

# Admission to Herne Bay High School – September 2019

Herne Bay High School is a community school which, through a carefully differentiated curriculum, caters for children of all abilities. We promote the philosophy of a comprehensive school for the benefit of all our students and therefore places are allocated through a comprehensive banding assessment. This is not an entry test; it purely identifies which ability band children fall within. Details of the banding process and the oversubscription criteria are provided below.

If you wish to apply for a place at Herne Bay High School, you will be required to nominate us as one of your preferences on the Common Application Form. Information and application forms are available online at [www.kent.gov.uk/ola](http://www.kent.gov.uk/ola) or through your child's primary school.

We participate in the Kent Co-ordinated Scheme for Transfer to Year 7 as determined by Kent County Council (KCC) as the local Authority.

## Herne Bay High School Admission Arrangements for entrance into Year 7

Herne Bay High School admits student from the area of Herne Bay as defined by the CT6 postcode. The number of intended admissions for Year 7 is 258.

Before the application of oversubscription criteria, children with a statement of special educational need or Education (SSEN), Health & Care Plan (EHCP) which names the school will be admitted. As a result of this the published admissions number will be reduced accordingly.

If the number of preferences for the school is more than the number of places available, places will be allocated within the ability bands described below and the oversubscription criteria applied to each band.

### Banding

Any applicants who have passed the Kent Test will automatically be allocated to Band 7 and will not be required to sit the banding assessment. All applicants who have not passed the Kent Test are required to sit a nonverbal cognitive ability assessment. This assessment is not an entry test; it is to enable students of different abilities to have an equal opportunity to gain a place at Herne Bay High School. The profile also enables the school to operate as a comprehensive school. Further detailed explanation of this and the aptitude test are available from the school but the table below gives indicative proportions and numbers.

Band	1	2	3	4	5	6	7
CAT SAS Score	Less than 82	82-88	89-96	97-103	104-111	112-118	More than 118
Percentage of cohort	11%	12%	17%	20%	17%	12%	11%
Number of students	28	31	44	52	44	31	28

Applicants who do not sit the assessment, other than those who have passed the Kent Test, will be ranked according to the oversubscription criteria and allocated a place only in the event that there are available places at the school after students who have taken the assessment have been considered.

For each band the following over-subscription criteria will be applied:

1. Children in Local Authority Care or Previously in Local Authority Care. A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).
2. Current Family Association. A brother or sister on the roll of Herne Bay High School at the time of entry. In this context brother or sister means children who live as brother or sister in the same house, including adopted siblings, stepbrothers or sisters and foster brothers or sisters.
3. Proximity of a student's home to the school, with those residing in the CT6 postcode area and living closest being given highest priority. The distance is measured between the child's permanent home address and the school, measured in a straight line using the National Land and Property Gazetteer (NLPG) address point data. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by NLPG. The same address point on the school site is used for everybody.' When we apply the distance criterion for the school, these straight line measurements are used to determine how close each applicant's address is to the school. The school uses measurements provided by the Local Authority.

A pupil's home address is considered to be a residential property that is the child's only or main residence and not an address at which your child may sometimes stay or sleep due to your own domestic or special arrangements. The address must be the pupil's home address on the day you completed your application form.

If you live separately from your partner but share responsibility for your child, and the child lives at two different addresses during the week, we will regard the home address as the one at which the child sleeps for the majority of weekdays.

Note – where less than the required number falls into a band, we will distribute evenly from adjacent bands. On the occasion when two applications are received which are identical in nature (i.e. within the same band and identical distance from the school) then both applicants will be offered a place.

After a place has been offered the school reserves the right to withdraw the place in the following circumstances:

1. When a parent has failed to respond to an offer within a reasonable time or
2. When a parent fails to notify the school of important changes to the application information or
3. The admission authority offered the place on the basis of a fraudulent or intentionally misleading application from a parent.

Supplementary form required: YES (for those applicants who have not passed the Kent Test) – Forms for applying for the banding assessment are available from and returnable to Herne Bay High School.

Waiting lists will be maintained up to January 2020. The school's waiting list will be re-ranked, in line with the published over subscription criteria, every time a child is added.

#### **Procedure for admission arrangements for students outside of their expected year of entry**

Requests for admission to Herne Bay outside of the normal age group should be made in writing to the Principal, as early as possible in the admissions round associated with the student's date of birth. This will allow the school sufficient time to make a decision before the closing date. Parents are not expected to provide evidence to support their request to defer their application, however where provided it must be specific to the child in question. This might include medical or Educational Psychologist reports. There is no legal requirement for this medical or educational evidence to be secured from an appropriate professional, however, failure to provide this may impede the school's ability to agree to deferral. Parents are required to complete an application for the normal point of entry at the same time, in case their request is declined.

## Herne Bay High School Admission Arrangements for entrance into Year 12

1. Priority will be given to existing students transferring from Year 11. The PAN for external candidates will be 25. This figure may be exceeded in the event that this, and the number of internal pupils transferring into Year 12, is less than the overall total figure. Subject to course availability the overall year group total is 175. Over subscription waiting lists will be maintained up to one week after the 6<sup>th</sup> Form term has commenced.
2. All applicants apply via the Kent Choices website ([www.kentchoices.com](http://www.kentchoices.com)) and no further applicants will be accepted after our deadline, which is detailed on the school's website. Additional applicants should make contact in August after GCSE results are known.
3. Minimum entry requirements for each subject are detailed on the Kentchoices4u website.

### Overall entry requirements are:

Level 2 – 5 GCSE Grade 9-2 including Maths and English Minimum Grade 3

Level 3 – 5 GCSE Grade 9-4 including Maths and English Minimum Grade 4

4. All applicants are invited to discuss their choices at an information, advice and guidance meeting in the Spring term.
5. Oversubscription criteria: Students are admitted from all accessible areas however no further students are accepted after the Autumn Term Census date. Or are we saying 2 after 2 weeks?

After a place has been offered the School reserves the right to withdraw the place in the following circumstances:

1. When an applicant has failed to respond to an offer within the deadlines stated on the offer letter; or
2. When an applicant has failed to notify the School of relevant changes to the application information; or
3. The admission authority offered the place on the basis of a fraudulent or intentionally misleading application.