

St Augustine Academy	
Oakwood Road, Maidstone, ME16 8AE	
01622 752490	
www.saa.woodard.co.uk	
Principal: Mr Jason Feldwick	
Admissions Contact Name: Mrs Y Lambert	
E-mail: office@saa.woodard.co.uk	
Type of School: Secondary, Academy, High, Mixed, Church of England designation	
Age Range: 11-16 Day Pupils	
Planned Admission No: 150	LA No: 886 DCSF No 4000
Number of Applications for Yr 7 entry September 2018: 539	
Number of places offered 1 March 2018: 160	
Expected number on roll: 750	

To access general information about the Academy, including annual school achievement and attainment tables, recent Academy inspection reports and uniform policy, please contact the Academy or visit the Academy's website.

Open Sessions:

- Open Evening : Thursday 13 September 2018 – 6 -9pm
- Open Day: Saturday 15 September 2018 10-12am
- Open Mornings: Tours at 9.15am. Please telephone on 01622 752490 to book a tour.

Oversubscription Criteria

Before the application of oversubscription criteria, children with a Statement of Special Educational Need or Education, Health and Care Plan which names the school will be admitted. As a result of this, the published admissions number will be reduced accordingly. If the number of preferences for the Academy is more than the number of places available, places will be allocated in the following priority order:-

1. **Children in Local Authority Care or Previously in Local Authority Care** – a 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).
2. **Current Family Association** - a brother or sister attending the Academy when the child starts. In this context brother or sister means children who live as brother or sister in the same house, including natural brothers or sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters.
3. **Health and Special Access Reasons - Medical / Health and Special Access Reasons** - will be applied in accordance with the Academy's legal obligations, in particular those under the Equality Act 2010. Priority will be given to those children whose mental or physical impairment means they have a demonstrable and significant need to attend a particular school. Equally this priority will apply to children whose parents'/guardians', physical or mental health or social need means there is a demonstrable and significant need for their child to attend a particular school. Such claims will need to be supported by

written evidence from a suitably qualified medical or other practitioner who can demonstrate a special connection between these needs and the particular school.

4. **Nearness of children's homes to school** - we use the distance between the child's permanent home address and the school, measured in a straight line using the National Land and Property Gazetteer (NLPG) address point. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by NLPG. The same address point on the school site is used for everybody. When we apply the distance criterion for the school, these straight line measurements are used to determine how close each applicant's address is to the school.

In the event of any of the above criteria being oversubscribed, priority will be given based on distance as described above with those closest being given higher priority. In the unlikely event that two or more children in all other ways have equal eligibility for the last available place at the Academy, the names will be issued a number and drawn randomly to decide which child should be given the place.

If siblings from multiple births (twins, triplets, etc) apply for a school and the school would reach its Published Admission Number (PAN) after admitting one or more, but before admitting all of those siblings, the LA will offer a place to each of the siblings, even if doing so takes the school above its PAN.

After a place has been offered the Academy reserves the right to withdraw the place in the following circumstances:

- a. When the parent or learner has failed to respond to an offer within a reasonable time; or
- b. When a parent or learner has failed to notify the Academy of important changes to the application information; or
- c. The admission authority offered the place on the basis of a fraudulent or intentionally misleading application from the parent or learner.

Application Procedure

For the normal point of entry to schools, Kent resident parents will be able to apply for their child's school place either online at www.kent.gov.uk/ola or by using a standard paper form known as the Secondary Common Application Form (SCAF). Kent County Council cannot accept multiple applications for the same child: a parent may use either of the above methods, but not both. Kent County Council will take all reasonable steps to ensure that every parent resident in the Kent County Council area who has a child in their last year of primary education knows how to apply for a school place by completing a SCAF online at www.kent.gov.uk/ola or on paper, and has access to a written explanation of the co-ordinated admissions scheme. Parents will be asked to accept any offer of a place at St Augustine Academy by Friday 15 March 2019.

Requests for admission outside of the normal age group should be made to the Principal of each preferred school as early as possible in the admissions round associated with that child's date of birth. This will allow the school and admissions authority sufficient time to make a decision before the closing date. Parents are not expected to provide evidence to support their request to defer their application, however where provided it must be specific to the child in question. This might include medical or Educational Psychologist reports. There is no legal requirement for this medical or educational evidence to be secured from an appropriate professional, however, failure to provide this may impede a school's ability to agree to deferral or early admission to their secondary phase of education. Parents are required to complete an application form at the normal transition time for the year group in which they are taught, moving from primary to secondary phase.

Admissions Authorities are expected to take into account the year group the child has been taught in leading up to transition. In the unlikely event that the request is declined, school may offer a year 8 place as an alternative or simply refuse admission if the child is younger than the normal entry age. Deferred applications must be made via paper SCAF to the LA, with written confirmation from each named school attached. Deferred applications will be processed in the same way as all applications for the cohort in the following admissions round, and offers will be made in accordance with each school's oversubscription criteria.

Appeals

If your child is due to start secondary school in September 2019 you can appeal between 1 March and 29 March 2019 to guarantee that your appeal will be heard by 20 June 2019. For applications made in the normal admission round, appeals must be heard within 40 school days of the deadline for lodging appeals. For late applications, appeals should be heard within 40 school days from the deadline for lodging appeals where possible, or within 30 school days of the appeals being lodged.

Where parents have lodged an appeal against the refusal of a place and a place becomes available at the school, the place can then be offered without an appeal being heard, provided there are no other applicants at that time ranked higher on the school's waiting list, which is held in accordance with the school's oversubscription criteria

Supplementary Form Required: No

Waiting Lists - A waiting list will be held at least the first term of the academic year, ranked according to the oversubscription criteria. Where an application is cancelled, parents cannot join a school's waiting list or appeal for a school that was on their original application unless they submit a new application for the school after 24 April 2019.

Transport

Please note, schools no longer have a designated area from which transport will be provided. In most instances KCC will only fund transport to the nearest school where this school is more than 3 miles from the child's home or from a low income family may get free school transport. Further information about exceptions to this rule can be found in the transport section of this book. For further information please see the Kent.gov website: <https://www.kent.gov.uk/roads-and-travel/school-transport>