

Barton Manor School

Consultation on the proposed Admission arrangements for Barton Manor School for 2022/23 and 2023/4

1. Do you agree with the proposed Admissions Arrangements for 2022/23? **Yes / No**
2. Do you agree with the proposed Admission Arrangements for 2023/24? **Yes / No**
3. Do you agree with proposed application form for Y7 Admissions 2022? **Yes / No**

I am a: Parent/Carer / Member of Staff / Trustee/Director/Governor / Pupil / Other Interested Party
(please delete as appropriate) of Barton Court Academy Trust (please indicate)

Name:	<i>(optional)</i>
Address: <i>(Optional)</i>	
Comments:	

Please return your form to:

Mrs T Ashman, Clerk to BCAT, Barton Manor School Admissions Consultation, c/o Barton Court Grammar School, Longport, Canterbury, CT1 1PH or email consultation@bartonmanor.org

Deadline – Friday 8 January 2021 @ 5pm

Barton Court Academy Trust: A company limited by guarantee. Registered in England – Company Number 07711925

Directors: Dr W Speed, Mrs V Elgar, Ms K Cardus, Ms A Umariya, Mr M Blake, Ms P Watts, Ms F Reizopoulou

Members: Mr M Ferber, Dr P Klappa, Dr W Speed, Ms F Adam



Barton Manor
School

Aspire, Believe, Achieve

Admission Arrangements

Consultation on the Admission Arrangements for Academic Year 2022/2023 & 2023/2024

For 7 weeks from Friday 20 November 2020 to Friday 8 January 2021

If you would like to comment please do so by emailing the Clerk to the BCAT Directors at the School consultation email address: consultation@bartonmanor.org

or by post to:

Clerk to the BCAT Directors, Admissions Consultation Barton Manor School (BMS), c/o Barton Court Grammar School, Longport, Canterbury, Kent, CT1 1PH

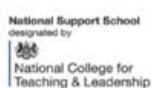
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Contents:

1. Contact Details
2. Introduction
3. Arrangements for entry into Y7 in 2022/23
4. Arrangements for admission in 2023/24
5. BMS Application form for Y7 Admissions September 2022
6. Consultation Form

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1. Contact Details

Website: www.bartonmanor.org

Executive Headteacher: Ms K Cardus

Email: office@bartonmanor.org

BCAT Clerk: Mrs T Ashman

Email: clerk@bartoncourt.org

Address:

Barton Court Grammar School

Longport

Canterbury

CT1 1PH

2. Introduction

Barton Manor School is opening to Y7 students in September 2022. Barton Manor School will be an 11 – 18 years, coeducational non-selective school and will be part of Barton Court Academy Trust (BCAT). The Directors/Trustees of the Multi-Academy Trust act as the Admission Authority for Barton Manor School.

In order to meet the needs of the local area and to comply with the School Admission Code, the Admission Authority are required to consider, consult for at least 6 weeks on any changes or every seven years if no changes have occurred, and determine the 2022/23 academic year admission arrangements by 28 February 2021.

The Admission Authority will consider any comments made within the consultation period and determine the Arrangements for Academic Year 2022/23 and Academic Year 2023/24 at the Directors meeting in January 2021. The arrangements will then be published on our website and with the Local Authority.

This document details how we will be considering the arrangements for the academic years 2022/23 and 2023/24, with due regard to the Admission Code, Equality Act, the structure of the School and changes to national examination delivery.

Consultation will take place between Friday 20 November 2020 and Friday 8 January 2021. This document will be available on the School and Local Authority websites from Friday 20 November 2020, parents will be notified by letter and email. We will also consult by letter direct with the Local Authority and by email to those admission authorities, within the relevant statutory consultation area as defined by the Local Authority. We will also request all relevant schools to circulate the document to their parents/carers and send notification to all Nursery Schools in our area. A paper copy will be available on request.

If you would like to comment please contact the School by Friday 8 January 2021 by 5pm at consultation@bartonmanor.org or by post to Admission Consultation, Barton Manor School, c/o Barton Court Grammar School.

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Barton Manor School's Admission Arrangements for 2022

Introductory statement

Barton Manor School, Barton Court Academy Trust's Free School, is due to open in September 2022 to Year 7 students only. Barton Manor School will be a 5-form, 11-18, non-selective school that will grow in size over time. The Sixth Form will open to students at a later date and the admission arrangements for this will follow consultation and publication nearer the time. As Barton Manor School will be located close to Barton Court Grammar School, an outstanding selective school, both schools will be able to work closely together to provide an outstanding standard of education for all students, harnessing the academic track record of Barton Court Grammar with the state-of-the-art facilities and innovative curriculum provided by Barton Manor School.

Barton Manor School will be a centre of excellence for applied studies with specialist facilities and in partnership with Barton Court Grammar School, together they will provide a rich and successful joint post-16 provision in the longer term. This will create a unique opportunity for the local area with a new free school built on a strong foundation of success coupled with brand new modern facilities to complement high standards and achievement.

Admission number(s)

The School has an admission number of 150 for entry in Year 7.

The School will accordingly admit this number of pupils if there are sufficient applications. Where fewer applicants than the published admission number(s) for the relevant year group are received, the Academy Trust will offer places at the school to all those who have applied.

Application process

The School will process applications outside the normal local authority process for co-ordinating school offers. This means you will need to complete your LA Common Application Form for your other choices of school in addition to a separate application for this school.

Applications for this school should be sent to Barton Manor School, Admissions Officer at the following address c/o Barton Court Grammar School, Longport, Canterbury, Kent, CT1 1PH.

The closing date for applications is 31/10/2021

Offers will be made on 01/03/2022. If we have not entered into a Funding Agreement with the Secretary of State opening the School by that date, they will be conditional offers and will be confirmed once we have a signed Funding Agreement.

The application form can be obtained from <http://www.bartonmanor.org>

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Oversubscription criteria

When the School is oversubscribed, after the admission of pupils with an Education, Health and Care plan naming the School, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and children who were previously looked after but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order.¹
2. Priority will next be given to the siblings of pupils attending the School at the time the application is received or who are attending Barton Court Grammar School.
3. Priority will next be given to the children of staff who have been recruited to fill a skill-shortage area.
4. Priority will next be given to children based on their exceptional medical or social needs. Each application must include evidence, from a medical specialist or social worker of the child's need and why they must attend this school rather than any other, based on those needs. If evidence is not submitted to the School with the application, a child's medical or social needs cannot be considered.
5. Priority will next be given to children living nearest to the School. We use the distance between the child's permanent home address and the School, measured in a straight line using the National Land and Property Gazetteer (NLPG) address point. Distances are measured from a point defined as within the child's home to a point defined as within the School as specified by NLPG. The same address point on the School site is used for everybody. When we apply the distance criterion for the School, these straight line measurements are used to determine how close each applicant's address is to the School.

Tie-break

If in categories 2-5 above a tie-break is necessary to determine which child is admitted, random allocation undertaken by the local authority independent of the free school will be used as a tie-break to decide who will be admitted.

Random allocation will not be applied to multiple birth siblings (twins and triplets etc.) from the same family tied for the final place. We will admit them all and exceed our PAN.

Late applications

All applications received by the School after the deadline will be considered to be late applications. Late applications will be considered after those received on time. If, following consideration of all applicants the School is oversubscribed, parents/carers may request that their child is placed on the School's waiting list.

Admission of children outside their normal age group

Parents may request that their child is admitted outside their normal age group. To do so parents should include a request with their application, specifying why admission out of normal year group is being requested.

When such a request is made, the Academy Trust will make all decisions on the basis of the circumstances of each request with the best interests of the child considered, taking into account parents'/carers' views; information about the child's academic, social and emotional development; where relevant, their medical history and the views of a medical professional; whether they have previously been educated out of their

¹ A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

normal age group; and whether they may naturally have fallen into a lower age group if it were not for being born prematurely.

Waiting lists

Barton Manor School will keep and maintain an up-to-date waiting list for each year group. The waiting list will be compiled according to the oversubscription criteria. Places will be allocated to students on that waiting list as they become available. The School's **Waiting List** will be re-ranked, in line with the published oversubscription criteria, every time a child is added and will be kept until the end of the academic year.

In-Year Entry: 2022-2023

Applications outside the normal admissions round should apply direct to Barton Manor School. The application form can be obtained from <http://www.bartonmanor.org>

The Published Admissions Number and over-subscription criteria apply as above. In the event of the year group being over-subscribed, a waiting list will be held, ranked according to the over-subscription criteria.

Parents/carers have a statutory right of appeal, should an application be refused, by writing to the address provided within the Appeals section below.

Appeals

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code.

Appellants should contact the Clerk to the Governors, Admissions, Barton Manor School, c/o Barton Court Manor Grammar School, Longport, Canterbury CT1 1PH - 01227 464600 by 26/03/2022 for information on how to appeal. Information on the timetable for the appeals process is on our website at <http://www.bartonmanor.org>

Notes:

Home address:

The home address is where a child normally lives. Where a child lives with parents with shared parental responsibility, each for part of a week, the address where the child lives is determined using a joint declaration from the parents stating the pattern of residence. If a child's residence is split equally between both parents, then parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received where the residence is split equally by the closing date for applications, the home address will be taken as the address where the child is registered with the doctor. If the residence is not split equally between both parents then the address used will be the address where the child spends the majority of the school week.

Sibling:

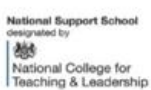
'Sibling' means a natural brother or sister, a half brother or sister, a legally adopted brother or sister or half-brother or sister, a step brother or sister or other child living in the same household as part of the same family who, in any of these cases, will be living at the same address at the date of their application for a place.

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Medical and Social Need:

'Social need' does not include a parent's wish that a child attends the school because of a child's aptitude or ability or because their friends attend the school. 'Medical need' does not include mild medical conditions.

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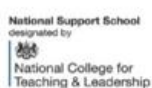
Admissions Process

The local authority will coordinate applications for this school through their coordinated scheme. This means you will need to complete your LA Common Application Form for all your choices of school, including for this school.

The closing date for applications is 31 October 2022.

Offers will be made on 1 March 2023.

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APPLICATION FORM FOR Y7 ADMISSION (September 2022)

Reference No (office use only)		Child's Full Name (Use capital letters)				
Child's Address: (Use capital letters)		Child's Date of Birth		Date	Month	Year
		Parent/Carer's Full Name (Use capital letters)				
Phone Number 1		Relationship to child				
Phone Number 2		Email				
<p>Is your child adopted, or subject to a child arrangements order, having previously been in public care?</p> <p><small>Definition: A child in public care (Looked After Child) means a person under the age of 18 years for whom the Local Authority provides accommodation by agreement with their parents/carers (Section 22 of the Children's Act 1989) or who is the subject of a care order under Part IV of the act. Children who are looked after under an agreed series of short term placements such as respite are excluded.</small></p>				Please Tick Box	Y	N
<p>Does your child have a sibling at Barton Manor School or at Barton Court Grammar School?</p>				Please Tick Box	Y	N
<p>Are you a member of staff recruited at Barton Manor School to fill a skill shortage area</p>				Please Tick Box	Y	N
<p>Does your child have Health and Special Access Reasons? <i>(Medical, health, social and special access reasons). If Yes please provide written evidence from a suitably qualified medical or other practitioner or social worker who can demonstrate a special connection between these needs and Barton Manor School.</i></p>				Please Tick Box	Y	N
<p>Are you applying for a place outside normal age range? <i>If yes, a letter to the Headteacher for consideration is also required.</i></p>				Please Tick Box	Y	N
Parental Signature:		Print Name:			Date:	

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