

Tunbridge Wells District Volunteer Role Description

Role Title: Gardener

Reports to: Senior Early Help Worker

Placement: (The Ark Children's Centre)

Main Duties:

Maintain any flower beds, planters shrubs in the garden areas
Monitor grass cutting by Facilities Management and inform Line managers when not completed
Make staff aware of any plants that may be harmful e.g. brambles, nettles, poisonous berries etc.
Ensure actions from Risk Assessment are followed up and maintained
Clearing of weeds in the garden area
Collecting of rubbish around the buildings and disposal of
Garden waste to be disposed on in line with waste policies
Option to run a gardening club for families and young people
Option of selling produce to raise money to maintain gardens

Knowledge and Skills:

Understanding of Manual handling procedures
Use of appropriate Personal Protective Equipment
Passion for gardening
Experience of planting and growing plants, flowers fruit and vegetable
Understanding of Health and Safety requirements

Volunteer commitment Requirements:

This role would require a minimum of 3-4 hours per week
Enhanced DBS check
Various Safeguarding training
Prevent training
Data Protection and Information Governance training
Health and Safety and relevant training associated with, working at height, PPE, risk assessment etc.
Other training may also be available as identified in Personal Development Plan