



ADMISSIONS POLICY

Person Responsible: Principal
Approved: March 2018
Review date: March 2019

Arrangements for admission to the John Wallis Church of England Academy, Ashford in the School Year 2019/2020

The Academy has an admission number of 60 in Year R, 150 in Year 7 (see paragraph (b)) and 10 in Year 12 (see paragraph (b)).

The Academy will accordingly provide for the admission of 60 pupils to Year R, 150 students to Year 7 and at least 10 students to Year 12 each year if sufficient applications for entry are received. Where fewer than the published admission number(s) for the relevant year groups are received, the Academy Trust will offer places at the Academy to all those who have applied.

Oversubscription criteria

If the number of preferences for the Academy is more than the number of places available, places will be allocated in the following priority order:

After the admission of students with EHCPs, where The John Wallis Church of England Academy is named on the document, the criteria will be applied in the order outlined below:

- (a) Children in Local Authority Care or Previously in Local Authority Care – a 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989);
- (b) in respect of transfer into Year 7 and Year 12, children and young people who are already attending the Academy in Year 6 and Year 11 respectively (in other words, the Planned Admission Number for new applications to join the Academy in Year 7 is 210 less the number of children (not exceeding 60) transferring into Year 7 who are already attending the Academy in Year 6);
- (c) children whose sibling/s currently attend/s the Academy and who will continue to do so on the date of admission; in this context sibling means children who live as brother or sister in the same house, including natural brothers or sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters;
- (d) children of members of staff who have been employed at the Academy for two or more years, or of a member of staff who has been recruited to fill a vacant post for which there is a demonstrable skill shortage;
- (e) children who are permanently resident with a TN23 postcode within the area bounded to the east by the A2070, to the west by the A28, and to the north by the Ashford to Maidstone railway line, in priority order according to the nearness of each child's home to the Academy. We use the distance between the child's permanent home address and the school, measured in a straight line using the National Land and Property Gazetteer (NLPG) address point. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by NLPG. The same address point on the school site is

used for everybody. When we apply the distance criterion for the school, these straight line measurements are used to determine how close each applicant's address is to the school.

- (f) only for first admission into Year 7 and above, children who attend a Church which is a member of "The Churches Together in England and Wales". The local Vicar, Parish Priest or Minister will be required to provide written evidence to the Governing Body on the Clergy's Form concerning the child's and parents/carers' affiliation to the Church. Priority will be given to those who attend more frequently and the total number admitted under this criterion will not exceed 21 children; See Appendix 1 "Clergy Form";
- (g) other children in priority order according to the nearness of each child's home to the school as defined in criterion (e) above.

In practice, the number of available places in Year 7 will be determined by assuming that any parent who fills in a Secondary Common Application Form (SCAF) placing another school higher in order of preference than the Academy and is offered a place at such school will not be transferring into Year 7 at the Academy.

Waiting lists

The Academy will operate a waiting list for each year group. Where in any year the Academy receives more applications for places than there are places available, a waiting list will operate.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria. Where places become vacant, they will be allocated to children on the waiting list in accordance with the oversubscription criteria.



**Admissions Policy – Appendix 1
APPLICATION FOR ENTRY IN SEPTEMBER 2019**

CLERGY REFERENCE FORM – To be used with all category (f) applications

TO BE COMPLETED BY THE PARENT/GUARDIAN:

Child's Full Name	
Date of Birth	
Primary School	
Home Address	

MOTHER First Name	
Surname Miss /Ms/ Mrs / Other	
Address	
Telephone Number	
Email address	

FATHER First Name	
Surname	
Address	
Telephone Number	
Email address	

If parents live at different addresses please indicate the child's residence	Mother	Father
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TO BE COMPLETED BY THE PARISH PRIEST/RECTOR/VICAR/MINISTER/PASTOR

I confirm the above mentioned child has been attending my Church forYears.....Months
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The child attends worship regularly (twice or more each month) and has done so for the past two years.	
The child attends worship frequently (once a month) and has done so for the past two years.	
The child attends worship occasionally (Church Festivals/Church Parade/School Services) and has done so for the past two years.	
The child attends worship infrequently (Hardly ever/ Never)	

I confirm the parents of the above mentioned child has been attending my Church forYears.....Months

The parent/carer attends worship regularly (twice or more each month) and has done so for the past two years.	
The parent/carer attends worship frequently (once a month) and has done so for the past two years.	
The parent/carer attends worship occasionally (Church Festivals/Church Parade/School Services) and has done so for the past two years.	
The parent/carer attends worship infrequently (Hardly ever/ Never)	

Name of Church.....
Address.....
Postcode.....Telephone Number.....
Is this church a member of Churches Together in Britain & Ireland? Yes/No

I confirm that the details given are an accurate representation of the involvement of the family with the worship and life of.....Church.

Signed (Parish Priest/Rector/Vicar/Minister/Pastor).....

Name.....

Address.....
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Telephone.....