request, however where provided it must be specific to the child in question. This might include medical or Educational Psychologist reports. There is no legal requirement for this medical or educational evidence to be secured from an appropriate professional, however, failure to provide this may impede the Academy's ability to agree to the request.

Parents are required to complete an application for the normal year of entry at the same time, in case their request is declined.

Parents do not have a right of appeal if they have been offered a place and it is not in their preferred age group for their child.

Fair Access Protocol (FAP)

The Skinners' Kent Academy will participate in Kent County Council's In-Year Fair Access Protocol (IYFAP) for the area.

Appeals

Parents/carers have the right to appeal an admission decision in front of an independent panel.