



This is the Kent School Public Health Service privacy notice.



Who are we?

- We are Kent County Council. We look after public services which support people in Kent.
- Adult Social Care and Health work with you to help you look after your care and support.
- This can include physical health and mental health.
- The School Public Health Service helps children and young people stay healthy.
- They give advice and check your health.
- They also support parents/carers and teachers to support pupils' health needs by providing advice and training.
- The service is delivered by Kent Community Health NHS Foundation Trust (KCHFT).

Why do we use your information

- We are required by law to provide health and social care services. This means we are covered by law to use your information. We do not



always have to ask for your permission to use your information.

- We will only share information when we need to do so and with people who need to know. We have security in place to stop information being used in the wrong way.
- We also have to make sure we follow data protection laws. This is the UK General Data Protection Regulation. This means we have to provide certain information to you. We use this privacy notice to keep you updated.



What information will we use?

- We will use your personal information. This can include:
 - The child and/or parents/carers names, address and postcode.
 - Child's date of birth.
 - Child's gender.
 - Contact details of young person or parent/carers such as name, address or phone number.
- We will also use special category information. This is information that is more sensitive. This can include:
 - Health information.
 - Information about any disability or long-term conditions.
 - Mental health information.
 - Your ethnic group.
 - Your culture.
 - Your religious beliefs.
 - Sexual orientations.

- Sometimes we may collect information which is not special category information. This is information we will be very careful with. This can include:
 - NHS number.
 - Who lives in the family home and other important family members.
 - GP contact details.
 - Information about a child or young person, like if they are in contact with the police or social services.
 - If a child or young person has ever been in care.

- We may collect this information from you, other organisations who look after your health or people that may know you.

- We use this information to help us to deliver the School Health Service and to:
 - Help make sure children and young people are growing up healthy.
 - Understand the needs of children, young people and their families.
 - Keep children and young people safe from harm.
 - Plan and improve services.
 - Share information with services in Kent and Medway. This is to make sure everyone who needs to know about your care and support is told. This is called the Kent and Medway Care Record.
 - Share information nationally to help make services better. This

is called the Community Services Dataset. It is part of the NHS.

- This means we only use information for these purposes only.



Who will we share your information with?

- We will only share information to organisations who will help you to look after your health and social care.
- This can include:
 - Teams within the Kent Community Health NHS Foundation Trust.
 - GPs, Health Visitors, school nurses, doctors, mental health workers.
 - Teams in Kent County Council who help support families, such as Family Hubs.
 - Safeguarding teams and other organisations involved in keeping children safe.
 - Police.
 - Housing providers.
- We may also share information that has your personal details removed. This helps us to keep track of how well we are doing and what we can do to improve.
- We may also need to share your personal information with the Police, the Courts etc. if we are

asked to by law.





How long do we keep your information for?

- We can only keep information for as long as we need it.
- We have a record document that tells us how long we can keep information for. This will be different depending on the information we use.
- We check regularly to make sure we only keep information that is useful to us.



What are my rights?

- You have rights under the UK General Data Protection Regulation. They are:
- know what we are doing with your information and why we are doing it
- ask to see what information we hold about you
- ask us to correct any mistakes in the information we hold about you
- object to direct marketing
- make a complaint to the UK Information Commissioner
- You have the choice on if you wish for your information to be used for wider purposes. This can include purposes such as service planning.

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| | <ul style="list-style-type: none">• You can make your choice on the NHS website.• We will let you know if there have been any breaches to your information in line with data protection legislation. |
|  | <p>Who can I contact?</p> <ul style="list-style-type: none">• You can contact the Information Resilience and Transparency Team to exercise your rights.• You can contact our Data Protection Officer to make a complaint or raise a concern.• You can make a complaint to the UK Information Commissioner. You can do this by phoning 0303 123 1113 or go to their website. |
|  | <p>How can I find out more information?</p> <ul style="list-style-type: none">• You can use this privacy notice to find out the up-to-date information on how we use your information. This privacy notice was last updated on 21 May 2026.• You can also view the Kent School Public Health Service full privacy notice or visit kent.gov.• Please email or call 03000 421553 if you require an alternative format of this privacy notice. |