

Conditions to be applied in the Kent Permit Scheme

Type of condition (ref in KPS)	Application to		Condition	Circumstances when applied	Notes
	Pre-permit #	Permit			
Prior telephone call (4.8.2 Special requirements for immediate activities)	Yes		Activity promoter who is about to start an immediate activity must telephone KCC to inform them before the promoter starts work	(a) Where this is an immediate activity, i.e. emergency or urgent activity meeting the definitions in the KPS; and (b) Where the activity is on a street where the ASD includes a marker that the street is particularly susceptible to disruption	List of affected street to be circulated as well as put in the ASD.
Duration (5.6.2 Days of permit validity and days of working)		Yes	Activity promoters can only work for the number of consecutive working days specified, counting the day on which work starts as day1.	All permits. Relates to the start of works on site and the actual start notice.	
Traffic control (4.10.7 Traffic management, parking and traffic regulation orders)		Yes	Activity promoters must not start their activity, or the relevant part of the activity, until the use of any temporary or portable traffic signals has been approved by KCC.	All activities where temporary or portable traffic signals are required for an activity.	
Activities requiring temporary orders or notices for traffic regulation or parking (4.10.7 Traffic management, parking and traffic regulation orders)		Yes	Activity promoters must not start their activity, or the relevant part of the activity, until any traffic regulation order required for the management of traffic and /or parking restrictions and/or suspension of parking places, during that activity, or part of activity, is in place.	All activities where a traffic order is required to amend or impose traffic regulations or parking restrictions or to suspend parking places in order that the activity can be carried out.	

Display permit number (5.9.1 Condition types - Consultation and Publicity)		Yes	Activity promoter must display the permit number at the site	All major and Standard activities which are subject to the Full Permit Treatment	
Permit available on site (5.9.1 Condition types - Consultation and Publicity)		Yes	Activity promoter must have a copy of the permit, including the conditions, available (for inspection if requested by KCC officials) at the site when operatives are working there, either in hard copy or electronically.	All activities	
Permit no longer required (5.9.1 Condition types - Conditions as to Progress)	Yes	Yes	Activity promoters must inform KCC, and must confirm in writing [no later than the next working day] if the permit is no longer required.	All activities	
Information board (5.10 Conditions for immediate activities)	Yes	Yes	Activity promoter must display an information board meeting the requirements of the Safety Code	All activities	This is already a requirement for utility street works under NRSWA regulations; this would extend it to cover highway works too.
Two information boards (5.10 Conditions for immediate activities)	Yes	Yes	Where stop go boards or temporary traffic signals are in use a Road Works Information board as prescribed in the Traffic Signs and General Directions 2002 be placed at each end of the work visible to waiting motorists.	All activities where temporary traffic signals or stop go boards are used.	Currently as A Kent HAUC agreement. As agreed at Kent HAUC 19 th April 2010 this will be a Standard Condition from 20 th July 2010.

the pre-permit column identifies those conditions which apply to an immediate activity from the time when the activity starts until the time that a permit is issued for the activity.